



**TOWN OF PROVINCETOWN
DEPARTMENT OF PUBLIC WORKS**

WATER DEPARTMENT – REQUEST FOR PLAN REVIEW

APPLICANT INFORMATION

Name: _____

Address: _____

Telephone Number: _____

Property Location: _____

Project Description: _____

FOR DPW USE ONLY

Date/Time Received:

Review Deadline (7 days):

Approval Requirements:

Approved By: _____

Approval Date: _____ **Date Mailed Back to Owner** _____

All installations require an inspection. At least a 24 Hour Notice for Inspection is required.

WATER SERVICE AVAILABILITY:

PWD Rules and Regulations: Section 2.5 - Availability of Municipal Water. Application will be accepted for review subject to there being an existing municipal water main in a Town-owned street or right-of-way abutting the premises to be served, but approval of an application shall in no way obligate the Department to extend its mains to provide water to a premises.

APPLICATION SUBMITTAL REQUIREMENTS:

1. File a Request for Plan Review with this application. Your application must:
 - ⇒ Clearly indicate location of septic system components, buildings and structures;
 - ⇒ Clearly indicate proposed location of water line from street to building with appropriate setbacks from septic system components;
 - ⇒ Be approved by the Water Superintendent, and Board of Health (if septic).
2. No water service work is authorized until you receive a plan approved by the Water Department.
3. All water service work must be inspected by the Water Department before backfilling. Call the Water Department twenty-four (24) hours in advance to schedule an appointment.
4. Meter installations fifty (50) feet or greater from the curb stop must be in a meter pit adjacent to the curb stop, unless otherwise approved by the Water Department. Concrete meter pits are required in roads or driveways.
5. You may be required, at your expense, to hire a police detail officer to supervise road safety at the installation site. **THIS CHARGE WILL BE INVOICED AFTER THE TAP IS PERFORMED.**
6. The service tap installation site must be clear, unobstructed and free of debris.
7. Installations or expansions in Truro, require the approval of the Truro Board of Health, Truro Board of Selectmen, as well as the Provincetown Water and Sewer Board. Such approvals are considered only for sites that have no other means of supplying potable water on site (e.g., private well).
8. New service lines require metal tracer wire on non-metallic service lines.
9. All applicable fees must be paid in advance.

I hereby agree to the Submittal Requirements:

Signed: _____

Print Name: _____