



Massachusetts PROVINCETOWN

PROVINCETOWN HUMAN RESOURCES OFFICE

Position Opening

Diversity, Equity, and Inclusion Director

Reporting to the Town Manager, the Diversity, Equity, and Inclusion Director (DEI Director) will work to develop and operationalize a long-term series of initiatives that develops an equitable and inclusive municipal culture and advances priorities that create opportunities for building equitable and inclusive practices into the Town's policies, services, and functions. The DEI Director is the principal advisor to the Town Manager on inclusion, access, and equitable policies and practices.

The role will lead the Town's DEI plan, including the ongoing development and delivery of goals and objectives relating to DEI initiatives that promote equity, inclusion, and access within the Town's workforce and with related committees/boards. The position will participate in diversity matters and policy reviews, collaborate with Town department heads, and serve as the Town's liaison to the community.

Knowledge-equivalent to a bachelor's degree, emphasizing public administration, human resources management, organizational behavior, personnel and employee relations, consulting, or reporting and analysis. Two or more years of related experience or any equivalent combination of education, training, and experience that provides the required knowledge, skills, and abilities to perform the position's essential functions. Certifications as a diversity and inclusion, labor relations, or human resources professional are preferred along with existing memberships in best practices organizations.

This is a nonunion position within the Town's Compensation Plan with the salary range of \$75,000 – \$95,000 +/- DOQ. Starting pay will be based on demonstrated qualifications and experience.

For initial consideration please send completed application, cover letter and resume to: Human Resources, Town of Provincetown, 260 Commercial Street, Provincetown, MA 02657 or hr@provincetown-ma.gov by February 4, 2022 at 11AM. This position will remain open until filled.

The Town of Provincetown, Massachusetts is an equal opportunity employer and does not discriminate on the basis of race, color, creed, religion, sex, national origin, marital status, age, or sexual preference, or any other category protected under the state and federal anti-discrimination laws.

Alex Morse, Town Manager

Posted: Provincetown Town Buildings, Town Website, Indeed, LinkedIn, Facebook, CCYP, MMA

Date: 01/05/2022, 12:35 pm AR

260 Commercial Street, Provincetown, MA 02657
508-487-7000 ext. 525