

'TOWN of PROVINCETOWN CEMETERY RULES and REGULATIONS

Revised by the Cemetery Commission on Sept 14, 2021

Approved by the Select Board TBD

DEFINITIONS

Article 1: Definitions. As used herein:

Cemetery shall mean the historic Winthrop Street Cemetery (once known as Cemetery No. 1), the Hamilton and Gifford Cemeteries on the southeast side of Cemetery Road, the Old Section (a portion of which was once known as Cemetery No. 2) bordered by the northwest side of Cemetery Road and a portion of Alden Street, the New Section, running further along Alden Street and which includes a section ~~dedicated to~~ for Green Burial lots, Alden Section A, located in the far northeast corner and Alden Section B, located in the furthest north portion of the cemetery. All cemeteries listed are owned by the Town of Provincetown and administered by the Provincetown Cemetery Commission.

Article 6: Provincetown Cemetery Buy-Back Program. The Commission will consider buying back previously sold lots in the Provincetown Cemetery to the purchaser or heirs, for the purchase price paid, less the perpetual care fee, subject to available funds. If the purchaser or heir is unable to provide documentation of the purchase price of the lot, and the Office of the Town Clerk is unable to confirm the purchase price through its research, a maximum of \$500.00 buy-back, minus the perpetual care fee, may be approved, as determined by the Town Clerk's Office.

Article 7: Grading and Improvements. The Commission shall establish the grade of all lots and avenues, and shall direct all improvements on such lots, before as well as after interments have been made, and no lot shall be filled or raised above the established grade ~~except in the case of a Green Burial, which requires a backfill of 3-5 feet to allow for the natural settling of earth.~~ The Commission shall have charge of planting, sodding, surveying, and improvements.

Article 8: Memorial Markers and Monuments. Memorial headstones, markers and monument sizes are determined by the size of the burial lot and whether it is a Green Burial lot (See Appendix B: Markers and Monuments). Any marker or monument that exceeds the maximum size allowed by lot must be approved by the Commission. The Commission will not approve any proposed monument which it deems objectionable. ~~Green Burials offer the option of an engraving on a communal marker in lieu of an individual marker.~~

Article 10: Monument Foundations. All stone, granite, marble and metal work must rest upon concrete foundations laid below ground to a depth satisfactory to the Commission. No work shall be permitted to be set in the spring until the ground has fully settled and in proper condition to receive the necessary work. All building of foundations and setting of monument markers must be done by a monument company or other authorized party ~~with the approval of the Commission~~ under the supervision of the Cemetery Superintendent. ~~Green Burials offer the option of an engraving on a communal marker in lieu of an individual marker.~~

Article 12: Grave Specifications. All graves, ~~except for Green Burial graves,~~ shall be a minimum of 5 feet deep to the top of a concrete vault or other vault as approved by the Commission. ~~Green Burial graves shall be a minimum of 4 feet deep and a concrete vault, or any other type of vault, is prohibited.~~

Article 13: Vaults Covers. All burials require the use of a vault with cover. Vault covers shall be placed only by vault company employees, unless otherwise authorized by the Commission. Bottomless vaults must be used for Green Burials. ~~Vault covers are prohibited for Green Burials.~~

INTERMENTS

Article 15: ~~Hand Opening and Closing.~~ ~~For Green Burials, the opening and/or closing of the grave may be completed by hand by friends and/or family members of the deceased. If so, arrangements must be made for Cemetery staff to be on site during the opening and/or closing. All other requirements as listed in Article 14 must also be followed.~~

Article 16 15: Lowering Devices, Grass Mats and Coffins. Mechanical lowering devices are required for all burials. ~~and artificial~~Artificial grass mats are ~~prohibited~~ optional for Green Burials. ~~For a Green Burial, the body may be transferred into the grave by hand or lowered into the grave by hand using a system of wooden slates and natural fiber pulleys or straps.~~ If a coffin is used for a Green Burial, it must be free of any varnishing, metals, or other toxic or non-biodegradable materials. Green Burial coffins must be made solely of biodegradable materials.

CONDUCT, DECORATIONS AND MAINTENANCE

Article 26 25: Gravestone Rubbing. Gravestone rubbing is prohibited. ~~, as it is referred to, is not allowed except by express written permission of the Cemetery Commission or their designee upon submission of written proposal.~~

APPENDIX A
Schedule of Fees & Lot Specifications

Single Lot – 5' x 10'	
Lot	\$500 <u>\$800</u>
Perpetual Care Fee	\$300
Vaults Allowed	One
Cremations Allowed	Four
Total Base Cost	\$800 \$1,100

Single Cremation Lot – 2.5' x 2.5'	
Lot	\$150 <u>\$250</u>
Perpetual Care Fee	\$100
Vaults Allowed	None
Cremations Allowed	One
Total Base Cost	\$250 \$350

Two Grave Lot – 10' x 10'	
Lot	\$1,000 <u>\$1,600</u>
Perpetual Care Fee	\$600
Vaults Allowed	Two
Cremations Allowed	Six
Total Base Cost	\$1,600 \$2,200

Four Grave Lot – 10' x 20'	
Lot	\$2,000 <u>\$3,200</u>
Perpetual Care Fee	\$1,200
Vaults Allowed	Four
Cremations Allowed	Twelve
Total Base Cost	\$3,200 \$4,400

Additional Fees	
Hand Opening & Closing for Green Burial*	\$400

*performed by friends/family of deceased

APPENDIX B

Markers and Monuments¹

Single Cremation Lot

Markers Allowed - ~~10"W x 4"D x 14"H~~ One
Monuments Allowed None

Single Green Burial Lot

~~Engravings on Communal Marker Allowed One~~
Markers Allowed - ~~10"W x 4"D x 14"H~~ One
Monuments Allowed None

Single Lot

Markers Allowed - ~~10"W x 4"D x 14"H~~ Two
Monuments Allowed 2.5'W x 1.5'D x 3'H One

Two Grave Lot

Markers Allowed - ~~10"W x 4"D x 14"H~~ Four
Monuments Allowed 3.5'W x 1.5'D x 3'H One

Four Grave Lot

Markers Allowed - ~~10"W x 4"D x 14"H~~ Eight
Monuments Allowed 5'W x 1.5'D x 3'H One

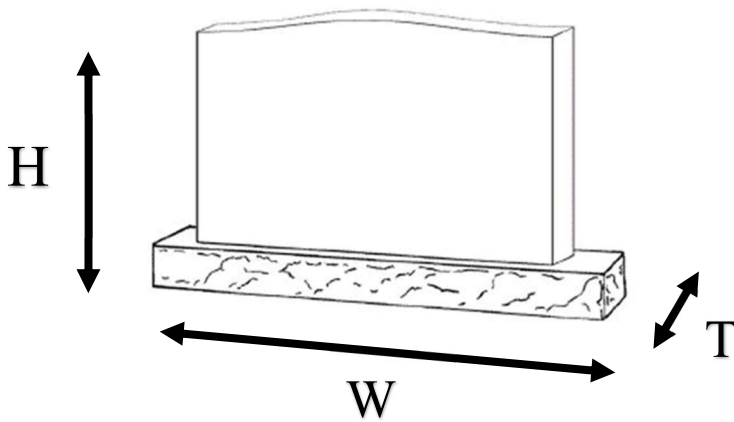
¹ APPENDIX B – Markers and Monuments: to be replaced by the document on page 5.

**APPENDIX B
Markers and Monuments²**

Key W = Width H = Height T = Thickness
--

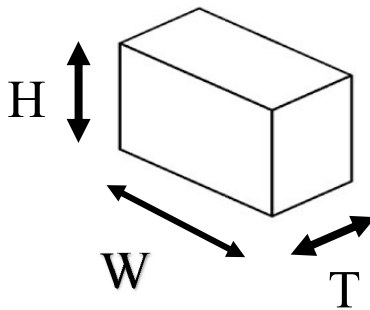
Monuments

	<u>Maximum Dimensions</u>
Single Lot	W = 30" H = 36" T = 18"
Two Grave Lot	W = 42" H = 36" T = 18"
Four Grave Lot	W = 60" H = 36" T = 18"



Markers

	<u>Maximum Dimensions</u>
All Markers	W = 14" H = 10" T = 4"



Notes

1. All monuments must have a base that is at least 8" in height.
2. The face of markers must be flush with grade, which means the "T" dimension is below grade with a minimum of 6" crushed stone base beneath marker.
3. All markers and monuments must be installed and located under the supervision of the cemetery superintendent.

² Proposed revised APPENDIX B – Markers and Monuments