

INSURANCE ADVISORY COMMITTEE MINUTES

TOWN OF PROVINCETOWN TOWN HALL CAUCUS HALL MEETING ROOM ~ 260 COMMERCIAL ST. THURSDAY, MARCH 22, 2012 @ 2 P.M.

Present: Susan Avellar, Paul Gavin, Joyce Mathews, Linda O'Brien, Sherry Prada (**5=Quorum**).

Absent: Sarah Bartholomew, Cheryl Duarte, David McGlothlin; Roger Green, Pam Hudson, Consultant, Cheryl MacKenzie,

1. Meeting called to order by Paul Gavin, Chair, at 2:03 p.m.
2. Approval of the Minutes from the 2/13/12 IAC Meeting @5.
Moved: Linda O'Brien Seconded: Susan Avellar Approved: 5-0-0
Approval of the Minutes from the 2/12/12 IAC Meeting @5:30.
Moved: Linda O'Brien Seconded: Susan Avellar Approved: 5-0-0

3. Voluntary Benefits interested in.....

Long term disability, Short term disability, Additional life insurance, Additional medical insurance, Other.

We decided to wait until FY14 to add voluntary benefits because there was not enough time to prepare an RFP (Request For Proposals) and carefully select voluntary benefits for our diversified employees.

Linda and Paul will meet to draft an RFP for our next meeting.

4. Companies interested in.....

AFLAC, Boston Mutual, BY & D Insurance, Colonial Supplemental Insurance, Health Resources, MetLife

5. Other

Retiree Alternate: Susan Avellar discussed with Kathy Meads, the PEC retiree representative, the option of becoming the alternate for the retirees on the IAC and Kathy agreed. Sharon Lynn will need to approve of her as the alternate.

Meeting was adjourned at 2:36
Moved: Sherry Prada Seconded: Joyce Mathews Approved: 5-0-0

NEXT MEETING: To Be Determined at a later date.

Minutes approved at 6/6/12 Meeting.