

COMMUNITY PRESERVATION COMMITTEE MEETING: MINUTES

**Grace Gouveia Building 26 Alden Street
July 24, 2012 5:20 pm**

Members present: Dorothy Palanza, Judy Cicero, Eric Dray, Nancy Jacobsen, and Stephen Milkewicz

Members absent: James Hall, Susan Cook, David Hale

Other attendees: Community Housing Specialist Michelle Jarusiewicz

Public Statements: none.

Hawthorne Barn: Joshua Prager was not able to attend as planned. He is now planning on being in town during week of August 20th. The Grant Administrator will be on vacation that week and out of town. He may be able to be here a few days before or after that week. Members identified Tuesday, August 28th as a potential meeting day with him. The week before is Carnival and not good for attendees. Members requested that he execute grant agreement and return it to town in advance of that meeting. Process has been ongoing for almost a year and will still require time to finalize the Preservation Restriction. Members were hopeful that construction work on exterior would begin soon. General discussion about incorporating a grant agreement in the application process that can be adapted as needed and executed following town meeting if possible. Question – can the town execute prior to July 1st which is the date that funds are available?

UU Ceiling Restoration Grant Agreement: grant agreement with both co-applicants the Meeting House Restoration Committee, Inc, and the Universalist Meeting House in Provincetown is ready to move forward. They have begun a program to raise the balance of funds and hope to have work begin in November.

Stephen Milkewicz MOVE to recommend execution of grant agreement with the Meeting House Restoration Committee, Inc, and the Universalist Meeting House in Provincetown for \$25,000 for the restoration of the UU ceiling; second: Nancy Jacobsen; approved 4-0-1 [ED].

CPA Legislation Changes July 2012 Highlights:

CPA Coalition distributed a summary and will conduct a webinar, but the most important changes for us are:

- ✚ \$25 million additional allocation will increase the state's match.
- ✚ The definitions have been clarified and will now allow CPA funds for the rehabilitation of existing recreation land not acquired with CPA funds.
- ✚ The definition of "rehab" will now allow the replacement of recreational equipment and other capital improvements.
- ✚ The CPC should consider projects that are regional in nature.

FY 2014 CPA Funding Cycle Proposed Timeline:

Members inquired as to any estimate about how much of a match increase that might mean [above]. Members agreed with the proposed timeline, which can be adjusted, for the FY 2014 cycle and would like to see the proposed grant agreement included in the draft packet.

<i>Timeframe:</i>	<i>Description:</i>
July meeting	Review timetable and process
August meeting	Review projections, plan, application
September meeting	Finalize plan & application
September & October	Advertise: <ul style="list-style-type: none"> • Place ad by 9/20/12 • Ad appears 9/27, 10/4, 10/11, 10/18
November 1 [Thursday, 2pm]	Applications DUE!
November	Review applications
December & January	Conduct interviews
February 2013	Public Hearing
March 2013	Close of warrant

Open Meeting Law changes: Handout from town training distributed with discussion about changes to agenda posting, which requires more detail, email communication, and what is considered “deliberation.” Essentially, email communication amongst members should be limited to logistics and scheduling.

Minutes: Eric Dray MOVE to approve the 4/2/12 minutes as written; Dorothy Palanza second; approved 4-0-1 [NJ].

Adjourned 6:10 pm.

Submitted by:
Michelle Jarusiewicz,
Community Housing Specialist