



**Provincetown Public Pier Corporation (PPPC)  
Judge Welsh Room - Town Hall  
Meeting Minutes of Thursday, April 26, 2012**

**Members present:** Lee Ash, Carlos Verde and Rich Wood.

**Members absent:** Ginny Binder and Scott Fraser (both excused).

**Other Attendees:** Rex McKinsey (Pier Manager/Harbormaster) and Ellen C. Battaglini (Administrative Assistant).

Chair Lee Ash called the Public Meeting to order at 5:12 P.M.

## ***AGENDA***

### ***Public Statements***

A letter written by David Ditacchio re boat excise tax and moorings was read into the record.

Discussion ensued.

### ***Special Agenda Items***

None.

### ***Review Minutes***

***A motion was made to approve the minutes of the Public Meeting on 04/12/12 as written.***

**Motion:** Rich Wood                      **2<sup>nd</sup>:** Carlos Verde

**Vote:**

**Yes:** 3              **No:** 0              **A:** 0

***Motion Passes.***

## ***Directors' Statements***

**Carlos Verde:** None.

**Rich Wood:** None.

**Lee Ash:** Shared information about her visit to Plymouth Harbor.

## ***Working Group Reports***

Carlos reported that Chief Jaran indicated that HM Office could have the Animal Control Officer's vehicle when the Police Department gets replacement. Carlos will speak with DPW about use of a vehicle for the summer. Rex stated his truck available for use by staff.

Discussion ensued.

Rich inquired whether fender piles had been ordered. Rex reported no pilings yet ordered.

***A motion was made to immediately order the appropriate number of fender pilings, approximately 15 – 20.***

**Motion:** Rich Wood                      **2<sup>nd</sup>:** Carlos Verde

The Board discussed the motion.

**Vote:**

**Yes:** 3                      **No:** 0                      **A:** 0

## ***Motion Passes.***

**Pets in the Workplace:** Rich reviewed his draft policy re employees' pets on the Pier.

Discussion ensued. Rex to research Town Hall policy re employees bringing pets to the workplace. Issue was tabled.

## ***Pier Manager's Report***

**Special Event Request:** Formal written application from Factory 360 to hold a vodka-tasting on Pier and waiver of Pier Regulation 1-3-10 to serve alcohol. \$2500 charge for the event. Will be held on a Friday night in June or July. They will provide security and

trained personnel to dispense alcohol. Rex will request one detail officer. Chief may want more.

Discussion ensued.

*A motion was made to approve the application for a vodka-tasting event by Factory 360.*

**Motion:** Carlos Verde                      **2<sup>nd</sup>:** Rich Wood

**Vote:**  
**Yes:** 3              **No:** 0              **A:** 0

***Motion Passes.***

*A motion was made to waive Pier Regulation 1-3-10 for the vodka-tasting event.*

**Motion:** Rich Wood                      **2<sup>nd</sup>:** Carlos Verde

**Vote:**  
**Yes:** 3              **No:** 0              **A:** 0

***Motion Passes.***

**Float Space 10W:** Received a proposal from Hindu Charters, LLC to run business at 10W. Board reviewed proposal.

Discussion ensued. Issue tabled to next meeting for further discussions with the client.

**Accounts Receivable:** Review of staff report of Accounts Receivable and current Profit & Loss Statement.

**M-2:** Out of the water for maintenance after being in water all winter.

**MPO Update:** Working well with Scott and both are working on standard operating procedures. Also working on HM in-house training procedures.

**Bourne Engineering Report:** Board reviewed letter from Bourne Engineering recommending re-circulating pump system to replace heat trace.

Rex taking vacation time this week to move.

Motion to adjourn @ 6:30 P.M.

**Motion:** Carlos Verde                      **2<sup>nd</sup>:** Rich Wood

**Vote:**

**Yes: 3      No: 0**

***Motion Passes.***

Respectfully submitted,  
Ellen C. Battaglini,  
PPPC Administrative Assistant

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Lee Ash, Chair