

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Wednesday, May 9, 2012**

A regular meeting of the Provincetown Housing Authority was called to order by C. Andrews, Chair, on Wednesday May 9, 2012 at 6:00 pm in the Maushope Common Room at 44 Harry Kemp Way.

Provincetown Housing Authority Board of Commissioners:

PRESENT:

C. Andrews, Chair, N. Jacobsen, State Appointee, Kristin hatch, Diana Fabbri

ABSENT:

M. Perdue (excused)

OTHERS PRESENT: Patrick J. Manning, Executive Director; Maushope Tenants' Association: Gladys Johnstone

1. WELCOME NEW MEMBERS:

C. Andrews welcomed new members Kristin Hatch and Diana Fabbri. C. Andrews presented role & responsibilities of Board members and officers. C. Andrews offered to schedule a meeting for each new member with the current Board chair and E.D

2. PUBLIC STATEMENTS:

None

3. COMMISSIONERS' STATEMENTS:

K. Hatch informed the Board that she serves on the Human Services Board and the Licensing Board. K. Hatch stated that she is looking forward to serving the PHA Board and addressing affordable housing issues

D. Fabbri stated that she has volunteered for several years to take minutes for the PHA Board and work for PHA several years ago and is knowledgeable on PHA issues and affordable housing issues as well as the operational aspects of PHA. D. Fabbri informed the Board that she has already been approached by a community member regarding the issue of smoking at Maushope.

4. FRIENDS OF MAUSHOPE:

C. Andrews provided an overview of the concept and purpose of the "Friends of Maushope". G. Johnstone presented a draft flier for the "Tea". Board and MTA discussed; scheduling, how to best invite people, how many people for the "Tea". The

“Tea” will be scheduled for June 23, 2012 @ 10:30am, about 25 people will be invited, invitations will be a post card invite and mailed by June 3, 2012. K. Hatch volunteered to design the post card invitation. Board members will develop a list of 5 people to invite. The Board will host the “Tea”.

Motion by C. Andrews that the PHA Board will host the “Tea”; seconded by D. Fabbri,

VOTED: 4-0-0

5. JOINT MEETING WITH BOS:

C. Andrews informed the Board that dates provided for the Joint meeting are on a Tuesday and BOS meetings are on Monday. C. Andrews to clarify available dates for a Joint meeting and bring to the next board meeting. The board discussed possible agenda items: smoking at Maushope, sewer hook-up for Maushope and Pearl St., 951R Commercial St, unit inspection form and ED evaluation.

6. APPROVAL OF MINUTES:

Postponed to next meeting

7. FINANCIAL REPORT:

Postponed to next meeting

8. DIRECTOR’S REPORT:

A. DHCD:

B. UNIT INSPECTION FORM/PROCESS:

ED reviewed inspection form utilized by the Town with sections appropriate for PHA. Board requested ED adapt form for PHA and present at next meeting

B. Maushope

1. Friends of Maushope: already covered.
2. Sewer Update: discuss at next meeting and have has agenda item for Joint meeting with BOS
3. Vacancy: ED working with 2 local emergency applicants
4. Census: 23 of 24.

C. Family

1. Sewer Update: discuss at next meeting and have as agenda item for Joint meeting with BOS
2. Census: 9 of 9.

D. Foley House

1. Eviction: eviction final
2. Census: 9 of 10.

9. OLD BUSINESS:

A. Board State Appointee – Status: Board reviewed draft letter to send to the Governor.

Motion by C. Andrews to approve the letter to be mailed to the Governor and to be CCed to local Rep & Senator, seconded by K. Hatch;

VOTED: 4-0-0

B. 90 Shank Painter Road – Update: no report

C. 951R Commercial Street – Update: C. Andrews provide brief history for new Board members

D. Community Preservation Committee – Report: No report

E. Community Housing Council – Report: The PHA Board needs to appoint a PHA Representative to the CHC. Board reviewed Annual Town report submitted by the CHC. The Board discussed the role & responsibilities of the PHA representative and if a Board member was interested in the appointment. K. hatch offered to be the PHA representative on the CHC.

Motion by C. Andrews to appoint Kristin Hatch to be the PHA representative on the CHC, seconded by N. Jacobsen;

VOTED: 4-0-0

10. REVIEW OF VOUCHERS:

Board reviewed voucher register.

11. CLOSING STATEMENTS:

K. Hatch stated she is looking forward to serving on the PHA Board

Next board meeting scheduled for Wednesday, May 23, 2012 @ 5:00pm for a site tour of PHA properties and 5:30 for Regular meeting.

D. Fabbri motioned to adjourn at 7:38 p.m., N. Jacobsen seconded.

Respectfully submitted,

Patrick J. Manning
Recording Secretary