

TOWN OF PROVINCETOWN - BOARD OF SELECTMEN

FISCAL BUDGET MEETING

WEDNESDAY, JANUARY 11, 2012 - 5 PM

JUDGE WELSH ROOM, 260 COMMERCIAL STREET

Chairman Elaine Anderson convened the meeting at 5:06 PM noting the following attendees:

Board of Selectmen members: Elaine Anderson, David Bedard, Austin Knight, John Santos and David McChesney

Other attendees: Town Manager Sharon Lynn, Assistant Town Manager David Gardner, Finance Director Dan Hoort

Recorder: David Gardner

The following are meeting minutes, in brief:

1. POLICE STATION & HIGHWAY MAINTENANCE GARAGE FACILITY CONTRACT

Vice President Michael McKeon, Principal, David Morais, Project Architect present.

MOTION: *Move that the Board of Selectmen vote to authorize the Town Manager Sharon Lynn to execute a contract with Kaestle Boos Associates Inc., 325 Foxborough Blvd., Foxborough, MA in the amount of \$108,750 for the schematic Design Phase of the Police Station and Highway Maintenance Garage Facility including administrative offices.*

Motion by: Austin Knight **Seconded by:** David Bedard
Yea 4 Nay 1 (John Santos)

2. FY 2013 BUDGET DISCUSSION

MOTION: *Move that the Board of Selectmen vote to approve the following budgets for FY 2013:*

DIVISION I - GENERAL GOVERNMENT

482 Airport Commission – Steve Tait - \$92,550

Motion by: Austin Knight **Seconded by:** John Santos Yea 5 Nay 0

DIVISION III - PUBLIC SAFETY

231 Ambulance Service - Steve Roderick and Paul Silva - \$721,371

Motion by: David Bedard **Seconded by:** John Santos Yea 5 Nay 0

GRACE HALL PARKING LOT INFRASTRUCTURE UPDATE

Proposal for restructuring and automating the entrance and exit lanes at the Grace Hall Parking Lot. The benefits of the restructuring include improved accountability, improved efficiency, increased parking revenue, decreased parking expenses.

299 Parking – Parking Administrator/ Police Chief - \$408,909

Motion by: Austin Knight **Seconded by:** David Bedard
Yea 3 Nay 2 (Elaine Anderson and John Santos)

DIVISION IV - PUBLIC WORKS

192 Buildings & Grounds - Deputy Director - \$1,122,813

Motion by: Austin Knight Seconded by: John Santos Yea 5 Nay 0

421 Administration - Deputy Director- \$359,128

Motion by: David Bedard Seconded by: Austin Knight Yea 5 Nay 0

422 Highway - Deputy Director- \$672,621

Motion by: David Bedard Seconded by: John Santos Yea 5 Nay 0

423 DPW Snow & Ice - Deputy Director- \$167,700

Motion by: David Bedard Seconded by: Austin Knight Yea 5 Nay 0

431 DPW Solid Waste - Deputy Director- \$572,832

Motion by: David Bedard Seconded by: John Santos Yea 5 Nay 0

432 Recycling and Renewable Energy Committee – \$1,000

Motion by: David Bedard Seconded by: John Santos Yea 5 Nay 0

439 DPW Solid Waste Disposal - Deputy Director- \$168,000

Motion by: Austin Knight Seconded by: John Santos Yea 5 Nay 0

CAPITAL IMPROVEMENT PLAN

Dept #	Department	Description	FY 2013
136	MIS	ShoreTel Network expansion	\$ 50,000
136	MIS	Open Cape Connections	\$ 250,000
190	B&G	Replace cemetery granite posts and pipe railing	\$ -
210	Police	Portable Radios	\$ 50,000
210	Police	Fleet Replacement - 2 vehicles Yr 1 of lease	\$ 24,960
210	Police	Fleet Replacement - 1 vehicle Yr 2 of lease	\$ 8,800
210	Police	Fleet Replacement - 2 vehicles Yr 3 of lease	\$ 19,835
291	EmergMgt	Town Emergency Shelter Retrofit	\$ 101,604
299	Parking	Re-surface MPL and re-stripe spaces	\$?
299	Parking	Re-surface Johnson St parking lot	\$?
299	Parking	Re-surface West End parking lot	\$?
299	Parking	Re-surface Alden St & School St parking lot	\$?
299	Parking	Parking vehicle (Prius)	\$ 10,975
299	Parking	Grace Hall re-configuration	\$ 235,000
421	DPW	Fleet Replacement	\$ 193,000
421	DPW	Stormwater Management Projects	\$ 150,000
		VMES-Hot water heat	\$ 800,000
	DPW	Re-paving Streets	\$ 1,000,000
		Police Station – Highway Garage	\$?
		MacMillan Pier	\$?
300	School	School CIP Program	\$?
482	Airport	See Separate Page	\$?
			<u>\$ 2,794,174</u>

Available Funding Sources:

Capital Improvement Fund Transfers	\$ 175,000
Parking Fund	\$ 245,975
Free Cash	?
Unfunded Capital Improvement Requests	\$ (2,373,199)

Funds Borrowed-No Exclusion	\$ -
2 1/2 Debt Exclusion Override	\$ 2,373,199

(#1631) Capital Improvement Stabilization Fund Balance

	<u>FY 2012</u>
Uncommitted Balance from Prior Year	\$ 89,498
Projected Revenue	\$ 381,250
Annual Town Meeting Transfer	\$ (175,000)
Special Town Meeting Transfer	\$ (260,000)
Balance at End of Year	\$ 35,748

MOTION: *Move that the Board of Selectmen vote to approve the following Capital Improvement Projects for FY 2013:*

136-1 MIS - ShoreTel Network expansion - \$50,000

Motion by: David Bedard Seconded by: Austin Knight Yea 5 Nay 0

136-2 MIS - Open Cape Connections – Continue to January 30, 2012

210-1 - Police - Portable Radios - \$45,116.38

Motion by: Austin Knight Seconded by: John Santos Yea 5 Nay 0

210-2 - Police - Fleet Replacement - 2 vehicles – Year 1 of 3 Year lease \$24,960

Motion by: David Bedard Seconded by: John Santos Yea 5 Nay 0

210-3 - Police - Fleet Replacement - 1 vehicle Year 2 of 3 Year lease \$ 8,800

Motion by: David Bedard Seconded by: Austin Knight Yea 5 Nay 0

210-4 - Police - Fleet Replacement - 2 vehicles Year 3 of 3 Year lease \$19,835

Motion by: David Bedard Seconded by: Austin Knight Yea 5 Nay 0

299-5 Parking vehicle (Ford Fusion - Hybrid) \$10,975

Motion by: Austin Knight Seconded by: John Santos Yea 5 Nay 0

291-1 – Emergency Management- Town Emergency Shelter Retrofit \$ 101,604

Motion by: Austin Knight Seconded by: David Bedard Yea 5 Nay 0

421-1 - DPW - Fleet Replacement \$193,000

Motion by: David Bedard Seconded by: Austin Knight Yea 5 Nay 0

421-2 - DPW - Stormwater Management Projects \$150,000

Motion by: Austin Knight Seconded by: David Bedard Yea 5 Nay 0

421-3 - DPW – VMCC - Hot water heat – continue to January 30, 2012

421-4 - DPW - Re-paving Streets - \$1,000,000

Motion by: John Santos Seconded by: David Bedard

Yea 5 Nay 0

Motion to adjourn by Austin Knight at 8:27 PM.

Minutes transcribed by: Vernon G. Porter, Secretary
January 12, 2012