

CEMETERY COMMISSION MEETING MINUTES
NOV. 3, 08

Meeting held at community center on Bradford St.

All members present:

Mr. Richard Olson, Chair
Mr. Gregory Howe, Vice-Chair
Mr. Dwayne Raymond Prickett, Secretary
Ms. Astrid Berg, Member

2:00 pm meeting opened

*note that Sept. minutes are not complete because information from Ms. Alex Heilala is still not available.

Mr. Howe moves that the minutes as submitted for the Sept. meeting be accepted as is and amended later if needed.

Mr. Olson noted that there is just one check submitted for each burial per his information from Mr. Bill Gately who runs the local funeral home.

The members discuss the possibility of placement for waste bags for dogs throughout the cemetery.

Mr. Howe suggested that the DPW workers would be best to decide where any bag placement should be as they are the ones who are most familiar with where they would be needed.

Mr. Olson said that Sandy Turner is the person who authorizes any expenditures in that area.

Ms. Berg remarked that the commission still has not received a financial report from Alex Heilala. The other members agreed that this is indeed a troublesome fact as the Cemetery commission has asked through various methods for a concise report from her over the previous 4 months.

It was suggested by Mr. Howe that the members, perhaps he and Mr. Olson, go and sit down with Ms. Heilala and have a face to face about the situation.

Mr. Howe also suggested that this would be best done prior to the next town meeting.

Ms. Berg stated that Ms. Heilala inherited a mess but we need to clear up that mess in order to move ahead.

The members then go over the list that Mr. Olson provided about clearing up where funds are and all procedures surrounding funds from now on.

Mr. Olson then read the memo he passed out to the members aloud.

There was small discussion about raising the current rates and Mr. Prickett asked about the logic about raising the rates.

Mr. Howe explained that the columbarium would come from fees as would the repair of the civil war

monument.

Mr. Howe asked how we proceed to ask town hall for information as to what is the commission's responsibility as far as monies and what is the DPW's—i.e. what expenditures fall to which faction.

Mr. Olson said that concerning that issue he would speak to other cemetery commissions on the cape to find out exactly how they divide up expenditures between town and commission monies. He also then noted that the town of Dover has detailed all funds and expenditures and that is something the Provincetown Commission should do—once we know exactly what the protocol is.

Mr. Howe suggested that instead of raising rates the commission may wish to consider that we add on a \$50.00 “perpetual care fee” in addition to the \$1000.00 cost of the plot.
The members agree this is a good idea.

To bolster that idea, Mr. Olson reiterates that he will touch on that with Sandy Turner during their meeting.

Mr. Howe said that one of the most important items the commission must take up is the replacement of old equipment. The members agree this is a top priority.

The next meeting is discussed and the members agree that January 5, 2009 will be the date.

Meeting adjourned at 2:50 pm