



Finance Committee

Finance Committee Meeting Minutes
Monday, March 15, 2010 @ 6:00 pm
Larkin Hall at the Provincetown Center for Coastal Studies
Called to Order: 6:12 pm

Membership:

P	E	U	Name	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thomas Coen, Chair	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ann Maguire, Vice Chair	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thomas Thurston	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Philip Gaudiano	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gabrielle Hanna	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Daniel Hoort	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	David McChesney	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(Open)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(Open)	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Erik Yingling, Alternate	<input checked="" type="checkbox"/> Voting
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oliver Kamm, Alternate	<input type="checkbox"/> Voting

(Note: **P** = Present **E** = Excused **U** = Unexcused)

These minutes are in brief format. This meeting was filmed and is available for viewing at <http://www.provincetowntv.org/> or on DVD at the Provincetown Television office.

Also Present:	
Michele Couture, BoS	Elaine Anderson, BoS
Mary-Jo Avellar, BoS	Sharon Lynn, Town Manager
David Bedard, BoS	David Gardner, Asst. Town Mgr.
Austin Knight, BoS	Alix Heilala, Finance Director

Order of Business:
1. To conduct a joint public hearing with the Board of Selectmen on the FY 2011 operating budget.
2. To consider any other business that may legally come before the Committee.

Joint Public Hearing

Chairman Couture read the public hearing notice into the record.

The Finance Committee and the Selectmen reconciled the proposed FY2011 operating budget. There were no public comments.

Ms. Lynn presented the attached document regarding the anticipated deficit in the FY 2011 Wastewater Enterprise Fund budget. The short term solution is to transfer \$310,000 from the Reserve for Debt Payment Fund to balance the budget. A longer term solution will be presented at a later date.

Motion # 1: To recommend the transfer of \$310,000 out of the Wastewater Enterprise Reserve for Debt Payment Fund to balance the Wastewater Enterprise Fund Operating Budget.			
Motion By: Thomas Coen		Second By: Thomas Thurston	
For: 7	Against: 0	Abstain: 0	Recuse:

Next Meeting:	Thursday, March 18 th @ 4:00 pm
Adjourn:	6:35 pm
Minutes by:	Thomas Coen

Approved by  on March 19, 2010
 Thomas Coen, Chair

B

Transfer required to balance Wastewater Enterprise Fund

Through Fiscal Year 2009 we received a number of betterments that were "pre-paid" amounting to \$1,016,653. These are set aside to be "reserved for debt service". We can tap into this fund to offset the revenue shortfall that is projected in the Wastewater Fund. The shortfall can be attributed to several things, and we need to address these for the future, however at this time we need to transfer enough funds to balance this budget in order for the Dept of Revenue to approve our tax rate.

The Wastewater Dept, Finance Consultant Mark Abrahams and Finance Director analyzed the figures and based on various (conservative) assumptions project the shortfall to be approximately \$310,000. (see below).

The estimated commitment for the second billing is \$236,400 to be mailed in May. There is also \$90,800 in outstanding sewer bills that we are aggressively trying to collect. Rooms tax has been consistent over the past few years, so we estimate we will receive the full amount budgeted. The other assumptions are listed to the right of the shortfall column.

	Budget	Revenue	To go	Projected	Over/(Short)
Betterments	1,151,110.00	1,117,213.39	(33,896.61)		(33,896.61) 36 delinquents on phase 2.
User Charges	1,089,019.00	586,751.28	(502,267.72)	236,250.00	(266,017.72)
Rooms Tax	199,856.00	170,266.43	(29,589.57)	29,589.57	- Assume full collection
Sewer Usage Charge	156,171.00	163,256.48	7,085.48	4,084.23	7,085.48 Billed \$181,000 \$24,829 bettered not paid
P&I	13,520.00	9,435.77	(4,084.23)	4,084.23	- Assume full collection
Rate Relief	6,038.00	-	(6,038.00)	-	(6,038.00) Assume zero
Interest	20,000.00	109.75	(19,890.25)	9,900.00	(9,990.25) Assume half
	2,635,714.00	2,047,033.10	(588,680.90)	279,823.80	(308,857.10)

budget transfer

RECEIVED
BOS - Vemont
MAR 11 2010
CC: BOS/JTW/ATM

9