

**Provincetown Public Pier Corporation (PPPC)
Judge Welsh Hearing Room
Meeting Minutes of Thursday May 24, 2007**

Present: Len Clingham (Chair), George Hitchcock (Vice Chair), Kerry Adams and Phil Tarvers

Excused Absence: Lee Ash

Other Attendees: Rex McKinsey (Harbormaster / Pier Manager) & John Davidson (Administrative Assistant)

Meeting called to order @ 4:00 by Len Clingham, Chair

Public Hearing – Float Space License Renewals

Float Space 1E License Renewal

Staff recommends renewal of license.

A motion was made to approve the license renewal for Float Space 1E

Motion: Kerry Adams **Second:** Phil Tarvers

Vote: Y: 3 N: 0

Motion Passes

Float Space 1W License Renewal

Staff recommends renewal of license.

A motion was made to approve the license renewal for Float Space 1W

Motion: Kerry Adams **Second:** Phil Tarvers

Vote: Y: 3 N: 0

Motion Passes

Float Space 2W License Renewal

Staff recommends renewal of license.

A motion was made to approve the license renewal for Float Space 2W

Motion: Kerry Adams **Second:** Phil Tarvers

Vote: Y: 3 N: 0

Motion Passes

Float Space 3W License Renewal

Staff recommends renewal of license.

A motion was made to approve the license renewal for Float Space 3W

Motion: Kerry Adams **Second:** Phil Tarvers

Discussion

Phil Tarvers: The PPPC should amend our Chapter 91 License to allow research vessels on the West Floats.

Len Clingham: Instructed the harbormaster to follow through on amendment to the Pier's Chapter 91 License.

Vote: Y: 3 N: 0

Motion Passes

Float Space 4W License Renewal

Staff recommends renewal of license.

A motion was made to approve the license renewal for Float Space 4W.

Motion: Kerry Adams **Second:** Len Clingham

Vote: Y: 2 N: 0 A: 1

Motion Passes

Float Space 5W License Renewal

Staff recommends renewal of license.

A motion was made to approve the license renewal for Float Space 5W.

Motion: Kerry Adams **Second:** Phil Tarvers

Vote: Y: 3 N: 0

Motion Passes

George Hitchcock joined the meeting.

Float Space 6W License Renewal

Staff recommends renewal of license.

A motion was made to approve the license renewal for Float Space 6W.

Steve Gilbert present from Family Parasail

Discussion

Motion: Kerry Adams **Second:** George Hitchcock

Vote: Y: 3 N: 0 A: 1

Motion Passes

Float Space 7W License Renewal

Staff recommends renewal of license.

A motion was made to approve the license renewal for Float Space 7W.

Discussion

Motion: Kerry Adams **Second:** George Hitchcock

Vote: Y: 4 N: 0

Motion Passes

Float Space 8W License Renewal

Staff recommends renewal of license.

A motion was made to approve the license renewal for Float Space 8W.

Mike Tarantino present from Provincetown Parasails

Discussion

Motion: Kerry Adams **Second:** George Hitchcock

Vote: Y: 4 N: 0

Motion Passes

Float Space 9W License Renewal

Staff recommends renewal of license.

A motion was made to approve the license renewal for Float Space 9W.

Motion: Kerry Adams **Second:** George Hitchcock

Vote: Y: 4 N: 0

Motion Passes

Float Space 10W

Staff recommends continuing Public Hearing to next meeting.

Discussion

Kerry Adams: Asked for the record that the lease takes effect upon the check being cashed and cleared from the bank.

Public hearing Adjourned until the next meeting where the decision on the 10W Lease will continue.

Public Statements

None

Chatham Mooring Barge Report

Presented by Rex McKinsey

Discussion

Kerry Adams: Rex do you have any idea what the cost savings to the PPC would be over the next 5 years.

Rex McKinsey: \$100,000's based upon quotes provided for pile replacement. (\$30,000 to \$40,000 per year)

Kerry Adams: What is the cost of maintenance of this piece of equipment?

Rex McKinsey: Couple \$1,000 per year

Discussion of bid price

George Hitchcock: Can staff assemble..Been reassured by RM and LR...confident. Would have gone higher \$26011.

Phil Tarvers: Knows we need maintenance, but how much can the staff do? We need to spend more time making money and less time spending money. Where are the test results of the rotten pilings? There is a lot of man hours involved doing this kind of work. Rex McKinsey's plate is full. We need to start bringing in large amounts of money. Professionals do this kind of work, not sure if staff can do it, will we need to hire someone to do this. Looking for balance with spending and earning. Survey the entire pier to fix it all at once and go to the town for the money.

George Hitchcock: Envisioned Rex McKinsey as a leader and not hands on. We would need to bring on an additional staff member. The PPC was formed because the town did not maintain the pier and we do. This can be done in the winter.

Kerry Adams: Agrees with George Hitchcock. This is an opportunity to be proactive. Not only we need to make revenue we need to save money. Kick the bid up to \$26k.

Rex McKinsey: Point of clarification, Rex McKinsey and Luis Ribas have the experience.

A motion was made to increase the bid from \$25,011 to \$26,511 and that the bid be authorized.

Motion: Kerry Adams **Second:** George Hitchcock

Discussion

Motion amended to have the pier manager present the bid documents to Chatham.

Vote: Y: 4 N: 0

Motion Passes

Rex McKinsey left to order the check from town accountant.

Letter to BoS reviewed by board members and approved for sending.

Tickler to be included on meeting agenda from now on.

Review Minutes

A motion to accept the minutes of 5/10/07as printed.

Motion: Kerry Adams **Second:** Phil Tarvers

Vote: Y: 3 N: 0 A: 1

Motion Passes

Directors Statements

George Hitchcock: Concerned about the rotten pilings and the lack of a report on what caused the damage.

Rex McKinsey: Different kind of species of worms present and we need to find out what they like to eat.

Report on pilings to be included on next week's agenda.

Kerry Adams: had a discussion w/ Ms. Fox. Thrilled with the idea of photographs. Something similar to what is at Cabral's pier. Canvas is expensive. Find a way to raise money for this project. She will see what kind of cost we are looking at.

Phil Tarvers: Greg Morris has a giclray printer, 48 inches wide. Find out who did Cabral's pictures and get the cost.

Kerry Adams: This is something for next fall

George Hitchcock: Are we wrapping the ice machine or just doing one side?

Len Clingham: Add it to tickler

Kerry Adams: Commended barge sub-committee on it's work.

Phil Tarvers: Concerned about float documentation files for float spaces. Concerned about the traffic bottleneck on the pier.

Len Clingham: Hosted Sharon Lynn around the pier and out on a boat ride on Marine 1. She showed understanding as to what the PPPC board does.

Pier Manager Report

State Ethics Commission Seminar

Bottle Neck on Pier

Install/paint a cross walk

Reflective tape and additional signage

Next year move the lines (erase) and remove the bollard

Phil Tarvers: Shorten up the pedestrian walkway

Len Clingham: Pedestrians take precedent over cars ad should be funneled.

Kerry Adams: Utilize the new traffic barriers.

Discussion

Len Clingham: Report back at next meeting how the traffic goes this weekend.

Kerry Adams: Take out bollard on corner.

George Hitchcock: and cut curb and add an additional cross walk.

Trap Sheds

Discussion

Kerry Adams: Reduce fee for first year as an incentive. The hours of operation become an issue.

Phil Tarvers: Artists are not business people. We need a coordinator to put people together. The woman in Hyannis or local talent. Hand holding required.

George Hitchcock: Agrees with Kerry Adams. Once there there with a for rent sign they will come. Took a look at 10W and the shed is too wide for the space. The size of that shed should be adjusted to fit the space. 10W has their own shed.

Rex McKinsey: Sandy Silva going to wait until next season. 1E's shed will be placed in between power pedestal for 10W and the shed for 9W.

Rex McKinsey: Will check with Pine Harbor to downsize one shed if still possible.

A motion was made the PPPC send a letter to the PAAM, Fine Arts Works Center, The Truro Center for the Arts, Provincetown Chamber of Commerce about the trap sheds availability.

Motion: Kerry Adams **Second:** George Hitchcock

Discussion

Phil Tarvers: Emphasize the need for joining of the artisans in the letter.

Kerry Adams: Agrees.

Len Clingham: First year is a learning experience and this program should gain momentum for next year.

Vote:

Y: 4 **N:** 0

Courtesy Float Grant

Rex McKinsey explained the BIG Grant request

NDA (NO Discharge Area)

George Hitchcock: Would like to see some real #'s.

Homeland Security Grant Update

All items ordered and delivered within time frame of grant requirements.

Kerry Adams: On next agenda offering/creating a position for an events coordinator.

Len Clingham: Agrees

A motion was made the agenda and packets be made available 2 days prior to the meeting.

Motion: Kerry Adams **Second:** George Hitchcock

Vote:

Y: 4 N: 0

Motion Passes

A motion to adjourn the meeting @ 5:50

Motion: Kerry Adams **Second:** George Hitchcock

Vote:

Y: 4 N: 0

Motion Passes

Minutes Respectively
Submitted by

John Davidson
PPPC Administrative Assistant

Len Clingham, Chair

Date