

**Provincetown Public Pier Corporation (PPPC)
Judge Welch Hearing Room
Meeting Minutes of
Monday January 25, 2007**

Present: Len Clingham (Chair), George Hitchcock (Vice Chair), Kerry Adams

Excused Absence: Lee Ash & Phil Tavers

Other Attendees: Rex McKinsey (Harbormaster), John Davidson (Administrative Assistant)

Meeting called to order @ 4:05 by Len Clingham, Chair

Public Statements

Barbara Rushmore: Thankful for public restrooms, build a building on the T with 2 shops downstairs and a restaurant upstairs. Down stairs would be a coffee shop and c-store open year round. The c-store would also specialize in local arts and crafts.

Charles Grim, of North Truro; encourage business from outside of town to be considered as well.

Special Agenda Items

Cultural Bazaar

David Favreau presented his organization's event application to the board. Gave an overview of Cultural Survival

Kerry Adams: Do you have liability insurance?

Dave Favreau: Yes, \$2M in liability insurance. Will provide a copy.

Len Clingham: Had attended one of their events in the past.

George Hitchcock: Do we let people come in early and set up prior to an event?

Rex McKinsey: Yes, a day ahead to set up and a day after to clean up.

George Hitchcock: What rate is to be charged?

Rex McKinsey: Recommending that we give this event the \$1K non-profit for the 2 days for this year instead of \$1K per day.

George Hitchcock: Will Porto potties still be needed given that we will have bathrooms?

Rex McKinsey: Porto potties should be brought in.

A motion was moved to approve the event as requested at the \$ 1k for both days.

Motion: George Hitchcock

Second: Kerry Adams

Y:3

N: 0

Motion Passes

Pier Ideas and Policy Concepts

Rex McKinsey: Presented the outline for discussion.

Media Articles

A discussion on the 2 media articles occurred.

A motion was made to send an email thanking all those who responded to our requests for ideas.

Motion: Kerry Adams **Second:** George Hitchcock **Y:**3 **N:** 0

Motion Passes

Discussion followed.

Structures

Discussion on new booth design.

Kerry Adams: Brought up zoning issues in regards to retail business and would like to get the appropriate town departments to sign off on this in writing.

A motion was made that George Hitchcock and Rex McKinsey should consult with the previous Shed Design sub-committee, which included members of the Historic District Commission on the new booth design.

Motion: Kerry Adams **Second:** George Hitchcock **Y:**3 **N:** 0

Motion Passes

Policy Discussion

Len Clingham: Requested that John Davidson e-mail Phil Tarvers and Lee Ash to review the material from this meeting so at the next meeting policy decisions can be made at the next meeting.

Discussion followed on the new 10W booth ownership arrangement with Float Space 1E.

George Hitchcock: Wants to see some #'s on 1E's float space license fee and booth fees.

It was decided that Rex McKinsey is to move forward with the booth design and provide the cost details of three new booths.

Kerry Adams: In the bid process we should ask for financing arrangements.

Rex McKinsey: Requested of the board members what, if any, information could be provided to aid them in establishing policy setting.

A motion that the shed sub comm. handles the design and gets procurement cost of shed material for staff assembly.

Motion: George Hitchcock **Second:** Kerry Adams **Y:**3 **N:** 0

Motion Passes

George Hitchcock: Would like a definitive legal answer to zoning and licensing issues.

Len Clingham and Kerry Adams agreed

A motion was made for Rex McKinsey to compose a letter to be signed by the PPPC chair addressed to the Provincetown Board of Selectman chair and the Town Manager explaining our position in regards to our retail expansion.

Motion: Kerry Adams **Second:** George Hitchcock **Y:**3 **N:** 0

Motion Passes

Len Clingham: Would like to have draft copy of business rules.

Review Minutes

A motion was made to accept the minutes of 01/11/07.

Motion: Kerry Adams **Second:** George Hitchcock **Y:**3 **N:** 0

Motion Passes

Pier Managers Report

American Canadian Cruise Lines

6 stops scheduled for 2008

VSB

Sign grant was moved into waterfront package and bypassed the grant process

George Hitchcock: Courtesy float tie in to gas dock?

George Hitchcock and Rex McKinsey to look into the structural stability of the gas dock.

Hats and jackets for directors and for gifts

Directors Statements

George Hitchcock: Congratulations to Rex on Bathrooms

Kerry Adams: Congratulations to Rex as well. Mentioned that there is a possibility, that if the town buys the Cabral pier that there may be grant money for 80 % of the purchase. Will keep the board informed, maybe bring in the real estate broker.

Len Clingham: Wants the chair to be the point person for the PPPC in regards to the press.

A motion was made that any and all press release information be made through the chair.

Motion: Kerry Adams **Second:** George Hitchcock **Y:**3 **N:** 0

Motion Passes

New Business

Kerry Adams: Conflict of interest problems on the board.

Len Clingham: Will reiterate the rules as needed

A motion was made to adjourned the meeting @ 5:50

Motion: George Hitchcock

Second: Kerry Adams

Y: 3

N: 0

Motion Passes

Minutes Respectively
Submitted by

John Davidson
PPPC Administrative Assistant

Len Clingham, Chair

Date