

Town of Provincetown
Provincetown Public Pier Corporation
Open Meeting Minutes

Meeting Time and Date: 3:06pm November 22, 2003
Meeting Location: Provincetown Police Station
PPPC Members Present: Joyce Guide, Robin Haueter, Martin Michaelson, Nancy Howard
Also Present: Rex McKinsey, Pier Manager

Motion to go into Executive Session to discuss lease negotiations:

Motion: Robin Haueter
Second: Nancy Howard
Vote: 4-0

Motion to leave Executive Session to go to Open Meeting:

Motion: Nancy Howard
Second: Robin Haueter
Vote: 4-0

Auditor

Nancy Howard told the Board that she thought that the auditor from Thevenin, O'Grady & Company has given a reasonable proposal and, given that he specializes in working with regional authorities, he understands the field. The estimate is for the audit itself, to get the books set up and to gain fluency in the use of them.

Martin Michaelson commented that one aspect of due diligence should include looking into whether the firm has been sued.

Motion that the Board ratify the selection of Thevenin, O'Grady & Co. CPA firm, the ratification subject to the Board being informed by Nancy Howard and Joyce Guide that either the firm has not been the subject of any lawsuits, or in their view, the disposition of such lawsuits is unproblematic to our purposes:

Motion: Martin Michaelson
Second: Robin Haueter
Vote: 4-0

Float Transfer

Motion to place the requested transfer of ownership interest in Float Space 8W on the agenda for Saturday, December 21, 2003 and to advertise the transfer request in the Banner for 2 weeks prior to meeting in accordance with Special Condition 7 of the Massachusetts Department of Environmental Protection Chapter 91 License for MacMillan Pier:

Motion: Martin Micaelson
Second: Nancy Howard

Discussion:

Martin Michaelson stated that he wished to make this motion notwithstanding that he believes the Town policy that requires the PPPC to do this is ill-advised. All Board Members concurred.

Vote: 4-0

Pier Operational Issues

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Rex McKinsey reported that Birdman has submitted two applications to hold their event at the Pier, saying that they would really like to do the event during the weekend of the Blessing of the Fleet and as an alternative, is also requesting a Saturday before the Blessing, because the Portuguese Festival organizers would rather not have the Birdman event be held simultaneously with their event.

Rex McKinsey told the Board that the Birdman event is highly organized and very well-run, that they use the same liability forms as parachute jumpers.

In response to Martin Michaelson's concern that the event would not impede tenants on the Pier, Rex McKinsey said that it could be arranged for the few boats in the area to move away.

Regarding the issue of payments for partial season of berthing on the Pier, Nancy Howard noted that the Board should have a policy going forward which accomodates that, such as renting space by the year.

Regarding the issue of signage, Robin Haueter presented the RFP for graphic design work and discussed the aspects of signage which contribute to it being a very particular sort of problem, needing to find someone who has worked on signage for public projects such as airports, and the importance of linking the branding with the graphic design. He said that the goal would be to complete fabrication by April 2004.

Martin Michaelson and Robin Haueter will shop hard for pro bono work on the signage.

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Approval of Minutes

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Motion to approve the August 23rd Open Meeting minutes as amended:

Motion: Martin Michaelson
Second: Nancy Howard
Vote: 4-0

Motion to approve the August 23rd Executive Session minutes:

Motion: Robin Haueter
Second: Nancy Howard
Vote: 4-0

Motion to approve the September 6th Open Meeting minutes:

Motion: Joyce Guide
Second: Robin Haueter
Vote: 3-0 Nancy Howard abstaining

Motion to approve the September 6th Executive Session minutes:

Motion: Robin Haueter
Second: Joyce Guide
Vote: 3-0 Nancy Howard abstaining

Motion to approve the September 13th Open Meeting minutes:

Motion: Robin Haueter
Second: Nancy Howard
Vote: 4-0

Motion to approve the September 13th Executive Session minutes:

Motion: Robin Haueter
Second: Nancy Howard
Vote: 4-0

Motion to approve the October 11th Open Meeting minutes:

Motion: Nancy Howard
Second: Robin Haueter
Vote: 4-0

Motion to approve the October 11th Executive Session minutes:

Motion: Robin Haueter
Second: Nancy Howard
Vote: 4-0

Motion to approve the November 1st Open Meeting minutes:

Motion: Joyce Guide
Second: Robin Haueter
Vote: 3-0 Nancy Howard abstaining

Motion to approve the November 1st Executive Session minutes:

Motion: Robin Haueter
Second: Joyce Guide
Vote: 3-0 Nancy Howard abstaining

The next meeting was scheduled for December 21st.

Respectfully Submitted,

Mira Yamaoka

APPROVED AT A MEETING ON DEC. 20, 2003 BY A VOTE OF 3-0. J GUIDE, CHAIR