

**TOWN OF PROVINCETOWN**  
**Public Library**  
**Board of Library Trustees**  
**Minutes of Meeting August 18, 2004**  
Meeting held in the Provincetown Police Station

**Members Present:** James Cole, Chair; Marcia Fair, Vice-Chair; C.J. Noyes, Secretary, Anita Berman, Sandy Fay

**Others Present:** Debra DeJonker-Berry, Library Director (joined at 5:08pm)  
Susan Packard, member of the public

**Call to Order:** James Cole called the meeting to order at 5:05 pm.

**Public Statements:** There were none.

**Minutes:** Marcia Fair moved and CJ Noyes seconded the motion to approve the June 2, 2004 minutes as corrected. The vote was 5-0 in favor. Marcia Fair moved and Anita Berman seconded the motion to approve the June 16, 2004 minutes as submitted. The vote was 5-0 in favor.

**3. Chairman's Report:** Jim reported on electrical inspections in the new building, and said the framing is 85% complete. Jim presented five change orders for the Board to approve before sending a memo to the Selectmen.

Motion: Marcia Fair moved and Anita Berman seconded the motion to approve Change Orders #9 through #15. The vote was 5-0 in favor.

Motion: Marcia Fair moved Sandy Fair seconded the motion to raise the Captial Campaign Committee's fundraising goal by \$51,750 to cover the change orders. Vote 5-0 in favor.

Jim also reported that the building is on a tight schedule and progressing well.

**4. Director's Report:** Debbie presented the Provincetown Public Library's Goals, Objectives and Activities and asked for input.

**5. Capital Campaign Committee:** Marcia Fair presented the Monthly Cash Report showing an increase of \$136,558 for a total of \$644,726; a total of 1,066 gifts; and eight new gifts including 1. \$100,000 from the Fowler-Bombardier Family Charitable Trust to name the Children's Library, 2. an announced \$100,000 gift to name the Historic Front Lobby, and 3. \$10,000 from Rose Basile and Carol Noyes to name the Poet's Corner.

Marcia also presented the Capital Campaign Monthly Gift Report showing \$837,839 total cash and pledges, and \$52,122 non-cash gifts.

Marcia reported the following: Anne Packard has donated a painting, "Red and White Boat" valued at approximately \$6,000, for auction. There will be a jewelry sale Sunday, September 5 11-3pm. We are in need of jewelry, baked goods and volunteers.

There will be a benefit for the Library on September 17 during the Schooner Regatta.

The Fowler-Bombardier wedding invitation asked for gifts to be made to the Library. So far, \$7,150 has been received.

Marcia Fair moved and Jim Cole seconded the motion for the Board to send a condolence letter to Michael MacIntyre on the death of his husband, Bob Anderson. The vote was 5-0 in favor.

**6. Other Business and Correspondence:** Debbie asked the Board to consider allowing a writer to run a workshop for a fee in the Library, if the writer were to pay a percentage to the Library. Discussion ensued and a consensus reached that the Board should pursue a policy, perhaps one similar to the policy governing the art wall.

**Next Meeting:** The next meeting is scheduled for Wednesday, September 22, 5:15pm in the Conference Room of the Police Station..

**Adjournment:**

Sandy Fay moved and C.J.Noyes seconded the motion to adjourn at 5:52pm. The vote was 5-0 in favor.

These minutes were approved by a vote of the Provincetown Library Board of Library Trustees members present at their meeting on \_\_\_September 22, 2004\_\_\_\_\_

Respectfully submitted:

\_\_\_\_Carol J. Noyes\_\_\_\_\_Secretary\_\_\_\_\_

Library Board of Library Trustees signature Title

Minutes prepared by Sheila McGuinness, On-Call Secretary

