

**PROVINCETOWN AIRPORT COMMISSION
MEETING MINUTES OF 25 JUNE 2003
PROVINCETOWN MUNICIPAL AIRPORT
CONFERENCE ROOM**

The posted meeting of the airport commission to place at the stated place and time as printed. Chairman Silva called the meeting to order at 5:34 P.M. Those in attendance were Dick Silva, Steve Page, Steve Tait, Len Alberts and Joan Drysdale, Commissioners and Butch Lisenby, Airport Manager. Steve Flecchia, consultant arrived late due to traffic delays. The members took agenda items out of order due to Flecchia's late arrival.

III. PARK SERVICE MOA

All is still in limbo with our lawyers and their lawyers attempting to hash things out. Lisenby not being responded to by Town Counsel. If no response in the very near future it will jeopardize project timing. Silva to talk with Town Manager Bergman to resolve delay.

IV. PAYMENT VOUCHERS

1. FAA \$107,460.51

Ongoing runway project

MOTION: TO PAY FAA \$107,460.51

MOVED: ALBERTS SECOND: DRYSDALE

VOTE: 4 YES 0 NO 0 ABSTENTIONS

2. LAWRENCE/LYNCH \$172,845.90

Ongoing runway project

MOTION: TO PAY LAWRENCE/LYNCH \$172,845.90

MOVED: TAIT SECOND: DRYSDALE

VOTE: 4 YES 0 NO 0 ABSTENTIONS

3. EPSILON INV. 4/25/03 \$1,662.64

INV. 5/30/03 \$1,417.39

Ongoing monitoring of runway project

MOTION: TO PAY EPSILON \$3080.03

MOVED: ALBERTS SECOND: TAIT

VOTE: 4 YES 0 NO 0 ABSTENTIONS

Upon the arrival of Flecchia, agenda items one and two were taken up.

I. RUNWAY IMPROVEMENT PROJECT UPDATE

Final inspection held on June 24, 2003. Punch list items submitted to the contractor. Project close out expected end of June/early July.

II. PARKING APRON/SECURITY IMPROVEMENTS PROJECT UPDATE

- ÿ FAA and MAC grant applications have been submitted.
- ÿ FAA and MAC have allocated funds but will not issue grants to airport until TSA approval on security enhancements and more importantly the National Park Service issues a "Special Use Permit" or the Town issues letter stating airport can operate for the next twenty years to satisfy grant condition.

- ÿ Lowest responsive bidder has been issued Letter of Intent. Contractor may or may not honor bid.

If grants are not issued, airport risks losing low bid price submitted on April 23 and potential funds due to uncertain future of AIP program and State financial budget cuts. Also, environmental permit issued in 2000 to allow construction improvements on general aviation and turn apron is only good until 2005.

Time is running out and Flecchia hopes to have all in place prior to MAC meeting of July 16.

V. OTHER BUSINESS

After discussion, Silva directed Lisenby to repair airport doors prior to end of current fiscal year.

Alberts inquired about the sewage smell and ways of correcting it. Lisenby is in process of trying to determine cause and solution.

Alberts inquired about availability of car rental service. Lisenby said Enterprise is in the process of making its decision. More than likely only seasonal.

Lisenby stated enplanements are soft-very soft. Only began picking up in the last week.

VI. MINUTES

No minutes were presented.

The members decided not to hold a meeting in July unless need for the Park Service MOA/SPECIAL USE PERMIT.

THE NEXT MEETING WILL TAKE PLACE ON WEDNESDAY 6 AUGUST 2003.

BY MOTION OF DRYSDALE, SECONDED BY ALBERTS THE MEETING ADJOURNED AT 6:06 P.M.

RESPECTFULLY SUBMITTED,

JOAN M. DRYSDALE, COMMISSIONER
RECORDING SECRETARY

APPROVED: SEP 3, 2003