

Provincetown Community Preservation Committee

Meeting Minutes

January 24, 2023, 4:00 pm

Caucus Hall, Town Hall, 260 Commercial Street

Members present: Alfred Famiglietti
Members remote: Polly Burnell, Kristin Hatch, Daniel Hammond, Brandon Quesnell,
Charles Roberts, Lucy Siegel
Members excused: Catherine Nagorski
Staff: Tim Famulare, Michelle Jarusiewicz, Mallory Kender, Thaddeus Soule
Other (remote): Ginny Binder, Stuart Saginor, Erin, Michela

Committee chair Kristin Hatch called the meeting to order at 4:03 p.m.

Agenda 1: CPA Coalition Presentation by Stuart Saginor – *Presentation on CPA Requirements and Guidelines including FY 2023 CPA Grant Cycle, discussion of submitted applications.*

Kristin Hatch introduced Stuart Saginor, Executive Director of the Community Preservation Coalition, an organization which helps municipalities understand, adopt, and implement the Community Preservation Act (CPA), and advocates for CPA at the state level. Mr. Saginor delivered a presentation which included an introduction to the services available through the Coalition, an overview of participating CPA communities across Massachusetts, and a brief history of the CPA.

Mr. Saginor reviewed yearly requirements for CPA communities and outlined revenue sources. As a community with a 3% property tax surcharge, Provincetown receives a higher distribution of matching funds from the state CPA Trust Fund. In 2022, Provincetown received \$298,273 in fees collected by the state's registries of deeds and \$81,451 in state budget surplus funding for a total of \$379,724, a 59.8% match.

Mr. Saginor reviewed allowable uses for CPA funds, noting the complicated nature of determining eligibility for historic preservation projects. He described the state's Anti-Aid Amendment and provided guidance on handling applications from private entities. Mr. Saginor underlined the importance of grant agreements, noting the use of "clawback clauses" for privately-owned projects.

Mr. Saginor responded to member questions regarding the budgeting of CPA funds, regional cooperation, and application processes. He suggested the adoption of a two-step application process, rather than the one-step process currently in place in Provincetown.

Lucy Siegel **MOVE** to adjourn at 6:00 p.m.; Alfred Famiglietti second; approved unanimously.

*Minutes prepared by Michelle Jarusiewicz and Mallory Kender.
Approved February 16, 2023.*