

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Wednesday, November 29, 2006**

A regular meeting of the Provincetown Housing Authority was called to order by Nancy Jacobsen, Vice-Chair, on Wednesday, November 29, 2006 at 5:25 p.m. in the Maushope Common Room at 44 Harry Kemp Way, Provincetown, Massachusetts.

PRESENT: Nancy Jacobsen, Vice Chair
George W. Bryant, Commissioner (arrived 6:10)
Pam Parmakian, Commissioner
Molly Perdue, Commissioner
Harry Opsahl-Gee, Commissioner
Patrick J. Manning, Executive Director

ABSENT: None

APPROVAL OF AGENDA:

Motion by P. Parmakian to approve agenda as presented, seconded by H. Opsahl-Gee.

**VOTED: Unanimous to approve
agenda as presented.**

PUBLIC STATEMENTS: None

APPROVAL OF MINUTES:

P. Parmakian identified need for a correction on page 3 of Minutes of Regular Meeting of October 16, 2006:

Motion by M. Puerdue to approve Minutes of October 16, 2006 with correction , seconded by P. Parmakian.

**VOTED: Unanimous to approve
Minutes of October 16, 2006 with
correction.**

FINANCIAL REPORT:

Board reviewed FR for October 2006.

Motion by P. Parmakian to approve Financial Report as presented, seconded by M. Perdue.

**VOTED: Unanimous to approve
FR for September 2006.**

DIRECTOR'S REPORT:

I. DHCD:

A. Mod Project-33 Court Street--ED has not received notification of approval for submitted claim for reimbursement from State for the costs (\$800.00 + filing fees) of the Administrative Consent order.

II. Maushope:

A.Census is 24 of 24.

B. Outdoor Sign--Tenant Association has agreed that tenants will be involved in refurbishing/replacing Maushope sign at entrance to property. Tenants have asked those that are artist to be involved. Tenants will provide input as to refurbish or replace sign, if replace will assist with design.

III. Family Housing:

A. Tenant Complaint Up-date--ED has followed up with attorney to initiate eviction process.

B. Septic Failure-- BofC scheduled a site visit to property for December 4, 2006 at 9:00am.

C. Census is 8 of 9.

IV. FOLEY HOUSE:

A. Census is 9 of 10.

V. OTHER:

A. ED Contract and Retirement Association—ED to schedule presentation by Barnstable County Retirement.

OLD BUSINESS:

A. Affordable Housing Trust Fund:

Board members discussed that Board had not voted to approve \$20,000.00 from the AHTF for Interfaith Council for Emergency Housing. Board discussed that members had agreed on the expenditure at a meeting attended by some PHA Board members at Town Hall but had not voted on the expenditure at a PHA Board meeting. Board discussed if additional guidelines/requirement should be implemented

Motion by P. Parmakian to Approve \$20,000.00 from the AHTF to Interfaith Council to be spent according to the current policies and guidelines of Interfaith Council with the additional requirement that the monies be spent for Provincetown residents, seconded by M. Perdue,

VOTED: Unanimous to approve
\$20,000.00 from AHTF to Interfaith Council
for Emergency Housing with requirement that monies be expended
for Provincetown residents only.

B. Cumberland Farms:

P. Parmakian recused herself from meeting while this matter under discussion.

N. Jacobsen requested Board go into Executive Session.

Motion by H. Opsahl-Gee to go into Executive Session at end of Regular Meeting, seconded by G. Bryant.

VOTED: Unanimous, 4 -0-0 to go into
Executive Session at end of Regular
meeting.

P. Parmakian rejoined the meeting.

D. 951R Commercial Street:

This remains at status quo. Town has not completed transfer of title at Land Court.

E. Community Preservation Committee:

M. Perdue informed Board that CPC will hold a meeting December 12, 2006 regarding advertisement for RFPs for 2007 CPA funding and will be inviting PHA and LHP to the meeting for input. Board agreed to attend meeting and requested ED post as a PHA meeting. Board discussed the need for the advertisement to be inclusive of smaller project. Board discussed possibility of submitting a proposal for a small project on Court Street. Board discussed the possibility that a proposal could be submitted to continue funding Interfaith Council for Emergency Housing.

NEW BUSINESS:

G. Bryant presented information to the Board regarding a new development by the Chatham Housing Authority.

APPROVAL OF VOUCHERS:

Board reviewed vouchers and check registry.

Motion by M. Perdue to approve vouchers as presented, seconded by H. Opsahl-Gee

**VOTED: Unanimous to approve
vouchers as presented.**

The next Regular Meeting of the Board was scheduled for Wednesday, December 27, 2006 at 5:15 p.m. in the Common Room at Maushope, 44 Harry Kemp Way, Provincetown.

Motion by H. Opsahl-Gee that the Board go into Executive Session and not re-adjourn to Regular Session, seconded by G. Bryant.

**VOTED: Unanimous to adjourn to go
into Executive Session. Regular Meeting
adjourned at 7:10 pm.**

Respectfully submitted,

Patrick J. Manning
Recording Secretary