

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Wednesday, December 19, 2007**

A regular meeting of the Provincetown Housing Authority was called to order by Cheryl Andrews, Vice-Chair, on Wednesday, December 19, 2007, at 5:15 pm in the Maushope Common Room at 44 Harry Kemp Way, Provincetown.

PRESENT: Cheryl Andrews, Vice-Chair
Cathy Reno Brouillet, Commissioner
Nancy Jacobsen, Commissioner
Patrick J. Manning, Executive Director
Diana Fabbri, Recording Secretary

ABSENT: Bryan Green, Chair, excused.
George Bryant, Commissioner, non-excused.

OTHERS: Molly Perdue arrived at 5:30 pm.

COMMISSIONERS' STATEMENTS:

C. R. Brouillet stated that Ted Malone purchased Clem & Ursie's apartment building to completely restore and put apartments in it. Board discussed the unit mix of the building.

C.R. Brouillet is disappointed over the Shank Painter RFP process but is happy to see it moving forward.

The Board noted that there was no official notification that it was going to be on the selectmen's agenda.

C. Andrews understood that the selectmen felt that the RFP indicated that the "project which will get highest favorability is the one with the highest number of units." However, the selectmen did not include that in the RFP. C. Andrews asked the ED to notify if RFP gets out.

APPROVAL OF MINUTES:

The Board decided not to approve the minutes of Monday, November 19, 2007 until B. Green gets back.

C. Andrews made a motion to table that approval until January.

C. R. Brouillet seconded.

VOTED: 3-0-0

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C.R. Brouillet made a motion to approve the minutes of November 28, 2007. N. Jacobsen seconded.

VOTED: 3-0-0

C. Andrews made a motion to approve the minutes of December 10, 2007.

C.R. Brouillet seconded.

VOTED: 2-0-1
N. Jacobsen abstained.

FINANCIAL REPORT:

C. Andrews made a motion to accept the Milne report of 12-14-07.
C.R. Brouillet seconded.

VOTED: 3-0-0

DIRECTOR'S REPORT:

- I. DHCD A.
- II. Maushope: A. Hot Water -ED reports that PHA doesn't have a final bill from F.A. Days, so there is nothing to submit. PHA will cry 'poverty' to DHCD and apply for emergency funds.
B. Census: 24 of 24
- III. Family Housing:
 - A. Sewer Hook Up – Town to hook up 33 Court Street and 35A Court Street.
 - B. Tenant has not completed moving out. PHA will be responsible for storage. Tenant will try to have everything out by 12-31-07.
 - C.. Census: 7 of 9

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- IV. Foley House:
 - A. Census: 10 of 10
- V. Other:
 - A. E.D. Vacation – ED's vacation is from January 6th, 2008 to January 13th, 2008.
 - B. E.D. Medical Leave – January 23, 2008 for 4-6 weeks.
 - C. E.D. Contract – CPC – No report.
 - D. Barnstable County Retirement Association – No report.
 - E.D. talked about a housing development in Mashpee for the elderly.
C. Andrews requests E.D. to send a report.

OLD BUSINESS:

A. Regarding 90 Shank Painter Road: RFP and BoS meeting previously discussed.

B. ED continues to explore paper road abutting 951R Commercial Street.

C. No report regarding CPC.

D. CHC – M. Perdue reports that they had five applicants with varying levels. One other candidate has a lot of research experience and will be interviewed on December 24, 2007 at 9 am. The CHC is talking to Planning Board. Mark Huebner of the Cape Cod Commission showed up. M. Perdue said that the CHC will continue the discussion and needs as much support as possible. experience

E. 46 Harry Kemp Way – E.D. has no report.

APPROVAL OF VOUCHERS:

N. Jacobsen made a motion to approve vouchers.

C. R. Brouillet seconded.

VOTED: 3-0-0

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CLOSING STATEMENTS:

N. Jacobsen wants information on 33 Court Street. ED reports that the PHA has to get it up to code. N. Jacobsen wanted to know the Housing Specialist's salary. ED reports it may be \$50,000 and would include everything.

C. Andrews scheduled the next regular meeting for Tuesday, January 22, 2007 at 5:15 pm in the common Room at Maushope, 44 Harry Kemp Way. There being no further business,

Motion by C. Andrews to adjourn the meeting at 6:30 pm.

C.R. Brouillet seconded.

VOTED: Unanimous to
adjourn at 6:30 pm.

Respectfully submitted,

Diana N. Fabbri
Recording Secretary

