

Policy Statement

2021-11-08

Policy Relating to the issuing of Proclamations, Letters of Support or Appreciation and Citations.

Proclamations:

Requests for proclamations shall be made in writing to the Select Board Office at least 20 days prior to the event or presentation date for the organization or individual. The request must be submitted by a Provincetown resident or by an official organization.

Proclamations are issued by the Select Board to build awareness on a range of topics. Requests are reviewed on a case-by-case basis and are issued at the Board's discretion. The Board reserves the right to edit all draft language and reserves the right to deny any request.

Proclamations should be presented to groups or individuals for important and unique significant events such Town-wide events or one-time major accomplishments benefiting the Town and contributing to the Town's Goals.

The Select Board shall determine the merits of a request and determine by majority vote the issuance of a Proclamation, and Proclamations will be signed by all members of the Select Board.

Letters of Support or Appreciation:

A letter of Support or Appreciation should be presented to groups, businesses, or individuals to note a significant event such as town business openings, championships or individual accomplishments that affect or represent the town.

The Select Board shall determine the merits of a request and determine by majority vote the presentation of a Letter of Support, Appreciation or Citation if any presentation is warranted.

These letters of support or appreciation will be signed by the Chair of the Select Board or their designee among the Board.

Adopted: November 08, 2021

In favor: Abramson, Golden, Anthony, Sandberg and Venden

Opposed: