

PROVINCETOWN PUBLIC LANDSCAPE COMMITTEE
MEETING MINUTES
September 12, 2019

Called to order 2:07 PM

Members in attendance: Nancyann Meads, Anika Costa, Frank Vasello, John Krajovic,
Bill Docker Sitting in: Rich Waldo, DPW Director

1. SB assistant, Elizabeth Paine, stopped in to explain Select Board's role in moving Pilgrims First Landing Park planning forward.
2. John Krajovic ran the presentation discussed within the PLC today, which will be presented to the Select Board on Sept. 23rd joint SB-PLC meeting.
3. Focus of presentation to SB will be "refurbishment and not redesign."
4. Making the park and parcel ready for 2020.
5. Deep consideration for current budget and timeframe; use of DPW staff and contractors.
6. Present a Phase 1 and Phase 2 approach to site development.
7. DPW Director responded to specific question with these answers:
 - a. Granite benches in storage? – 14
 - b. Reconstruction of sub-surfaces and walkways? – Contract out
 - c. Irrigation system repair? Contract out
 - d. Electrical work on site? – "In house."
 - e. Regrading? – Bid out to contractor
8. Other major considerations moving forward
 - a. Protecting and expanding "view corridor" from site to marshland
 - b. Time and budget consideration
 - c. Timeline to meet with Select Board, Public Meeting design process and begin park reformation.

MOTION: "The Public Landscape Committee votes to proceed with the document, "Project Considerations" presented at this meeting, dated Sept 12, 2019." Motion made by John Krajovic. Seconded by Nancyann Meads. Vote: 5-0

9. Treasurer's Report:

- a. Gift Fund Balance: \$11,973.71
- b. General Fund Balance: \$10,990.78
- c. INVOICES APPROVED:
- d. To John Krajovic, tracing paper; \$24.95 from General Fund
 - i. Motion by FV, Second by BD, approved 5-0
- e. To Bill Docker, Fall planting materials ordered on Amazon. Docker to not seek reimbursement for taxes on purchases. \$180.09 from General Fund
 - i. Motion to pay by FV, second by AC, approved 5-0
- f. To Conwell Lumber,
- g. Invoice #469260 for mulch and manure \$21.96 from General Fund

Meeting Adjourned 4:45; make by BD, second by FV, vote 5-0