

**PROVINCETOWN AIRPORT COMMISSION
MONTHLY MEETING
PROVINCETOWN MUNICIPAL AIRPORT
WEDNESDAY, 1 OCTOBER 2003**

The Provincetown Airport Commission held their monthly meeting on Wednesday, 1 October 2003 at the Provincetown Municipal Airport Conference Room. Those in attendance were Richard Silva, Chairman, Steve Page, Vice Chairman, Steve Tait, Treasurer, Joan Drysdale, Secretary, and Leonard Alberts, M. D., Commissioners, Jason Stover (who arrived at 5:38) alternate Commissioner, Butch Lisenby, Airport Manager, and Steve Flecchia, consultant, Edwards & Kelcey.

The meeting was called to order by Chairman Silva at 5:32 P.M.

I. RUNWAY IMPROVEMENT PROJECT UPDATE

Some punch list items still remain incomplete. The contractor has been notified and is aware of the situation. Efforts will be made over the next few weeks to complete the remaining items.

II. PARKING APRON/SECURITY IMPROVEMENTS PROJECT UPDATE

The General Contractor's contracts and grants approved at Sept. 8, 2003 Board of Selectmen's meeting. The MAC grant was approved on Sept. 17, 2003. The fully executed contract has been sent to the contractor. Due to timing issues this fall, construction is tentatively scheduled to begin early spring 2004. This is primarily due to the preparation for environmental and erosion control and the need of the Cape Cod Commission to have a minimum of two weeks notification for pre-construction inspection.

III. AIRPORT MASTER PLAN

The Commission needs to update the current plan, which may take several years. There are environmental issues.

IV. PARK SERVICE MOA UPDATE

It is currently in limbo. Some items have been ironed out. The major problem is our right to be an airport as long as we choose to be. We feel we have the right, the U. S. Dept. of Interior, Cape Cod National Seashore disagrees.

V. AIRPORT CONSULTANT SELECTION

The current three-year term expires in December. Lisenby will send out requirements and RFP notices.

Page 2 of 2- Airport Commission - 10.1.03

VI. PAYMENT VOUCHERS

1. Edwards and Kelcey #1 Apron Project Invoice \$ 130,000.00
MOTION: TO PAY EDWARD AND KELCEY THE SUM OF \$130,000.00
UPON RECEIPT OF THE GRANTS.
MOVED: LEONARD ALBERTS SECOND: STEVE PAGE
VOTE: 4 YES 0 NO 0 ABSTENTIONS

2. Edwards and Kelcey #2 Apron Project Invoice \$ 1,750.00
MOTION: TO PAY EDWARD AND KELCEY THE SUM OF \$130,000.00
UPON RECEIPT OF THE GRANTS.
MOVED: LEONARD ALBERTS SECOND: STEVE TAIT

VOTE: 4 YES 0 NO 0 ABSTENTIONS

3. Ken Lambert for mowing of approach grass \$ 1,545.00

MOTION: TO PAY KEN LAMBERT THE SUM OF \$1,545.00
FOR MOWING OF THE APPROACH GRASS

MOVED: LEONARD ALBERTS SECOND: STEVE TAIT

VOTE: 4 YES 0 NO 0 ABSTENTIONS

VII. OTHER BUSINESS

The alternate commissioner, Jason Stover, was sworn in today. Michelle Haynes of Cape Air informed the commissioners that the Providence site is now closed with hopes to re-open in the spring. The market has eroded, but Provincetown is safe and will not be closed. She also stated that there have been major cuts in New England.

VIII. MINUTES

There were none.

The next meeting will be held on 5 November 2003.

MOTION: TO ADJOURN

MOVED: LEONARD ALBERTS SECOND: STEVE TAIT

VOTE: 4 YES 0 NO 0 ABSTENTIONS

The meeting was closed at 6:04 P. M.

Respectfully submitted,

Joan M. Drysdale, Commissioner
Recording Secretary

APPROVED: NOV 5, 2003