

**TOWN OF PROVINCETOWN – SELECT BOARD  
MEETING MINUTES – SPECIAL MEETING  
MAY 28, 2020, 4 PM  
TOWN HALL – JUDGE WELSH ROOM**

Chair Abramson convened the open meeting at 4:00 pm noting the following:

Select Board attending: Chair David Abramson, Vice Chair Robert Anthony, Member John Golden, Lise King and Louise Venden

Excused:

Other attendees: Town Manager Robin Craver, and Secretary to the Select Board Elizabeth Paine

Recorder: Elizabeth Paine

**NOTE: THIS IS A REMOTE PARTICIPATION MEETING**

The Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor’s March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Provincetown Select Board will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Provincetown website, at <https://www.provincetown-ma.gov/>. For this meeting, members of the public who wish to watch/listen and participate in the meeting may do so in the following manner:

1. Watch on PTV GOV Channel 18, as well as an online livestream of PTV GOV at <http://www.provincetowntv.org/watch.html>
2. To listen and participate in this meeting, dial **(833) 579-7589**. When prompted, enter the following Conference ID number: **787 444 930** When prompted, state your name, then press #.
  - Keep your phone muted at all times when not talking
  - Do not use speakerphone
  - Do not use Bluetooth devices
  - Mute all background noises
  - Mute PTV on the television or computer and use only the phone audio
  - Please do not speak until the chair or the meeting moderator asks for public comments or questions.

**No in-person attendance of members of the public will be permitted**, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Provincetown website an audio or video recording or other comprehensive record of proceedings as soon as possible after the meeting.

The May 28, 2020, meeting of the Provincetown Select Board is about to be convened. As a precautionary measure to reduce the spread of coronavirus, all Town buildings are closed to the public; therefore, this meeting will be held by remote participation. My name is Robin Craver, Town Manager I will begin by taking a roll call for quorum.

**Select Board**

**Chairman David Abramson: Here**

**Vice Chair Robert Anthony: Here**

**John Golden: Here**

**Lise King: Here**

**Louise Venden: Here**

**Board of Health**

**Chairman Steve Katsurinis: Here**

**Vice Chair Susan Troyan: Here**

**Janet Whalen: Here at 4 pm**

**Elise Cozzi: Here**

**Kalliope Chute: Here**

**Irv Morgan: Absent**

**Chris Hartley: Here**

Joint Meeting the Board of Health – Votes May be Taken.

1. Health Dashboard
2. Community Wide Survey Analysis
3. Continued Discussion on Policy Options: Recommendations
  - A. Social Distancing
    1. Commercial Street
      - A. Standish Street to Court Street - 6 pm till 10 pm, Thursday – Sunday;
      - B. to be re-evaluated prior to June 30<sup>th</sup>
      - C. Limitations:
        1. Allow emergency vehicles, and Fed Ex / UPS deliveries.
        2. Bikes to be ‘walked’ in same stretch.
        3. Move taxi stands to adjacent areas
        4. No seating or display of merchandise within the roadway.
        5. Any queue of crowds that extends into the public way must be monitored and controlled by the business to maintain social distancing and orderly behavior of those waiting.
        6. Enforcement will include ticketing and towing.
    2. East End Gallery Walk
      - A. Parking ban to accommodate Friday Night Gallery Strolls from Bangs Street to Johnson Street.
      - B. Friday nights June (or when allowed to open in Phase 2) thru Labor Day 6 pm to 10 pm.
  - B. Enhancement of Town Properties
    1. Fire House #3 to handout masks and educational materials.
    2. “Ambassador Program” to monitor and assist.
    3. Remove parking spaces from Ryder Street to allow for greater pedestrian movements and social distancing.
    4. Farmer’s Market to extend onto the lawn of Town Hall
    5. Sunday vendors market
    6. Add picnic tables and public hand washing and hand sanitizing stations for the public
      - A. Waterfront Park (Former Hall Property)
      - B. Johnson Street Parking Lot - Section off a small area on the south end of the lot adjacent to the beach to allow for additional areas for people to spread out
      - C. Ryder Street Beach East and West - Consider a small section of beach adjacent to Ryder Street Extension and the Pier with moby-mats to allow people more area to spread out
      - D. Court Street Landing
  - C. Social Services
    - A. Provide funding to Health Department to create an education campaign focused on the theme

- B. Release emergency funding to Health Department, and unfreeze current restrictions, to allow for emergency assistance
- C. Task the Town Manager to create an Equity & Inclusion working group to outline an action agenda for outreach and engagement with the Jamaican, Latinx, and other marginalized communities that live or work in Provincetown, or own businesses serving Provincetown
- D. Support and Refer to Regulatory Boards regulation Relief
  - 1. Seating area requirements
    - A. Businesses will file an altered layout plan to be approved by staff
    - B. Must remain on property footprint and not encroach on the public way
    - C. No increase in overall seating
    - D. Allow businesses to expand into parking areas
    - E. (excludes Handicapped Spaces)
    - F. Expansion onto beach areas considered on a case by case basis
    - G. Maximize Outdoor dining areas pending fair weather.
  - 2. Outdoor display of merchandise
    - A. Relaxation of regulations relating to the outdoor display of merchandise similar to that permitted during the Monumental Yard Sale Weekend.
    - B. Work with regulatory boards to facilitate.
      - Area of display and types of product must be approved by town staff
      - Must remain on property footprint and not encroach in public way
  - 3. Limitations on temporary structure or temporary use restrictions
  - 4. Dimensional schedule / setback requirements
  - 5. Parking requirements allowing expansion into parking lot
  - 6. Signage restrictions
  - 7. Tent, awnings and temporary coverings
- 4. Consideration of Joint Order on Public Health Working Group Recommendations
  - A. Large attractions
  - B. Cruise ships (in consultation with the Harbormaster/Pier Corp)
  - C. Bus tours (in consultation with Tourism/Cape Cod Chamber)
  - D. Street performers/buskers
  - E. Public or semi-public showers, saunas, or steam rooms
  - F. Indoor entertainment including cabarets, performances, etc.
  - G. Shared bathrooms in accommodations (except for groups who sheltered together)
  - H. Food buffets or drink self-service (including coffee)
  - I. Licensed outdoor smoking areas of restaurants and bars
- 5. Reconsideration of May 4<sup>th</sup> Mask Mandate
- 6. And such other topics related to further Covid-19 orders of the Board of Health and Select Board that were not reasonably anticipated when the agenda was posted.

Health Director Morgan Clark spoke to the Boards about the dashboard. The Health Department and the Board of Health will be tracking data similar to what the state is collecting as well as information specifically related to local health in town. The dashboard will be tracking active COVID-19 cases in Provincetown, Truro and Wellfleet. The information will be gathered daily, to constantly evaluate the metrics of what the town can handle and make adjustments as needed. The Board of Health and Health Department have thresholds that are set up as safeguards to add protection to the town.

Select Board Member King asked how prepared is the town to conduct contact tracing should it become necessary.

Health Director Morgan Clark presented the final results of the Community Wide Survey to the Select Board and Board of Health. The goal of the survey was to provide residents and workers a way to voice their thoughts, needs and concerns

during the pandemic. The results are a snap snapshot of how respondents reported their individual experiences of the pandemic. Demographic information was gathered to address housing status, finances and food security. Questions were also asked about the healthcare system and their concerns about COVID-19. How community members would stay connected to the community, their personal behaviors and views on economic implications of COVID-19.

Helping our Women Executive Director Gwynne Guzzeau and AIDS Support Group of Cape Cod President and CEO Dan Gates walked the boards through the snap shots of the demographics of the survey respondents.  $\frac{3}{4}$  of the survey respondents prioritized safety and more than  $\frac{1}{2}$  reported feeling lonely in the first half of May. Many of the respondents reported they had not used social services, so the outreach campaigns are focusing on the ones who have not used the services being provided. The demographics gathered included residency, age, income, race and housing type. The survey also asked respondents risk factors, access to health care, concerns about debt, paying bills, retirement, losing income and ability to pay bills during the pandemic. Respondents were asked to answer questions about food resources concerns and mental health and wellbeing. Health Director Morgan Clark spoke about the services being used and what additional needs the respondents reported they felt were not being currently met. Respondents were given the opportunity several times during the survey to provide contact information

The Boards thanked everyone for the work put into the presentation. Member King focused her question on respondents who do not have internet access. Helping Our Women has lent out for 40 tablets to residents who have limited internet access.

Town Counsel John Giorgio walked the Select Board and the Board of Health through the Emergency Order. The Beginning of the order spells out the authority under G.L. c 111, §§ 31, 122, and 95 through 105, and any other applicable law that authorizes the Boards to issue the order. They reviewed Outdoor Dining and Outdoor Display of Merchandise, which is designed to provide relief to restaurants, it would allow for administrative review for approval. The Boards then discussed further restrictions on for Cruise Ships and Excursion Marine Vessels. The Order goes further than the Board of Health's recommendation, as they only have concerns about Cruise ships, so they defer to the Select Board and what the Governor is allowing in his plans. Select Board and the Board of Health came to a consensus to strike deep sea fishing excursion. Next the Boards discussed Bus Tours, Street Performers and Mask.

Due to time constraints, the Boards decided to continue the discussion beginning with Masks on Monday June 1, 2020 at 6 pm.

The Select Board and Board of Health anonymously voted to continue their joint meeting until Monday June 1, 2020 at 6 pm.

Without objection the meeting was adjourned at 6:02 pm.

Minutes transcribed by: Elizabeth Paine