



Provincetown Public Pier Corporation

Minutes

The Provincetown Public Pier Corporation Meeting Minutes of May 14, 2020

Members Present: Regina (Ginny) Binder (RB), Chair; Herbie Hintze (HH), Carlos Verde (CV); Scott Fraser (SF) and Jamie Staniscia (JC).

Other Attendees: Doug Boulanger (DB), Facilities Manager, Don German (DG) Harbormaster, and Jamie Demetriou, Officer Manager.

Doug Boulanger, Facilities Manager read the policy for Virtual Meetings in Provincetown Under the Executive Order Suspending Certain Provisions of the Open Meeting Law, signed March 12, 2020 by the Governor.

The May 14, 2020 meeting of the Provincetown Public Pier Corporation is about to be convened. As a precautionary measure to reduce the spread of coronavirus, all Town buildings are closed to the public, therefore, this meeting will be held by remote participation. Regina Binder, Chair of the PPPC will be chairing this meeting. She will begin by taking roll call for a quorum.

Meeting called to order at 10:04 a.m.

Roll Call Vote

Regina Binder	
Carlos Verde	
Herbie Hintze	
Jamie Staniscia	
Scott Fraser	

Covid-19 and Reopening Plan for the Pier for Season 2020

GB: They have been working on a plan in their regulation meetings with the Robin Craver, Town Manager, Doug Boulanger, Pier Manager, Don German, Harbormaster and Rex McKinney. They have been contacted by Elizabeth Brooke who is helping out as a volunteer in creating signage and messaging around how to behave in Provincetown. They

are also planning on creating a 20 to 30 second PSA public service announcement which can be placed on the fast ferry and various other locations.

DB: Phase I of the opening would be if Governor Baker released the Emergency Order on the 18th and what would we be doing after that. Preparations have been made to prepare the office to reopen once the Governor lifts the order and announces the state guidelines. They have ordered two plexiglass barriers Covid-guard for the front counter. They will need to be in place before they open the counter and they will only allow one customer in at a time. Due to the office size, the plan is to have one staff person in the front office to handle the walk-ins and other duties at the counter. They will continue to rotate the office staff in the rear of the office increasing it from one staff member to two. They plan on bringing on one or two seasonal employees in Phase I to begin preparing the pier for the season that will include cleaning of the transportation platform where the ferries come in; installing hand sanitizers throughout the pier; installing the shade canopies, installing six foot reminder lines on the ground by the ferries as well as getting the restrooms ready to open during the first week of June. They have reached out to the Ferry Companies and Excursion Companies and have requested from each of them to revise their return opening plan, which is to include their sterilization plan, their schedule and the communication of the passengers as they enter into Provincetown. Plans will be shared once they receive them.

Phase II of the office and the harbor should happen into June. The office will be solely adding staff as social distancing appropriate and as the ferries begin to return they will increase the seasonal staff to support the travelling passengers and the vehicles as well. Training the seasonal harbormasters will be the first step and the critical component for safe operation. This year they will need to add Covid-19 protection and training for everyone. The pump-out boat operators are required to wear face shields as well as the continuing use of gloves. They will continue to monitor social distancing moving passenger drop-off and pick-up traffic quickly. The restrooms will be cleaned and sterilized at least three times a day if not more. They will be adding additional friendly signage throughout the pier informing

recent arrivals to town of the town ordinances and suggestions from the town while they are visiting Provincetown. They will continue to enforce the policies and procedures provided by the ferry and excursion companies making sure they are adhering to their own policies and procedures and public safety rules of the pier and they are being followed and respected. This also includes the use of the Dinghy Dock and Courtesy Float areas.

GB: Will there be any striping along the area where people wait to board the fast ferry?

DB: They will put some for the six-foot distancing but keep in mind if you are wearing a mask you don't need the six-foot distancing.

HH: Has any consideration been given to using the east and west side for walking traffic because the traffic is a problem. Can use one side for entering and one side for exiting.

DB: This is being thought out on how they will handle that.

JS: Will there be any monitoring requirements of the ferries like taking temperatures?

DB: They will be following state guidelines on process and procedures.

SF: Any thoughts given to restricting vehicular traffic on the pier?

DB: We are working on that. We are expecting a much quieter summer. Groups will have to wait remotely. Traffic on the pier is handled by John DeMatteis and handled quite well. We are expecting the first ferry to arrive June 15th.

HH: He is concerned about the traffic on the west side of the pier during the 10:30 and 11:00 p.m. ferry departures.

DB: They have been looking into that. They could put the park benches in the middle making two lines. Will there be 200 people or 20, this is all part of the unknown. They will gear up for the worse case and take it as they go.

DG: It would be good to bring John DeMatteis in because he has the most experience with traffic control.

Floating Art Gallery named the Bearded Mermaid

Patti Deluca said she would like to have a floating gallery. She would love to have a business on the sea. Her plan is to pull along side another vessel and paint a portrait of the boat or crew. She has a mooring but would lease space from Noah Santos. He directed her to the Pier Corp to see if she would be considered a commercial vessel.

CV: He did not know what jurisdiction the Pier Corp would have if she is leasing space from Noah.

JS: He has no problem with this. He thinks it's a great idea as long as licensing issues are ok. He asked Ms. Deluca how she planned on pulling along-side of another vessel.

Ms. Deluca said she would be using bumpers.

GB: She reminded Ms. Deluca that Gallery Strolls allow alcohol but there's no alcohol allowed on the pier.

Ms. Deluca said she thinks that would be dangerous and will have no alcohol. She will have miniature paintings displayed on her vessel and on social media.

DG: There's no anchoring in the mooring field. They would need to tie to another vessel or tie to a mooring but would need permission. It would need to be done within regulations and be safe.

DB: The only concern would be that there's definitely a space for the floating gallery and there's a lease and not just pulling up to the Courtesy Float conducting the gallery there or that it's not just temporarily here or there.

Ms. Delucca said she did not have a lease yet. She would need the price of what it would cost and it was mentioned to check with the Pier Corp first in order to be a commercial entity and then go back to Noah with the information.

GB: She likes the idea of having an Art Colony by the Sea.

DB: Paperwork and insurance would need to be submitted.

JS: Motion to approve the creation of a Floating Art Gallery pending Noah Santos approval and a receipt of a lease.

CV: Seconded.

Roll Call Vote

Regina Binder |

Scott Fraser |

Herbie Hintze |

Jamie Staniscia |

Carlos Verde |

Pier Manager Report

The Office is closed to the public and they continue to have one person in the office per week. The intention is to increase staff as guidelines develop. Letters were sent out regarding the appeals and hearings set for May 28th. Trap shed assignments are ready to be made official. They are just waiting on the Governor opening things up on the 18th.

He is in the process of getting quotes on fixing and painting Cavahlo and the Gazebo. This needs to be addressed because Cavahlo was pulled out of the water in two pieces.

HH: They could not find the screens for the Gazebo so he requested getting a cost for replacement screens.

GB: Perhaps we could look at getting them through the Covid reimbursement.

SF: He looks forward to reviewing the proposals on redoing the barge. We should do it right the first time but it will be expensive.

GB: We should provide specs.

DB: Winkler suggested taking it down cape to have it sandblasted. To replace it would be \$100,000.00

SF: One of the things we might want to look into is to have a marine survey done of the barge itself to see how the plates are and see if it's worth fixing. They have devices to tell the thickness.

HH: Why not do a two for one and do the Transportation Dock as well.

DB: That's a separate thing but it is being looked into.

Harbormaster Report

DG: He received four signs from DPW to replace the rotting signs in the west end. M-1 is now on the tee head and he plans on power washing it to get it in the water. The pump-out boat needs new fenders and he has ordered face shields to wear with protective gloves. It includes disinfectant spray to be on the boat. M-3 should come out of the water to give it a

power wash and general maintenance to get it back in the water. John DeMatteis and he continue to make appearances at the pier to service the ice etc. He credits John DeMatteis and Jamie Demetriou for doing all they do to keep things functioning. He is responding to everyone who is sending in mooring applications.

CV: It would be nice to make the harbormaster position permanent. It would be nice to have someone solid in that position.

DB: The Town Manager released HR to post the job description.

Office Manager's Report

She and DB continue to keep a presence at the office. She walks down the pier in the evenings and John DeMatteis is always checking and driving down to check as well. POS has been updated. All mooring permits, dinghy dock permits and kayak permits have been moving along a little slower but they are being processed.

Sub-Committee Report

SF: The Harbor Regulations have been redrafted given the cycle of the dock allocations. Each board member should take a look at them prior to the public hearing.

CV: SF, DB and he have had been in discussions based on the information the applicants submitted. He thinks they did a good job in making the decisions in the review process. There are some applicants that are going to re-issue their applications and he just hopes they have actual information they can review. It could be documents that are sensitive as far as being reviewed in public.

GB: The dock allocation and classification were based on the current harbor regulations. They have not put in place the new harbor regulations as they have not had a public

hearing. There is an appeal process in the current regulations and a letter has been sent out for the appeal process.

DB: Everyone that was re-categorized or denied was sent a letter letting them know they will be listening to appeals and hearings on May 28th. The final deadline to receive appeals is May 26, 2020.

Shellfish Slip

The deadline for applications is May 15, 2020. CV, DB and JS will be the sub-committee to review applications. The Aquaculture Program is a good start to have a place at the pier. There are hurdles to be worked out such as parking stickers when loading and unloading.

Directors Statements

CV: Thanked the staff for doing a great job during this COVID Pandemic. He also wanted to thank John DeMatteis for stepping up and gone above and beyond for all he has done.

Audit Report

SF: They received the Audit letter for 2021, which is basically the proposal to get it done that is roughly around \$27,000.00 He suggested authorizing DB to sign the letter.

SF: Motion to authorize Doug Boulanger to sign the Audit Letter for FY2021 for an amount not to exceed \$28,000.00

HH: Seconded the motion.

Roll Call Vote

Herbie Hintze	I	
Jamie Staniscia	I	
Carlos Verde	I	
Regina Binder	I	
Scott Fraser	I	Voted: 5-0-0.

Public Comments

Rich Wood sent in correspondence mentioning the Pier Corp look at the current Harbor Regulations, which calls for a holding mooring for permit holders. He is working with DB and DG to get a holding mooring. As soon as the Harbormaster gets his vessel in the water they will go out and look around. His thought process was to present alternatives to, for not only current but potentially future tenants on the pier, get that intent on that regulation for both the Harbormaster and Pier Manager while minimizing any potential costs for the tenant in order to do that. He only asks that they look at it with an open mind and compare it to any extra added effort, which he doesn't think there are any, and discuss it and go from there.

Letter from Leo Rose with a note from Tracy Rose saying she understands there is a hearing on the 28th of May and Mr. Rose will present his case at that time.

No further business before the board.

Adjournment

RB: Motion to adjourn at 11:45 a.m.

HH: Seconded

Roll Call Vote

Regina Binder |

Scott Fraser |

Herbie Hintze |

Jamie Staniscia |

Carlos Verde |