

**TOWN OF PROVINCETOWN – SELECT BOARD  
MEETING MINUTES – REGULAR MEETING  
MARCH 09, 2020, 6:00 PM  
TOWN HALL – JUDGE WELSH ROOM**

Chair Abramson convened the open meeting at 6:00 pm noting the following:

Select Board attending: Chair David Abramson, Vice Chair Robert Anthony, Members John Golden, Lise King and Louise Venden

Excused:

Other attendees: Town Manager Robin L Craver, Assistant Town Manager David Gardner and Select Board Secretary Elizabeth Paine

Recorder: Elizabeth Paine

*Consent Agenda – Approval without objection required for the following items:*

- A. Approve the appointment of regular member Linda Fiorella as an alternate member of the Building Committee with a term to expire on December 31, 2021*
- B. Approve the appointment of alternate member Paul Kelly as a regular member of the Building Committee with a term to expire on December 31, 2022*
- C. Approve the Parade Application Permit submitted by Paul Curley on behalf of American Lung Association Autumn Fundraiser 36<sup>th</sup> Annual Autumn Escape Bike Trek to be held on Sunday, September 27<sup>th</sup>, 2020.*
- D. Approve the Parade Application Permit submitted by James Morgrage on behalf of Harbor to the Bay 18<sup>th</sup> Annual Harbor to the Bay AIDS Benefit Bike Ride to be held on Saturday, September 26, 2020.*
- E. Proclaim March 8<sup>th</sup> through March 14<sup>th</sup>, 2020 as AmeriCorps Week in recognition and celebration of the many contributions made to Provincetown, its businesses, citizens and other organizations across Cape Cod.*
- F. Approve submission of a Housing Choice Initiative Designation Application through the Massachusetts Department of Housing and Community Development.*

**Without objection Chair Abramson waived the reading of the consent items and without further objection declared the consent agenda approved.**

**1. Public Statements – Three (3) minutes maximum. Select Board Members do not respond during public statements**

- **Laura Rood** – read a letter from Patricia Miller – in opposition of the FINCOM warrant article to change the charter.
- **Lisa Phillips, Volunteer Coordinator from Helping out Women** - thank you for approving our proclamation
- **Romolo Del Deo** – concern about health situation globally, there are less than 50 beds on cape cod. I have a child currently in Italy. Quarantine is absolutely necessary. We have an isolated building, and I urge looking at the VFW to utilize a quarantine center.
- **Randy Jansen** – also speaking about the Coronavirus. I have been thinking for weeks were we would put up a quarantine section, I second the previous speakers comment about the VFW. No way are we prepared to deal with this. How do we feed the people and the pets of people who pass or are in quarantine?

**2. Select Board Member's Opening Statements – (Votes may be taken)**

- **Lise King** – I think we should change our language from subsidy to public good. Our vote to purchase Harbor Hill was a vote to build community.
- **Louise Venden** – we should continue to look at alternative options to help pay for the cost of harbor hill and I hope that the short term rental tax should be allocated towards housing options. I know Carlos Verde is terming out of the Public Pier Corp, he is such an important voice and I just want to say thank you.
- **John Golden** – all set.
- **Robert Anthony** – all set.
- **David Abramson** – Just wanted to mention the upcoming forums; March 19<sup>th</sup>, March 25<sup>th</sup> and March 31<sup>st</sup>.

### 3. Appointments (none)

#### A. Planning Board Alternate – Monica Stubner – not able to attend

Previous informed the board would not be able to attend.

#### B. Zoning Board of Appeals – Alternate – David Quinn Taylor

Mr. Taylor discussed with the Select Board his desire to becoming more involved with the community after purchasing Café Heaven.

**Move that the Select Board appoint David Quinn Taylor as an alternate member to the Zoning Board of Appeals with a term to expire on December 31, 2020.**

**Motion: John Golden**

**Seconded: Lise King**

**Vote 5-0-0.**

#### C. Year Round Market Rate Rental Housing Trust – Cass Benson.

Cass Benson spoke to the Board about her experience as a local business owner, previous licensing board member and school board member. Interested in joining the trust to see it succeed.

**Move that the Select Board appoint Cass Benson as a regular member to the Year Round Market Rate Rental Housing Trust with a term to expire on December 31, 2021.**

**Motion: Lise King**

**Seconded: Robert Anthony**

**Vote: 5-0-0**

### 4. Public Hearings

- #### A. Curb Cut – Application by Ted Smith, requesting approval to install an 18-foot wide driveway on the front of the property located at 46.5 Harry Kemp Way, Provincetown, MA, in order to access the property for parking. (Assessor’s Map 13-1, Parcel 25-K).

Vice Chair Robert Anthony recused himself from the meeting. 7:44

Lise King read the public notice.

Applicant Ted Smith, representing the owner of the property. Applicant is proposing a 2 until dwelling, one 3-bedroom unit and one 1-bedroom unit.

**Public Comment**

**Move that the Select Board vote, pursuant to Provincetown General By-Law Section 11, Chapter 6-2 to approve the request of Ted Smith, for a curb cut at 46.5 Harry Kemp Way as presented. (Assessor's Map 13-1, Parcel 25-K).**

**Motion: John Golden**

**Seconded: Lise King**

**Vote: 4-0-0**

**Robert Anthony returned to the room at 7:51 pm**

**B. Aquaculture License Applications – Approve as shown on maps posted at the Harbormaster's office for two (2) years as per Town regulations: Tidal Grant #120 approve for Joan Johnson, Tidal Grant #121 approve for Andrew Walsh, Tidal Grant #122 approve for Andrew Czyoski, Tidal Grant #123 approve for Kalliope Chute, and Tidal Grant #126 approve for Laurie Delmolino. Transfer the following aquaculture licenses as shown on maps posted at the Harbormaster's office and permit for two (2) years as per Town regulations: Tidal Grant #102 transferred from Nathaniel Mayo to Daniel DeGruttola, Tidal Grant #105 transferred from Famiglietti/Staniccia to Theodore Cormay, Tidal Grant #111 transferred from Theodore Cormay to Famiglietti/Staniccia, Tidal Grant #112 transferred from Jean Horner to Famiglietti/Staniccia and Tidal Grant #118 transferred from Daniel DeGruttola to Jean Horner.**

Lise King read the public notice.

Shellfish Constable Stephen Wisbauer present at the Select Board meeting. Every year the shellfish committee takes in applications for new applications and transfers. On December 17, 2019 and January 8, 2020 the Shellfish committee votes 5-0-0 to recommend the new applications and transfers above.

**MOVE that the Select Board vote to approve the following aquaculture license applications for two (2) years as per Town regulations:**

**Tidal Grant #120 approve for Joan Johnson**

**Tidal Grant #121 approve for Andrew Walsh**

**Tidal Grant #122 approve for Andrew Czyoski** [SEP]

**Tidal Grant #123 approve for Kalliope Chute**

**Tidal Grant #126 approve for Laurie Delmolino** [SEP]

**Motion: John Golden**

**Seconded: Robert Anthony.**

**Voted: 5-0-0**

**MOVE that the Select Board vote to transfer the following aquaculture licenses as per Town regulations:**

**Tidal Grant #102 transferred from Nathaniel Mayo to Daniel DeGruttola**

**Tidal Grant #105 transferred from Famiglietti/Staniccia to Theodore Cormay**

**Tidal Grant #111 transferred from Theodore Cormay to Famiglietti/Staniccia**

**Tidal Grant #112 transferred from Jean Horner to Famiglietti/Stanisica**

**Tidal Grant #118 transferred from Daniel DeGruttola to Jean Horner**

**Motion: John Golden**

**Seconded: Lise King**

**Vote: 5-0-0**

- C. April 6, 2020 Annual and Special Town Meeting Warrant Articles. To hear public comment on articles submitted by the Select Board per the Provincetown Charter 2-3-g. Board recommendations may be voted.**

**Public Comments:**

Several members of the public spoke in support of Article 12, asking the Select board to vote in favor of recommending the petitioned article to ban the sales of single used plastic water bottles.

Close the public comment portion of the hearing.

**MOVE that the Select Board close the public comment portion of the hearing.**

**Motion: Louise Venden**

**Seconded: Lise King**

**Vote: 5-0-0**

**Move that the Select Board vote to continue the public hearing to March 23, 2020 at 7 pm.**

**Motion: Louise Venden**

**Seconded: Lise King**

**Vote: 5-0-0**

- 5. Joint Meeting/Presentations/Requests – (Votes may be taken on the following items):**
- A. Cape Light Compact - provide updates about green communities, power supply offerings, and 2020 energy efficiency programs and rebates.–Cape Cod Commission: Update on Commission Staff activates and priorities the coming year in the Town of Provincetown. Presented by Executive director Kristy Senatori.**

Ms. Senatori was not able to attend and requested the meeting be rescheduled.

**B. Discuss Climate Action Change Committee – Environmental Planner Timothy Famulare.**

Environmental Planner Timothy Famulare presented his proposal. Ms. King requested there be an additional membership on the board to include someone from Coastal Studies and hopes the committee will focus on Emergency Management as well as food security. Member Venden and Golden did not see any reason to change the scope outside of what was being presented to the Board. Chair Abramson felt the makeup of the committee would mitigate the concerns some expressed about the committees working in silos. The Select Board thanks Mr. Famulare for his work on this.

**Move that the Select Board vote to establish the Coastal Resiliency Advisory Committee and advertise for**

**appointment of members of the Committee.**

**Motion: Louise Venden**

**Seconded: Robert Anthony**

**Vote: 5-0-0.**

**C. Discuss Emergency Management response to a pandemic/outbreak – Coronavirus Update – Town Manager Robin Craver & Health Director Morgan Clark**

Town Manager Craver presented the Board with a brief summary – on March 2, 2020, town staff held a multi-department meeting to facilitate a coordinated response effort between Town departments and other public response organizations. Coordination efforts in advance emergency services are critical to efficient process and effectiveness. All participating were committed to providing Provincetown residents, business and guests the highest level of services in their prospective area from immediate and long-term medical care if the need arises. Health Director Morgan Clark gave a brief overview on infectious diseases and levels of preventions. She is working with the Town of Wellfleet and Town of Nantucket Health Departments and creating information to be provided to the public. If a case is found locally, the procedures and declarations will be handled by the State Department of Public Health. Emergency Management Coordinator Eric Sussman presented briefly on the emergency preparedness presentation that the town is doing and the recommendations from staff that the citizens can be doing. The Board discuss with Staff some of their concerns including testing, helping residents with medical needs, caring for those who are placed and quarantine and being about to carry on town government remotely.

**D. Discuss consideration of a location agreement with 20<sup>th</sup> Century Fox Television filming in Provincetown – Town Manager Robin Craver**

On Friday February 28<sup>th</sup>, 2020 Town Staff met with Location Managers for 20<sup>th</sup> Century Fox Television Matt Prisk and Tiffany Kinder to review the Town regulations per the 2019-10-15 Film, Videography, Photography, and Droning Policy and Application. The Board asked if there are any changes to the policy that the Town Manager feels she would make as this is a new policy.

**E. Discuss consideration of Town & Pier Corporation Harbormaster Municipal Services Agreement. – Town Manager Robin Craver**

Town Manager Robin presented the Harbor Master services agreement. Harbor Master Don German, PPPC Chair Regina Binder and member Carlos Verde were present. This agreement will be between the Town of Provincetown and the Provincetown Public Pier Corporation (PPPC) for the provisions of certain harbormaster services. The Town agrees to pay the PPPC the annual personal costs together with defined operational costs in the total amount of \$154, 170 for FY2021. This agreement will expire in one year unless otherwise terminated by the parties. The Select Board thanked Ms. Craver for the work completed on this and had no questions. Mr. Anthony thanked Mr. Verde for his services.

**Move that the Select Board vote to execute the agreement for provision of Harbormaster services with a term to expire on March 8<sup>th</sup>, 2021.**

**Motion: John Golden**

**Seconded: Louise Venden**

**Vote 5-0-0.**

**6. Town Manager Administrative Matters – Topics to include but not limited to: (Votes May be taken on the following items)**

**A. Staff Biweekly updates**

Town Manager Robin Craver gave the Select Board an update the different meetings she has attended as well as some persons she has met with in the last month. Staff biweekly report is included in the administrative matters.

**Move that the Select Board authorize the town manager and chair send a letter of support to reconstitute the cape cod national advisory commission.**

**Motion: Louise Venden**

**Seconded: Lise king**

**Vote: 5-0-0**

**7. Minutes - (Votes May Be Taken)**

A. February 24, 2020 6 pm

**Move that the Select Board approve the minutes of:**

**February 24, 2020 6 pm (Regular) [ ] as printed [ x ] with changes so noted**

**Motion: John Golden**

**Seconded: Lise King**

**Vote: 5-0-0**

**8. Select Board Closing Matters - Topics to Include but not limited to: (Votes May be taken on the following items)**

**A. Pending Items List**

- **John Golden** – I'm good
- **Robert Anthony** – I'm good
- **Louise Venden** – lately it has appeared there are some uncomfortable conversation about applications to women on boards. I have been trying to get women to apply to boards. Most of the people I have worked on are very respectful to women and their contribution. We are still having a hard time getting people to apply. I hope we will all keep that in mind. I disappointed that many of our boards have to continue their meetings because of quorum issues.
- **David Abramson** – Robin if you could just thank town staff for all their work and presentation. Please attend the upcoming Town Forum. There are opening on the committees. Board member parking is 0 costs you nothing for your service.
- **Lise King** – everyone is concern about the spread of the virus and I have complete confidence in our health department and emergency management. I really appreciate your responsiveness.

Without objection the meeting was adjourned at 8:44 pm

Minutes transcribed by: Elizabeth Paine