

**TOWN OF PROVINCETOWN – SELECT BOARD
MEETING MINUTES – SPECIAL MEETING
JANUARY 15, 2020, 5:30 PM
TOWN HALL – JUDGE WELSH ROOM**

Chair Abramson convened the open meeting at 5:30 pm noting the following:

Select Board attending: Chair David Abramson, Vice Chair Robert Anthony, Member John Golden, Lise King and Louise Venden

Excused:

Other attendees: Town Manager Robin Craver, Assistant Town Manager David Gardner, Finance Director Josee Young and Secretary to the Select Board Elizabeth Paine

Recorder: Elizabeth Paine

1. FY2021 Overall Budget Review Inclusive of the following: (Votes May Occur on the following items)

A. Public Safety - Fire

- 231 Ambulance Service –Treasurer, Lower Cape Ambulance

Steve Roderick, Chief Operator, presented the Ambulance Service’s budget. For FY2021, modest increase of 1.98%. Lower Cape Ambulance is hoping to replace one of their ambulances and looking to add another ambulance if the current contract is up this July.

Questions from the Board.

What are longer term need for the communities?

Call of services for the last two years?

How does the income of lower cape show up when you are transporting in the provincetown ambulances?

Are your calls breakdown broken down into demographics?

Lower cape is the provider for billing for all three outer cape towns. the software is being enhanced right now, so after that is done we may be able to create reports.

- 220 Fire – Fire Chief

The biggest increase being asked for is the formation of the EMS Coordinator position, that position has to be filled by a parametic.

Questions from the Board.

Is this mandated from the state?

Where did the pay range come from?

How many hours would be towards to the clerical, training or medic?

Town Manager Craver – met with the Fire Chief today to see where the Department is moving. The idea would be to extend the contract for a year and use that year to analysis the data to see the need. This department has an amazing fire response time. now is the time to look at the numbers and see what the needs will be for the future of the department.

- Fire Capital Improvement Program

Looking to replace a 10 year old ambulance, the hope would be to keep the old ambulance for a spare. Looking at having the spare because this would allow them to have an extra ambulance when one of theirs breaks downs. The recommendations is now to have two sets of gears due to the cancer situation.

Questions from the Board.

Have you seen grant money for the Turnout Gear and Washer Dryer?

Building needs assessment will be placed on the special town meeting so that those funds can be spent earlier?

Is the turn out gear recommended?

B. Public Safety - General

- 295 Marine – Harbormaster and Marine Coordinator

Largest change is the addition of the Marine Coordinator position. Overall budget increase of 57.88%.

- 296 Shellfish- Shellfish Constable

The only increase in the budget is under personnel expenses. Overall budget increase of 2.71%

- Pier Capital Improvement Program

The three CIP items were identified in 2016 as a priority to replace. Piling replacement, electrical updates and watermain replacement.

The pier has been analysis the entire pier's revenue to see where dockage fees can be adjusted.

- 250 Community Development Support – Assistant Town Manager

Personell increase only 0.82% due to change of staff. The operating expetiures went up by 41.78% due to software costs. With an overall budget increase of 3.14%

- Community Development Capital Improvement Program

Town meeting approved 200K in FY19, and 50K in FY20. The town will have to aquire property interst for this project. Seeking additional fund for appraisal and construction cost.

Do we have the dollar amount for damage done to that area from that flooding event?

- 251 Building Department – Building Commissioner

The increase in salary comes from the inspectors salaries. The department consists of two full time persons and two partime persons. The departments overall increase is 5.28%.

- 255 Housing Office – Housing Specialist

Flat budget for operating expenses and 2.01% for personell. Overall budget increase of 0.92%

- 253 Health Department – Health Director

Level funded except for peronsell cost, overall budget increase of 0.92%

C. **Public Services - Police**

- Police – Chief of Police

With the organization of the department taking on the enforcement of parking as well as two additional ofierecs to cover the airport operations. Additionals services has been calculated for the 2020 celebrations. Personell increased by 9.38% and expenditures increased by 13.21%, overall budget increase of 9.66%. The last time we had any police increase in personell was 1993. The additional officers will go to a three man day shift and 3 man evening shift.

- Police Capital Improvement Program

The two CIP items include vehicle replacements and police tech equipement. Hoping the police tech will go on the STM to be able to get the equipement for the summer. Currently vehicle replacement program is 5 years.

Without objection the meeting was adjourned at 7:50 pm

Minutes transcribed by: Elizabeth Paine