

**TOWN OF PROVINCETOWN – SELECT BOARD
MEETING MINUTES – REGULAR MEETING
JANUARY 13, 2020, 6:00 PM
TOWN HALL – JUDGE WELSH ROOM**

Chair Abramson convened the open meeting at 6:00 pm noting the following:

Select Board attending: Chair David Abramson, Vice Chair Robert Anthony, Members John Golden, Lise King and Louise Venden

Excused: Other attendees: Acting Town Manager David Gardner and Select Board Secretary Elizabeth Paine

Recorder: Elizabeth Paine

Consent Agenda – Approval without objection required for the following items:

- A. Approve the appointment of alternate member Donald German to regular member on the Licensing Board with a term to expire December 31, 2022.*
- B. Approve the appointment of Wendy Loughlin as a regular member to the Shellfish Committee with a term to expire on December 31, 2022.*
- C. Approve the appointment of Christine McCarthy as an alternate member of the Shellfish Committee with a term to expire on December 31, 2022.*
- D. Approve the appointment of Barbara Yates as an alternate member on the Council On Aging with a term to expire on December 31, 2020.*
- E. Approve the appointment of Craig W. Combs as a regular member of the Cultural Council with a term to expire on December 31, 2022.*
- F. Approve the appointment of Rick Ramsay as a regular member to the Economic Development Committee with a term to expire on June 30, 2022.*
- G. Approve the appointment of Joel M. Shaw as an alternate member of the Bicycle Committee with a term to expire on December 31, 2021.*
- H. Approve the appointment of alternate member Kristin Hatch to regular member on the Recreation Commission with a term to expire on December 31, 2022.*
- I. Authorize the Town Manager to enter into a Memorandum of Understanding with Eversource Energy for the Eversource Community Battery Facility to be located at 90 Race Point Road.*
- J. Authorize the Town Manager to enter into the contract in the amount of \$150,000 between the Town of Provincetown and Environmental Partners for the engineering and supplemental services in connection with the Court Street flooding mitigation.*
- K. Authorize the Town Manager to execute the amended contract in the amount of \$320,000 between the Town of Provincetown and Environmental Partners for Engineering and Supplemental Services in Connection with Shank Painter Road Rehabilitation.*

Without objection Chair Abramson waived the reading of the consent items and without further objection declared the consent agenda approved.

1. Public Statements – Three (3) minutes maximum. Select Board Members do not respond during public statements

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2. Select Board Member’s Opening Statements – (Votes may be taken)

- **John Golden** – I've got nothing
- **Robert Anthony** – I'm all set.
- **Lise King** – Would like to acknowledge the passing of the prominent community members who pass on over the holiday.
- **Louise Venden** – Thank you to David Gardner and welcome to robin craver
- **David Abramson** – Another shout out to the crop swap at the Provincetown Public Library, fresh produce available to anyone.

3. Appointments

- A. Consider the appointment of Russel L Dutra as an alternate member of the Licensing Board with a term to expire on December 31, 2020

Mr. Dutra was not present at the meeting.

- B. Consider the appointment of Julie Knapp as an alternate member of the Licensing Board with a term to expire on December 31, 2020

Ms. Knapp gave brief introduction to her desire to join the licensing board. She is currently on three other boards. She requested to be an alternate board so that she can learn how the board operates.

Move that the Select Board appoint Julie Knapp as an alternate member to the Licensing Board with a term to expire on December 31, 2020.

Motion: John Golden

Seconded: Lise King

Vote: 5-0-0

4. Public Hearings

- A. **Pole Hearing – Application by Jessica Elder on behalf of Eversource Energy requesting permission to install 1,150' (feet) of conduit and 7 Man Holes in the town road beginning on Rt 6 W to Race Point Road, Provincetown. At the following locations: US Rt 6W to Race Point Road, Provincetown**

Staff requests the hearing be continued to February 24th to allow more time to gather materials from Eversource.

Move that the Select Board continue the public hearing until February 24, 2020.

Motion: David Abramson

Seconded: Louise Venden

Vote: 5-0-0

5. Joint Meeting/Presentations/Requests – (Votes may be taken on the following items):

- A. **Review Financial Policies and Procedures Manual 15. Travel Reimbursement Policy.**

Brief review of the approved policy prior to the board members attending the MMA conference in Boston.

- B. **Reconsideration of policy statement – Distribution of the Inclusionary Housing Payment In-Lieu**

Fee

Acting Town Manager presented a revised policy for the Inclusionary housing payment. The change would split the fund to Housing Trust account and the Year Round Rental Housing Trust. The Board and staff discussed what the policy change would mean. The board requested the proposed changes be discussed after town meeting.

Move that the Select Board continue the discussion on this item until after the April Annual Town Meeting.

Motion: John Golden

Seconded: Robert Anthony

Vote 5-0-0.

C. Discuss formation of Climate Action Committee

Member Lise King presented to the Board her desire to form a Climate Action Committee, using the Town of Truro as a model. Staff requested time to put together a proposal and to also look at current boards and committees to see who may already be covering some of the issues discussed.

D. Approve and Execute a contract for Robin Craver for Town Manager.

Move that the Select Board direct the Chair to executive the contract with Robin Craver for Town Manager as submitted.

Motion: Louise Venden

Seconded: Robert Anthony

Vote 5-0-0.

6. Town Manager Administrative Matters – Topics to include but not limited to: (Votes May be taken on the following items)

1. 6 month review of Town Wide Goals

Project Manager Erin Ellis presented the Select Board with the staff 6-month update of Town Wide Goals.

2. Staff Biweekly updates

Acting Town Manager David Gardner gave a brief update to the Select Board. An offer has been made to a new Town Planner, who will be starting December 30th. Thanked Bobby for mentioning the passing of the Mr. Thomas.

7. Minutes - (Votes May Be Taken)

1. December 9, 2019 6 pm
2. December 16, 2019 5 pm
3. December 17, 2019 5 pm
4. December 30, 2019 5 pm

5. January 6, 2020 5 pm

Move that the Select Board approve the minutes of:

December 9, 2019 6pm	(Regular)	[] as printed	[x] with changes so noted
December 16, 2019 5 pm	(Special)	[] as printed	[x] with changes so noted
December 17, 2019 5 pm	(Special)	[] as printed	[x] with changes so noted
December 30, 2019 5 pm	(Special)	[] as printed	[x] with changes so noted
January 6, 2020 5 pm	(Special)	[] as printed	[x] with changes so noted

Motion: John Golden

Seconded: Robert Anthony

Vote:5-0-0

8. Select Board Closing Matters - Topics to Include but not limited to: (Votes May be taken on the following items)

1. Pending Items List

Without objection the meeting was adjourned at 8:31 pm

Minutes transcribed by: Elizabeth Paine