

PUBLIC LANDSCAPE COMMITTEE MINUTES

Date: Thursday, July 18, 2019

3:00 p.m.

Provincetown Town Hall

Meeting called to order at 3:05 p.m.

Present: Bill Docker, Nancyann Meads, Curtis Balom

Excused Absence: Frank Vasello, Anika Costa, John Krajovic

Absent: N/A

Committee Discussion – Working Group Reports - Decisions – Action Items –Reports – Etc.

1. Public Statements

NA

2. Chair Report

a. See new business entry.

3. Project Reports

a. NA

4. DPW Liaison Report

a. NA

5. Approval of Previous Minutes

Moved to next meeting.

6. Budgeting discussion for 2021

The following items are tabled until our next meeting.

a. Understanding of “Free Cash” and budgeting Process (SW)

b. Strategic Planning for PLC expense inclusion into DPW budget

c. Items for PLC Town Warrant?

i. Standardized Benches?

ii. Trash and Recycle receptacles

iii. Other hardscape components

iv. Consistency and Standards

v. Timetable for rollout of PLC projects, post major capital expense town projects

7. New Business

The following items are tabled until our next meeting.

a. 2020 “PLC Garden Party” fundraiser; locations? Library lawn? Lands End Inn? Other?

b. Fundraising Letter?

8. Treasurer’s Report / Invoice Payments

Balance in General Fund: \$10,010.25

Balance in Gift Fund: \$1,609.53

Motion by *B. Docker* to pay Conwell Home Center invoice number 101353 for \$417.00 from General Fund

Motion seconded by *C. Balom*

Motion approved by a vote of 3/0

Motion by *B. Docker* to pay Conwell Home Center invoice number K61256 for \$23.98 from General Fund

Motion seconded by *C. Balom*

Motion approved by a vote of 3/0

Motion by *B. Docker* to pay Conwell Home Center invoice number K61222 for \$30.17 from General Fund

Motion seconded by *C. Balom*

Motion approved by a vote of 3/0

Motion by *B. Docker* to pay Conwell Home Center invoice number 461365 for \$14.97 from General Fund

Motion seconded by *C. Balom*

Motion approved by a vote of 3/0

Motion by *B. Docker* to pay Conwell Home Center invoice number K61253 for \$42.93 from General Fund

Motion seconded by *C. Balom*

Motion approved by a vote of 3/0

Motion by *B. Docker* to pay Bayberry Gardens Inc invoice number GC-244032 for \$187.41 from General Fund

Motion seconded by *C. Balom*

Motion approved by a vote of 3/0

Motion by *B. Docker* to pay Gardens Renovations invoice number 7052 for \$618.80 from General Fund

Motion seconded by *C. Balom*

Motion approved by a vote of 3/0

Motion by *B. Docker* to pay Gardens Renovations invoice number 7122 for \$196.00 from General Fund

Motion seconded by *C. Balom*

Motion approved by a vote of 3/0

Motion by *B. Docker* to pay Gardens Renovations invoice number 7035 for \$2,919.25 from General Fund

Motion seconded by *C. Balom*

Motion approved by a vote of 3/0

Motion by *B. Docker* to pay Gardens Renovations invoice number 7020 for \$2,919.00 from General Fund

Motion seconded by *C. Balom*

Motion approved by a vote of 3/0

Motion by *B. Docker* to pay Bayberry Gardens Inc invoice number GC-242611 for \$119.96 from General Fund

Motion seconded by *C. Balom*

Motion approved by a vote of 3/0

9. New Business: Any new business that could not be reasonably anticipated within the 48-hour posting requirement.

A. Costa received a memorial bench request that she forwarded to *B. Docker* to present for our consideration.

Motion by *B. Docker* that the PLC approve a memorial bench request from Chris McLaughlin for a bench dedicated to Ann Maguire. It will be the second bench in from Commercial Street on the right (east) side of the walkway leading into the front entrance of Town Hall.

The PLC believes that Anne Maguire's lifetime work for many Provincetown, Cape Cod, Commonwealth and national causes identifies her as someone worthy of receiving a bench in this location.

Motion seconded by *N. Meads*

Motion approved by a vote of 3/0

10. Set Date for Next Meeting

The next meeting of the Provincetown Beautification Committee will be held:
Wednesday, August 28, 2019 at 3:00 p.m.
in the Caucus Room at Town Hall
260 Commercial St., Provincetown, MA

Adjourned: 4:03 p.m.

Motion by *B. Docker*

Motion seconded by *N. Meads*

Motion approved by a vote of 3/0

Respectfully submitted,
Curtis Balom, Committee Clerk