

**TOWN OF PROVINCETOWN – SELECT BOARD  
MEETING MINUTES – SPECIAL MEETING  
JULY 22, 2019, 2019 5:30 PM  
JUDGE WELSH ROOM – PROVINCETOWN TOWN HALL**

Chair Abramson convened the open meeting at 5:30 pm noting the following:

Select Board attending: Chair David Abramson, Vice Chair Robert Anthony, Members John Golden, Lise King and Louise Venden

Excused:

Town Manager's Search Committee: Richard Murray, Lee Ash, Elaine Anderson, Steve K, Robert O'Malley, and Alfred F. Excused: Marianne Clemens and Leslie Sanborn

Other attendees: Acting Town Manager David Gardner, Finance Director Josee Cardnial Young and Secretary to the Select Board Elizabeth Paine

Recorder: Elizabeth Paine

- 1. Joint Meeting with the Town Manager's Search Committee; Topic of discussion will include but not limited to (Votes May Be Taken)**
  - a. Town Manager's Search Consultant**
  - b. Town Manager's Screening Committee Charge**
  - c. Town Staff Questionnaire**
  - d. Upcoming Meetings.**

The Select Board and the Town Manager's Search Committee discussed updating Town Manager's job description, salary and housing allowance. The Board and Committee agreed on requesting the Executive Search Consultant preforming an exit interview on previous Town Manager David Panagore.

TMSC Chair Murray spoke to the BOS and gave some speaking points. The discussion included the TMSC requesting the BOS to review and update the Job description, conduct an exit interview with previous Town manager David Panagore and consider the salary to be between 180 – 200K with benefits and 30K housing. The Board and Committee spoke about the Executive Search Consultant coming to town on August 6<sup>th</sup> to conduct interviews with the Select Board Members, Town Manager's Search Committee, town staff and the public to build a position profile.

Without objection the meeting was recessed at 5:30 pm

Minutes transcribed by: Elizabeth Paine