

**Town of Provincetown  
Recreation Commission Meeting  
Veterans Memorial Community Center  
2 Mayflower Street, Provincetown  
Minutes of Tuesday, November 20, 2018**

**Members Present:** Kristin Hatch, Bobby Enos, Brandon Quesnell, Cathy Nagorski

**Members Absent:** Tim Downey, David Oliver, Heather Rogers

**Also in attendance:** Recreation Director, Brandon Motta;

**New Business:**

- A) Facility use Applications- First from the American Lung association Use of the VMCC building for the finish line of their autumn bike race that brings in about 450 people. This is a annual event that uses the building and has done so for the past five years.
- Bobby- Everyone knows my opinion on these applications; I don't think we are charging enough for these events, and use of our facilities.
- Brandon Q -asks if these rates been changed or do they get reviewed at all?
- Brandon M- Rates can be reviewed by the recreation commission at any time, we did look at the rates last year and the commission decided not to change them.
- Cathy- I agree with bobby, I believe that the standard \$500 is not enough; I believe we should charge a \$1000 for this event. In general I think that all the rates for rental of recreational facilities should be reviewed.
- Brandon M- I do not agree, I believe that doubling the rates is unfair, I also believe that we should leave the rates where they are, The recreation department is not in the money making business, I prefer to be able to offer these spaces for recreational use at an affordable price. We want to encourage people to use these facilities, and a hike in the fees would send the opposite message.
- Brandon Q- asks where the fees go, and how much can we expect annually from these events.
- Brandon M- fees are deposited into the Recreation Revolving fund; where the Recreation Department can purchase goods that are not regular covered under the operating budget, such as maintenance to our sheds, damage to irrigation, large playground equipment purchases etc.
- Kristin- I would agree with bobby and Cathy that our fees are not high enough, but I do believe doubling the rates for this event that has been here for the past five years is too much.
- Kristin moves to increase the fee of the American lung association to \$750
- Bobby seconds
- Brandon M- I understand that you all are looking to increase fees, but wouldn't it be prudent to wait, until we can review the entire fee schedule and have rates in place before we go apply an increase to this application? I think we should look at the fee schedule next meeting, compare it to other towns and other ptown venues, and change if warranted, that way we have some sort of justification.
- Kristin rescinds her motion and the commission agrees to review the fee schedule at the next meeting.
- Facility use application form lion's club- Lions club is requesting use of Motta field for their annual charity parking fundraiser. Dates requested are Memorial day, July 4<sup>th</sup>, Thursday of Carnival, and Labor day, and they wish to use the field to park cars along the out squirts of the field, and request that the commission continues to waive the rental fee, as they have done in previous years.
- Brandon M- Though the lions club is making a large profit off these events, all the money raised goes to local charities, and the lions club provide whatever is requested from the Recreation department when requested in the past.
- Bobby- This application I can agree that the no fee can be waived, just because of the local factor and that they provide so much to this community
- Kristin agreed
- Cathy asks what has been provided to the recreation department in the past?

Brandon M- They have built two sheds, all the dugouts, the garage on the field, donated gas grills, built a tennis wall, and we really do have a good relationship with them. Lions are always willing to work with us, when we are in need.

Cathy- asks during the parking events, are their hours on the application? How do we prevent cars from being parked there for long periods of time?

Brandon M- there are no specific hours on the application, they do man the field until late at nights, but there has been times where cars have been parked overnight.

Cathy- I think we need contingencies with this application, like hours of use, they are responsible for any damage afterwards, and we need something in writing what the recreation department receives every year in terms of a donation. I also believe they need to provide a copy of liability insurance, what if someone got hurt during one of these events?

Brandon M- I do not have the answers of all those questions, should I think it would be best to have a lions club represented at the next meeting to discuss all this with them.

Commission agrees to invite Lions club to the next Recreation Commission meeting.

### **Old Business:**

- A) Dance floor update- Dance floor is installed, and completed. We are receiving great reviews from all the users of the room. Happy to say the Constance raised half of the cost of the dance floor, just under \$11,000.

Kristin- Should have a story on the dance floor, we now have this great space, and we should encourage more people to use it.

### **Director's Report:**

- A) Greet and Treat—the event again was a great success, we had 20 local businesses handing out candy to about 150 kids in attending, plus their families.

Brandon M-though we had great attendance, I wish we could encourage more businesses to get involved in this event, I think we really struggle getting the word out on events like this.

Brandon Q- I know as a business owner, I had no idea about the event. I think we should be able to get to word out better through the PBG, and or the Chamber.

Brandon- We did run the event through the chambers e happenings, but unless things are consistently in front of people, they discard it.

Brandon Q- I think as a commission we need to help with advertising these events, going forward if we can get much more advance notice, we can use our businesses to help with promotion of these events.

- B) New Recreation Commission member—Brandon Quesnell introduces himself, and gives his past experience working on many town boards including planning, and Community Preservation committee, and is excited to help the recreation commission.
- C) Assistant Director- Brandon M explained that he was editing the assistant director's jobs description, and wanted the Recreation commission to review. With Angels departure, it leaves a large gap in our younger ages portion of our programs, and we complemented each other so well in the past, that I would like the assistant director to focus on this area.
- D) Winter Sports- Recreation and the school system are working together to be able to field both Middle school teams and recreation teams for grades k-6<sup>th</sup>. The catch is that some 6<sup>th</sup> graders will have to play for both teams in order for this to work, Brandon is still in discussion with the Superintendent, but it has been difficult to come to an agreement so far.

### **Other:**

Bobby asks the status of Motta field, in regards to updates?

Brandon M- Currently we are waiting until the LCP in finished, and there is hopes that will be done by Spring of 2019. This way we have a guideline on what is needed in the community and we are no constructing something that's unwarranted. This will be a very useful tool for planning purposes.

Brandon M- Addresses a potential issue, that Motta field is to be under the Recreation control only by the word of mouth agreement between the school committee and Recreation commission, and that it's only mentioned in minutes of previous meetings, and that the deed of the field still lists the School committee as the owners of the field. So if we are talking upgrades and construction to the field, I think it's worth investigating the course of action to change the ownership of the field, before we put a lot of time and effort into updates.

Kristin- agrees that we need to figure this out as soon as possible, because we have already spent Recreation Money on Surveying of the field, and if the school committee holds the last say, then what's the effort worth? We don't even know if the school committee wants ownership of it, and to me it should be recreation because we are addressing a park. School is in charge of education, not fields.

Kristin makes a motion to adjourn.

Bobby seconds.

Meeting adjourned at 7:18 PM.