

Town of Provincetown
Meeting of the
WATER & SEWER BOARD
Thursday March 14, 2019
Veterans Memorial Community Center
Room 89
2 Mayflower Street, Provincetown, MA

March 14, 2019

Attendees: Jonathan Sinaiko, Bob O'Malley, Peter Graham, Gary Palmer, Tracey Rose, Steven Baker (via phone)

Meeting began @ 2:00

Public Statements: Peter Page spoke about an issue on Commodore Ave. He states the pump station blocks his right of way and he has gotten nowhere with the town in trying to rectify this issue. Commodore Ave is a private road. Rich Waldo did state that town council is looking into this matter. Bob O'Malley suggested this be put on as an agenda item for an upcoming meeting.

Motion made to add this, as an agenda item, to an upcoming meeting by Bob O'Malley seconded by Jonathan Sinaiko, approved 6-0.

Statements from the Board: none

Staff Updates: The board approved the thank you letter for Mark Collins and it was signed by Jonathan Sinaiko and will be mailed to Mark Collins.

Motion to approve thank you letter for Mark Collins approved by Bob O'Malley, seconded by Jonathan Sinaiko, approved 6-0.

Secondly you will receive the monthly flow report shortly, I will say flows were down 1% over last year flows now are 9.92 million versus 9.98 million. It appeared we did have several underground leaks in February that were shut off that contributed to slightly higher flows for the month of February. I'm working on filing the statistical report with the state that we have to compile every year. It looks like this year we will be about 12% higher so unfortunately we won't hit the 10% but are still doing much better than in the past.

We are still working on the new billing software database that we hope to be using for this upcoming bill run. If all goes as planned you will see a different format on the spring billing. Also if you will see in the budget that we will be contracting out the folding and mailing of the new water/sewer bills. We hope to no longer be performing this in house.

Water Abatement: 24 Macmillan Wharf, this is done after billing to back out the bills that are sent to private floats but are run through the main meter before flowing to private floats. Amount of abatement is \$14,837.80.

Motion to approve abatement by Jonathan Sinaiko, seconded by Bob O'Malley, approved 6-0.

Minutes of 1-10-19: Board is asked to approve the minutes of 1-10-19 as written.

Motion to approve made by Jonathan Sinaiko, seconded by Bob O'Malley, approved 4-0-2.

Budgets FY 2020: Waste-water budget was presented to the board by Sherry Prada who stated the budget has been approved by the Board of Selectman and Fin Com.

Motion to approve the budget as presented by Bob O'Malley, seconded by Jonathan Sinaiko, approved 3-0.

Water enterprise fund Budget was presented by Cody Salisbury who also stated the budget has been approved by the Board of selectman and Fin Com.

Motion to approve the budget as presented by Jonathan Sinaiko, seconded by Bob O'Malley, approved 6-0

Flow Revisions: 466 Commercial St. They have been under an ACO and we just discovered that we do have a stub available to them and they are now changed to a public health emergency for 880 gallons, so you just need to actually give them the gallons, I do not have the form printed up so somebody will need to come back and sign.

Motion to approve the public health emergency for 880 gallons by Bob O'Malley, seconded by Jonathan Sinaiko, approved 3-0.

212-214 Commercial St. is taking office space and turning it into employee workforce housing and in order to accommodate that they are requesting an increase of 209 gallons and they are doing this under and EDP permit.

Motion to approve gallons by Bob O'Malley, seconded by Jonathan Sinaiko, approved 3-0.

24 Conant St. Bedroom count correction adds 110 gallons to this property and takes away 110 gallons from **14 Garfield St.**

Motion to approve both addresses by Bob O'Malley, seconded by Jonathan Sinaiko approved 3-0.

Grease Traps: 225 Commercial St. is requesting that James J. Roderick be given the position of grease trap monitoring. approved by BOH and DPW.

Motion to accept request by Jonathan Sinaiko seconded by Bob O'Malley, approve 3-0.

230 Commercial St. is requesting that James J Roderick take over the grease trap monitoring, approved by the BOH and DPW.

Motion made to accept by Bob O'Malley, seconded by Jonathan Sinaiko, approved 3-0.

212 Bradford St. is also requesting that James J. Roderick take over the monthly grease trap monitoring also approved by the BOH and DPW.

Motion made to accept by Jonathan Sinaiko, seconded by Bob O'Malley, approved 3-0.

5 Masonic Place. They are also requesting that James J. Roderick take over the monthly grease trap monitoring that was approved by the BOH and DPW.

Motion to accept by Jonathan Sinaiko, seconded by Bob O'Malley, approved 3-0.

227 Commercial St. This variance is being requested that was not approved by the health director or DPW. The owner has made a presentation about possibly offering premade food items that can be microwaved and taken away by customers, using no grease or utensils. There is no cleaning in the sink so no grease issue. They are willing to remove pizza from their request.

Motion to approve, with the removal of Pizza from the menu, by Bob O'Malley, seconded by Jonathan Sinaiko, approved 3-0.

9 Ryder St. Ext. Owner is requesting that James J. Roderick take over the monthly monitoring of their grease trap, approved by BOH and DPW.

Motion to approve by Jonathan Sinaiko, seconded by Bob O'Malley, approved 3-0.

361 Commercial St. The owner feels the supplied grease trap interceptor will be sufficient due to the fact that they will be selling coffee and prepackaged snacks. There is no stovetop cooking. Approved by the BOH and DPW.

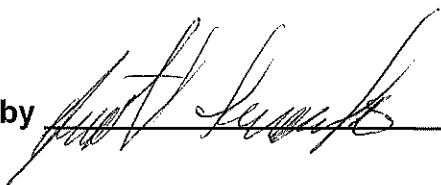
Motion to approve by Jonathan Sinaiko, seconded by Bob O'Malley, approved 3-0.

15 Atwood Ave. Presentation by owner concerning bedroom count, building dept. shows 5 bedrooms, assessor's database shows 4 bedrooms, owner states there are currently 3 bedrooms.

No motion taken by the board as this time.

Adjournment at 3:07pm.

Respectfully submitted by: Jane Petterson

Approved by  on 4/11, 2019