

Provincetown Year-Round Rental Housing Trust Board of Trustees

Minutes: June 21, 2018

Community Development Conference Room, Town Hall, 260 Commercial Street, Provincetown

5:36 p.m.

YRRT Members Present: Kevin Mooney, Nathan Butera, Tom Donegan, Rob Anderson

Excused: Chris Andrews

Staff: Community Housing Specialist Michelle Jarusiewicz

Public Statements: none

Member Statements: none

Harbor Hill Update:

Nothing new on acquisition and court process.

Bonds & BOS Meeting: Select Board [BOS] will be approving Harbor Hill bonds on 6/25/18. There will be a joint meeting between Trust and BOS as well to update them on the status of Harbor Hill. BOS meeting starts at 6pm but there are other joint meetings too. Kevin will be able to attend along with other members. Estimated start time about 7:00 pm. Tom Donegan indicated that the vote on the bonds is not connected to the presentation. Members reviewed the PP slide show which speaks to the renovation process and the creation of 2 new ADA units; optional parking fee of \$20/month. Design being completed for all buildings to connect to the sewer. Buildings 4 & 7 must connect. Discussion about future sewer capacity and limited gallonage available. There are competing needs with some set aside for community and affordable housing but others want to connect as well. There is potential for an equalization tank to address the peak needs. The construction Invitation for Bids will be issued this summer with construction start after Labor Day. The goal is to have units begin to be available as soon as possible. The Tenant Selection Plan will also start in July and takes about 4 months.

Management RFP: has been issued with due date of 7/12/18, there will be a briefing on Tuesday 6/26 for any interested parties.

Minutes:

Tom Donegan MOVE to approve the minutes for 6/14/18; Nathan Butera second; approved 3-0-1 [RA].

Invoices:

Tom Donegan MOVE to approve the invoice N5013 for \$1,837.50 for Murphy & Company Financial Services for the General Obligation Bonds; Rob Anderson second; approved 4-0.

Press: Kevin to send copies of PP to Banner; Rob will compile 1-page narrative.

Next meetings: Monday, joint BOS meeting on 6/25/18.

Adjourned 6:28 pm

Minutes by: Community Housing Specialist Michelle Jarusiewicz