



**Provincetown Public Pier Corporation (PPPC)
Provincetown Town Hall, Judge Welsh Room
Meeting Minutes of Thursday, April 12, 2018**

Members Present: Regina (Ginny) Binder (GB), Herbie Hintze (HH), Scott Fraser (SF), Lorrie (Lee) Ash (LA), Carlos Verde (CV), Scott Fraser (SF)

Other Attendees: Rex McKinsey (RM), Jarrod Koskey (JK), Tova Soyt (TV- *via telephone*)

Public Attendees: Katie Ward (KW) – ‘The Banner’

Chair, Regina Binder, called the Provincetown Pier Corp meeting to order at 5:00 P.M.

Public Statements:

None

Special Agenda:

(SF) opened special agenda with introducing an insert in the meeting packet with regard to Tova Soyt and the QuickBooks conversion project she will be assisting with. He stated the benefits of the conversion. He then suggested creating a budget of \$4,000 for the project to be dedicated for payment to Tova Soyt.

Discussion ensued amongst board members. The discussion covered the length of time the \$4,000 would cover and if the Finance Director was being communicated with about this project. (GB) asked what the anticipated start date for the time frame.

(SF) replied that this is yet to be determined depending on current issues that include timing of an assistant being hired in the office so that (JK) could focus on this. He also stated that we need a final and verified set of numbers for the previous fiscal year to begin new data into the newer version of QuickBooks.

(HH) asked about the issue of the current salary of (JK) in comparison with the added job duties being placed on him.

(GB) stated yes to a potential change but would not be discussed in open forum.

(CV) stated his agreement to the QuickBooks conversion providing access to the Town of Provincetown. He continued that the job load being placed on (JK) be carefully monitored to avoid him not being able to handle the front desk tasks in addition to the proposed added tasks.

(GB) also stated the need to find additional administrative assistance.

(RM) stated we have a seasonal person who will be in to assist in the office on Mondays through the Senior Tax Abatement Program beginning in May.

Motion made to approve \$4,000 to be budgeted for further project work to Tova Soyt.

Motion- (CV)

2nd Motion- (LA)

Yes- (HH), (SF), (GB), (CV), (LA)

Motion passes.

Motion made to approve the minutes of the PPPC Board Meeting Minutes of March 22nd, 2018 as written with one correction to include (HH) on the approval of the a motion passed in the previous meeting.

Motion- (HH)

2nd Motion (LA)

YES – (SF), (GB), (HH), (LA), (CV)

Motion passes

Director’s Statements:

(HH)- stated the urgency to resolve the issue of the fishing vessel located on the breakwater.

(LA) agreed with (HH)

(GB) stated her thanks to the fisherman who volunteered and helped with dock repair damage caused by the previous winter’s storms.

(SF) stated that he had a discussion with Russell Titmuss and the planned new floating dock design. Discussion ensued.

(CV) stated his gratitude to the fisherman and the work they did on the docks. He also asked that ‘No Trespassing’ signs be placed on the F/V Artemis ASAP to deter anyone from climbing onboard and potentially being injured. Discussion ensued.

Pier Managers Report:

(RM) opened his report with an update on the progress of the pier damage repair. He also advised the board that our new FEMA contact would be at the pier the following morning for a physical walk thru of the pier.

(GB) suggested a member of the PPPC Board be present to meet the FEMA contact to help create a more personable relationship. Discussion ensued.

(RM) re-directed back to his staff report with an update on the rebuilding of the public restrooms on the pier as well as the waterline to the ice machine being fixed He also mentioned the hiring process and applicants for the 2018 season.

(RM) reported the status of the F/V Artemis and the process that is underway to have this resolved and that this is in criminal court.

Discussion ensued

Motion made to have ‘No Trespassing’ signs placed on F/V Artemis on Friday, April 23rd.

Motion- (SF)

2nd Motion- (HH)

Yes- (CV), (GB), (LA), (SF), (HH)

Motion passes.

New Business:

Discussion ensued among board members to decide on an agreeable amount of compensation to the volunteers for the pier damage repairs.

Motion made to compensate volunteers at a rate of \$30.00 per hour worked to be deducted from their 2018 dockage fee.

Motion- (LA)

2ND Motion- (HH)

Yes- (GB), (SF), (CV), (LA), (HH)

Motion passes.

Vote to go into Executive Session Pursuant to M.G.L. C 30A, sec. 21(a) Clause 2 to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel

Roll Call Vote- (Yes): (GB), (SF), (CV), (HH), (LA)

The board will not return to open session thereafter.

Motion made to adjourn PPPC public meeting of April 12th, 2018.

Motion - (GB)

2nd Motion - (SF)

Roll call vote -Yes - (HH), (LA), (SF), (GB), (CV)

Chair, Regina Binder, adjourned the PPPC Meeting of April 12th, 2018 at 6:01 pm.

Respectfully submitted,

Jarrold Koskey
PPPC Administrative Assistant

