



**Provincetown Public Pier Corporation (PPPC)
Provincetown Town Hall, Judge Welsh Room
Meeting Minutes of Thursday, February 22, 2018**

Members Present: Regina (Ginny) Binder (GB), Herbie Hintze (HH), Scott Fraser (SF), Lee Ash (LA)

Excused Absence: Carlos Verde CV)

Other Attendees: Rex McKinsey (RM), Jarrod Koskey (JK)

Public Attendees: Ray Sturdy (RS), Kerry Adams (KA), Tova Soyt (TS)

Chair, Regina Binder, called the Provincetown Pier Corp meeting to order at 5:04 P.M.

Public Statements:

None

Special Agenda:

(GB) called Kerry Adams to the front to present him with an award for his past service as Chair to the Provincetown Pier Corp.

(KA) thanked the board for the plaque and the time he spent serving with the board.

(SF) opened his statement of the special agenda by introducing Tova Soyt. He proposed that she act as a QuickBooks advisor during the transition from 2015 QuickBooks Pro Desktop to 2018 QuickBooks Plus online. (TS) introduced herself and credentials and how she would be able to aid in the transition.

(GB) asked if anyone had any questions for Tova or the proposal to hire her for the transition.

(HH) asked why (JK) was scheduled for an online class for the new version of QuickBooks and what is the purpose to hire outside and have (JK) take the online course.

Discussion ensued as to how her assistance and the training (JK) would be taking help make the transition smoother.

Motion was made to engage Tova Soyt and her proposal for a work plan with an expenditure of \$50 per hour for 20 hours with a budget cap of \$1,000.00.

Motion – (SF)

2nd Motion- (LA)

Yes- (SF), (LA), (GB)

Abstain – (HH)

Motion Passes

Motion made to approve the minutes of the PPPC Board Meeting of January 25th, 2018 as written.

Motion- (HH)

2ND Motion- (GB)

Yes- (CV), (HH), (SF), (GB)

Motion passes.

Staff Report:

(RM) discussed the dredging project and the delay of the project due to weather conditions delaying the arrival of the equipment and the denial of the extension request by the Army Corp. and DMF.

(RM) continued that July 1st, 2018 is the opening date from restrictions to dredging but this would not be the best option due to the season for pier activity. (RM) discussed the FEMA letter and the schedule of dates for the project to now begin in October of 2018.

Discussion ensued as to the timing and dates for clarification.

(HH) asked if we would have to pay for the equipment arriving in February and then departing.

(RM) replied that we would not.

(RM) then discussed the trap shed program and the need for a new shed to be constructed to meet the demand by the number of applicants.

Further discussion ensued about the applicants.

Motion to construct an additional trap shed prior to the start of the 2018 season.

Motion (HH) 2nd Motion: (SF)

Yes- (GB), (SF), (LA), (HH)

Motion passes

(SF) suggested receiving a bid for both trap sheds instead of just the one to be immediately built.

(HH) mentioned the location and an area of concern to him that may pose a safety hazard to pedestrians.

Director's Statements:

(LA) expressed her pleasure to be back on the PPPC Board.

(GB) stated she believes that the pier is heading in a positive direction.

New Business:

(GB) discussed the matrix and asked (RM) to send this electronically and brought up the position of a position of *Seasonal Administrative Analyst* and the job description of that position.

Discussion ensued to clarify the position and that the topic could be handled by the personnel sub-committee.

(SF) asked about the annual rent but decided this would be handled at another time.

Motion made to adjourn PPPC public meeting of February 22nd, 2018.

Motion - (HH) 2nd Motion - (SF)

Yes - (HH), (LA), (SF), (GB)

Chair, Regina Binder, adjourned the PPPC Meeting of February 22nd, 2018 at 6:21 pm.

Respectfully submitted,
Jarrod Koskey
PPPC Administrative Assistant

