

**COMMUNITY PRESERVATION COMMITTEE MEETING:
MINUTES**

**Caucus Hall, 260 Commercial Street
October 17, 2017, 1:33 pm**

Members present: Kristin Hatch, Brandon Quesnell, Susan Cook, Polly Burnell, Dennis Minsky , Michelle Crone-DeMarco, and Alfred Famiglietti [1:38 pm]

Excused: Judy Cicero

Other attendees: Community Housing Specialist/Grant Administrator Michelle Jarusiewicz

Re-Organization: Community Housing Specialist/Grant Administrator Michelle Jarusiewicz opened the meeting and explained that this was the annual re-organization. Membership changes included a vacancy for the Housing Authority representative and Kristin Hatch was now the Recreation Commission designee. Ms. Hatch believes that Jen Germack was the appointee for the Housing Authority. The Housing Authority needs to notify the Town Clerk’s office.

Polly Burnell nominated Kristin Hatch to continue as Chair; Dennis Minsky second; No other nominations. Dennis Minsky indicated that Ms. Hatch had done a great job; Ms. Burnell agreed; approved 6-0.

Polly Burnell nominated Michelle Crone-DeMarco as Vice Chair; Dennis Minsky second; approved 6-0.

Public Statements: none

FY 2019 CPA Funding Cycle Preparation: Ms. Jarusiewicz distributed the draft packet and described the process. She recommends a cap on new grants to be about \$300,000. State matching funds have declined to about 30%. Brandon Quesnell was concerned that it might discourage applications. Ms. Jarusiewicz indicated it is better to be realistic. Decision to add “only intended as a guideline and not intended to restrict an application.”

Dennis Minsky MOVE accept recommendation \$300,000 as cap with amended language; Susan Cook second; approved 6-1 [BQ].

Kristin Hatch MOVE to approve recommended application packet and timeline; Dennis Minsky second; approved 7-0.

	Option
CPC meets, review & adopts plan	Oct. 17, 2017 1 meeting
Ad submitted	10/19/17
Ad appears	10/26, 11/2, 11/9/17
Applications are due	12/21/17 Thursday
Review & evaluate	Dec/Jan/Feb
Public Hearing	2/5/18 +/-
Warrant closes	3/2/18 Friday
ATM	4/2/18 Monday

Discussion about adding application to website and notices on social media.

Note Susan Cook leaves 1:57.

The Generations Project Letter of Intent: Preliminary discussion about proposal and eligibility. Alfred Famiglietti described the project with potential request for \$80,000 with total budget \$100,000-\$150,000. The project will collect and archive over 200 stories from Provincetown with a focus on LGBT in a digital monument; to capture, preserve, and share the history of the LGBT community through storytelling. The Library has agreed to house the archive maybe there could be a kiosk at town hall as a separate project. Michelle Crone-DeMarco indicated that she has been working on a similar storytelling project at the Pilgrim Monument and is collecting more. Perhaps they could collaborate. Kristin Hatch asked what category? Historic. Alfred said that there are partners including the PBG. Dennis Minsky suggested that they ask the Historic Commission for input as well.

Committee members requested that the CPA Coalition be asked about the eligibility of the project under CPA.

Minutes:

Kristin Hatch MOVE to approve the 4/3/17 minutes as presented; Alfred Famiglietti second; approved 5-0-1 [DM].

Next meetings: Mondays 1/15/18 & 1/29/18 at 1:30 pm.

Other: Kristin Hatch asked if there was any concern about funding churches? There was general agreement that it is ok if historic buildings as that was what was being preserved.

Adjourned 2:24 pm.

*Submitted by:
Michelle Jarusiewicz,
Community Housing Specialist & Grant Administrator*