

Provincetown Housing Authority

September 6th 2017

Elaine Anderson called the meeting to order at 2:25 pm

Commissioners present- Elaine Anderson, Nancy Jacobson and Jennifer Gernack

Others attending meeting – Rick Leco acting in his capacity of our consultant for our search and hiring of an Executive Director for PHA

First candidate on interview schedule: Susan Grace

She gave a brief introduction talked about her background a little not much different than her resume--mentioned having similar work at one time in Marlboro MA . . .

Elaine asked her to discuss her management style - - "strict and fair" "mentor people to grow" "believe in schedules"

Nancy asked about "emergencies" and mentioned how our previous ED lived in town and would sometimes drive over to Maushope – Susan stated she could in the event of an emergency be here in 20 minutes time from North Truro

Interview session involved many questions including dealing with conflict, personalities et cetera We asked Susan what questions she had of us if any --asked how soon/late she would hear back from us in response and that's when our consultant Rick jumped in and said either way he would get back to her within a week.

We thanked her for applying and her time and Susan left the room. Rick spoke with us abit about how the interview went and the process of our Chairman and how she would enter into negotiations with any person that we might choose and how it all must meet DHCD approval etc. Then he said are you ready for me to invite the next interviewee in we all said yes.

Kristin Hatch interviewed at 3:25 pm

Again Rick took the lead asked her to tell us a little background why she applied and such . . . Kristin stated that she thought her cover letter of her resume really said that all--but she went on to say the it is a passion for her housing affordability and that is in part due to a brother "who's life has probably been saved" because of being able to live in a housing authority in another town in Massachusetts "

Elaine again asked about management style

Kristin replied "strict and fair" and that some problems can go away with time and distance -- but there are times where that won't work and if ness-essary she can be relentless.

Interview went on for awhile more various same rout questions and then our Chair stated "we've exhausted our questions"

We looked to Rick and he said yee this is all done in open session and if

you wish you may make your decision now . .

I (J.Germack) made a motion --that we vote on offering position to Ms. Hatch based on successful negotiations and approval/waiver from DHCD.

Nancy Jacobson seconded .

Vote was unanimous in favor.

4:09 pm Nancy motioned to adjourn.

Respectfully submitted by

jenn germack