

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN
MEETING MINUTES – REGULAR MEETING
MONDAY, JANUARY 23, 2017 6:00 PM
TOWN HALL – JUDGE WELSH ROOM**

Chairman Richter convened the open meeting at 6:00 pm noting the following:

Board of Selectmen attending: Chairman Raphael Richter, Vice Chair Erik Yingling, Members Thomas Donegan, Cheryl Andrews, and Robert Anthony.

Excused: none.

Other attendees: Town Manager David Panagore, Asst. Town Manager David Gardner, Finance Director Josee Young

Recorder: David Gardner

Consent Agenda – Approval without objection required for the following items:

1. *MOVE that the Board of Selectmen vote to authorize the Chief of Police to submit a Public Safety Answering Point and Regional Emergency Communication Center Support and Incentive Grant application to the Executive Office of Public Safety in the amount of \$17,747 for Telecommunicator personnel costs and equipment.*
2. *MOVE that the Board of Selectmen vote to authorize the Chief of Police to submit a State 911 Department Training and EMD/Regulatory Compliance Grant Application to the Executive Office of Public Safety; in the amount of \$14,285.71, for reimbursement of overtime and allowable expenses incurred relating to the training and certification of enhanced 911 Telecommunicators as well as the Medical Director fee required for quality assurance of EMD according to 560 CMR 5.0.*
3. *MOVE that the Board of Selectmen vote, pursuant to MGL C.130, §52 and the Selectmen's Recreational Shellfish Regulations, to approve opening the additional public shell fishing area as follows: For the remainder of the 2016-2017 season the shellfish area east of the West End Breakwater will open to the public.*

Without objection Erik waived the reading of the consent agenda and without objection it was approved unanimously by the BOS.

1. Public Hearings: -

Attorney Peter Anderson provided an update for the previously approved sites, withdrawing 1 Tremont Site which was previously approved on June 27, 2016. The installations are exactly the same as the 7 sites which were previously approved. Revised poles are based engineering analysis and discussions with Eversource.

Public Comment:

Letter in support from Bill Sullivan.

Letters in opposed from Samuel Lasky, Eugene Bryant and Rosemarie Consoli

MOTION: Move that the Board of Selectmen vote to approve the license request by McLane Middleton PA on behalf of Cellco Partnership d/b/a Verizon Wireless to install telecommunications equipment consisting of ‘small cell’ and ‘CRAN’ wireless equipment on top of existing utility poles within the public way at the following locations:

1. Pole #42-2, 6 Bangs Street (formerly known as 471 Commercial Street);
2. Pole #1, 11 Pleasant Street (formerly known as 42 Bradford Street), and
3. Pole #P-64, 1 Bradford Street (formerly known as 26 Tremont Street)

Subject to the following conditions:

1. “provide the Board of Selectmen with a certificate by a licensed radio frequency engineer, which certifies that the equipment to be installed and operated at the Pole shall comply with the requirements of 47 USC §332(c)(7)(B)(iv) and, so, shall not exceed the maximum radio frequency emissions allowed thereunder and under the regulations promulgated thereunder;
2. shall annually provide the Board of Selectmen with a certificate by a licensed radio frequency engineer, which certifies that the radio frequency emissions from the equipment installed and operated at the Pole have been measured and that those measurements confirm that the emissions from the equipment installed on the Pole satisfy the requirements of 47 USC §332(c)(7)(B)(iv) and any regulations promulgated thereunder. The annual certificate shall be provided each year, not later than August 1st;
3. shall annually provide the Board of Selectmen with an evaluation as to whether new technology has become available that is economically feasible that can replace the equipment installed and operated at the Pole, so that the equipment shall be smaller in size and/or reduce the radio frequency emissions generated, and
4. shall annually provide the Board of Selectmen with an evaluation as to whether new technology has become available that is economically feasible that will allow multiple providers to share the equipment at the Pole, while still maintaining the structural integrity of the Pole and controlling the radio frequency emissions so that they satisfy the requirements of 47 USC §332(c)(7)(B)(iv) and any regulations promulgated thereunder.”

Motion: Tom Donegan
5-0-0 Motion passed.

Seconded: Erik Yingling

2. Public Statements:

MaryJo Avellar – Thinks that the presentation on the Bas Relief should not go before the Joint meeting.

Billy Evaul – Supports Creative Commons proposal. Town needs to address the need for creative space.

Sam Smiley – Supports Creative Commons proposal. Supports concept of creative economy. Would not be living in Provincetown if it were not for the Arts. The co-work space will provide a center for those who otherwise work in isolated locations.

Jonathan Sinako – Don’t think the Community Center is appropriate for large numbers of seasonal workers which would be warehoused in the building. Supports Creative Commons proposal.

Mark Hatch – Supports Creative Commons proposal for which he is a part. Very uplifting grass roots proposal from hundreds within the community.

Ngina Lythcott – Supports Creative Commons proposal.

Jay Critchley – Supports Creative Commons proposal.

Jay Kubesch – Supports Creative Commons proposal. Filmmaker and thinks that having a studio venue would be very important in the future.

Peter Manso – Supports the Creative Commons proposal. Provincetown is in crisis and is being gutted by gentrification. The creative arts are part of the life of Provincetown and define the culture of the Town.

David Lawler – Attorney representing the Ciluzzi proposal. There is extraordinary need for seasonal housing in Provincetown. The submittal fully meets the criteria for the RFP. Not clear that the other proposal meets the same criteria. Without the seasonal housing, which is a critical part of the Town's economy, the town will not be able to function.

Sarah Bailey – Abuts the Community Center, has owned the house for 30 years. The property has always been part of the community. Concerned that the arts space will be underutilized and the building will continue to deteriorate.

3. Selectmen's Statements:

Tom Donegan – Selectmen are back from the MMA convention. One important new issue is the passage of recreational marijuana. We should join Nantucket to request a Special Act to increase the Local Option tax to 15%. Would like the town manager to look into how the Town might be able to increase the local option tax and place on the February 13th agenda. Also request a future agenda item to discuss changing the job title for the Selectmen Secretary.

Cheryl Andrews – Thank you to all those who marched over the weekend.

Robert Anthony – none

Erik Yingling - Remind everyone that there is a Special Town Meeting coming up on February 6, 2017, which will be very important to allow the Town to provide critical rental housing for year round residents.

Raphael Richter – Announced birth of my son and give a shout out to my wife for going through the process. Extend thanks to my colleagues who stepped up in my absence. I also thank those who marched over the weekend.

MOTION: Move the Board of Selectmen vote to items 4B1 and 4B2 out of order.

Motion: Raphael Richter

Seconded: Erik Yingling

5-0-0 Motion passed.

4. Joint meeting/Presentations:

4B1. Joint Meeting with the Provincetown School Committee and Provincetown Finance Committee on the FY2018 Provincetown Schools budget

Finance Committee did not have a quorum.

School Committee members present: Cass Benson, Elizabeth Lovati, Anthony Brackett, Ngina Lythcott, Tracy Kachtick-Anders

Superintendent Beth Singer presented an overview of the last year and the proposed FY2018 School Budget. The FY2018 budget for Provincetown School has increased 2.43% over FY2017 for a total of \$3,809,164

Tom suggests the addition of IB high school here in Provincetown would be a great win for the town. How can the Selectmen help?

Beth suggests that we could create a program that compliments the Strugis program and partners with marine science and art organizations in town like the Center for Coastal Studies, PAAM, FAWC, Creative Commons, etc... Unfortunately we are not quite ready to define it currently.

School Committee adjourned at 7:40 pm

MOTION: Move the Board of Selectmen vote to approve the FY2018 Provincetown School Budget in the amount of \$3,809,164.

Motion: Erik Yingling
5-0-0 Motion passed.

Seconded: Robert Anthony

4B2. Transmittal of FY2018 Budget and Capital Improvement Program to the Finance Committee

Changes to the FY2018 Budget:

As presented by Finance Director Josee Young:

MOTION: Move the Board of Selectmen vote to approve the 141 Assessor's budget in the amount of \$254,658

Motion: Cheryl Andrews
5-0-0 Motion passed.

Seconded: Erik Yingling

MOTION: Move the Board of Selectmen vote to approve the 255 Housing and Economic Development Office budget in the amount of \$80,270.

Motion: Cheryl Andrews
5-0-0 Motion passed.

Seconded: Erik Yingling

MOTION: Move the Board of Selectmen vote to approve the 123 Town Manager's Budget in the amount of \$349,033

Motion: Cheryl Andrews
5-0-0 Motion passed.

Seconded: Robert Anthony

Changes to the Capital Improvement Plan:

As presented by Finance Director Josee Young:

Increase Item 12 Fire request for Ambulance Equipment to \$62,000

Move Item 27 DPW Library retaining wall to FY2019

Move Item 28 Auditorium chairs moved up to FY2018

Change Item 28 from Cashbook to MUNIS Purchase Order Module for FY2017 Special at \$13,587

Move Item 29 MUNIS Payroll module to FY2018

MOTION: Move the Board of Selectmen vote to Increase the amount for Item 2 DPW Police Station up to \$8,625,000

Motion: Raphael Richter
5-0-0 Motion passed.

Seconded: Robert Anthony

MOTION: Move the Board of Selectmen vote to approve the FY2018 Budget and transmit to the Finance Committee for review along with the proposed FY2018 Capital Improvement Plan as amended.

Motion: Tom Donegan
5-0-0 Motion passed.

Seconded: Robert Anthony

4A. Presentation on the Master Conservation Plan for the Bas Relief and Bas Relief Park

Ray Dunetz Landscape Architects made a presentation on the Master Conservation Plan for the Bas Relief and Bas Relief Park

This project was funded by a grant from the Community Preservation Act.

The Architect worked with the Bas Relief Committee made up of Michelle Jurisciewicz as Project Manager, Anthony Fuccillo, Tourism Director, David Gardner, Assistant Town Manager, Eric Larsen, Deputy, DPW Director, Stephen Borkowski, Provincetown Historical Commission; John Krajovic, Beautification Committee; John McDonough, Pilgrim Monument & Provincetown Museum ED

The Project Goals included:

- Stabilization and Repair of the Bas Relief
- Create a Town Green
- Encourage Passive Recreation
- Improve Park Security
- Provide a future connection to the Pilgrim Monument
- Native American Memorial

Recommendations

Our team has developed the following specific recommendations for the Master Conservation Plan to restore and preserve Bas Relief and Bas Relief Park while addressing contemporary challenges. The Town will need to commission a topographical and property line survey to detail the implementation of these improvements.

CONSERVATION OF BAS RELIEF

The Bas Relief and its full restoration and preservation are the focus of the Master Conservation Plan.

The detailed reports from the consultants provide a step by step guide to performing and executing the work required to restore and preserve the bronze tablet, the granite structure, the stairs and the stone and brick paving which compose the Bas Relief.

Bronze

The goal of the conservation of the bronze tablet of the Bas Relief is to treat and clean the surface of the bronze to return it to its original patina color. A protective coating will be applied, and the perimeter gap

will be filled with a stable materials. A maintenance program will be developed to outline the specific maintenance requirements to be carried out by the Town in the future. A written annual report on the treatment to the Town of Provincetown will include photographic documentation depicting before, during, and after treatment images. The report will include all materials and methods used in treatment.

Stone

The conservation of the stone structure that supports the bronze Bas Relief will address any cracks and spalls, remove and treat staining, reset and repoint where necessary. Flashing will be installed in identified areas to prevent any further water damage. The Christmas lights and their associated hardware will be moved. The secondary monuments will be cleaned. A maintenance program will be developed to outline the specific maintenance requirements to be carried out by the Town in the future. A written annual report on the treatment to the Town of Provincetown will include photographic documentation depicting before, during, and after treatment images. The report will include all materials and methods used in treatment.

Paving & Stairs

The granite stairs at the Bas Relief will be reset and repaired where needed. The brick and granite paving at this location will be cleaned, repaired and replaced as needed.

CONSERVATION OF BAS RELIEF PARK

In addition to the conservation of the Bas Relief, the Master Conservation Plan addresses important issues of public safety, accessibility, and encroachment liability in the overall site design for Bas Relief Park.

The design for Bas Relief Park realigns the eastern path leading the visitor to the Bas Relief in order for it to lie completely within the property. The Bas Relief will be framed with a series of flowering trees. The path realignment also provides an opportunity to locate an additional memorial honoring the Wampanoag people. The overall appearance of the park is improved and the historic character is enhanced with the refinishing and restoration of the secondary memorials, replacement of site furnishings, signage, new ornamental fencing and improved utilities. This overall design was developed through a series of meeting with the Town of Provincetown, and includes feedback from the Town and the Bas Relief Committee.

Site Preparation

The site preparations needed for the Bas Relief Park landscape begin with clearing the site of invasive species and removing dead trees and any tree stumps. Existing views of the Bas Relief will be enhanced through selective pruning. The plant bed along Bradford Street will be removed, and the yellow paint will be removed from the granite curb at the ramp.

Paving

Our goal with paving and circulation at Bas Relief Park is to make all walks ADA accessible. The existing brick walks do not meet current ADA codes, due to the fact that they are set on a stone dust setting bed, and have been vulnerable to settlement and frost heave. Our recommendation is that new brick paving will be installed over a concrete base to control settlement and frost heave in order to ensure long term ADA compliance. The current walk width of 5 feet will remain as it is sufficient to meet ADA standards. In addition, the paving threshold at the crosswalks will be addressed with granite tactile warning pavers, also to comply with current ADA codes.

Site Furnishing

The current array of site furnishings will be replaced with a suite of site furnishings that have a unified design that is both understated and historic in style. From the benches to the ash, trash and recycling receptacles, the furnishings should look and feel as though they belong to the park. The overall organization and placement of the receptacles will reinforce the structure of the park, and are located in discrete locations at the park entrances and adjacent to seating areas. The memorial placards on several benches should be salvaged and put back on the new benches.

Fencing

Replace existing chain link with more appropriate fencing.

Signage

Consistent signage and the addition of interpretive signage.

Vegetation

Flowering trees and more self-sustaining plant choices.

Cheryl and Tom both expressed concern about the proposed fence on the west side.

The lawn serves as a town common and attracts a lot of passive uses.

The CIP has a two phased project for both FY2018 and FY2019. The primary focus would be on the restoration of the monument itself.

Raphael agrees that we should consider less fencing as we do not want wall off the park.

Selectmen agree that we should just pursue the whole project at once and not phase the restoration.

MOTION: Move the Board of Selectmen vote to revise the FY2018 Capital Improvement Plan by consolidating Item 29 into FY2018 and increasing the amount \$750,000.

Motion: Tom Donegan

Seconded: Erik Yingling

5-0-0 Motion passed.

MOTION: Move the Board of Selectmen vote to endorse the Town's CPA Grant Application for the Bas Relief Restoration and request the Community Preservation Committee provide all due consideration of that proposal.

Motion: Tom Donegan

Seconded: Robert Anthony

5-0-0 Motion passed.

MOTION: Move the Board of Selectmen vote to accept the Master Conservation Plan for the Bas Relief and Bas Relief Park with reservations about the amount of fencing and seeking more detail on the proposal from the PMPM.

Motion: Cheryl Andrews

Seconded: Robert Anthony

5-0-0 Motion passed.

Selectmen should hold a public hearing on the proposed plan to include some direct outreach to the abutters.

5. **Appointments:** None

6. **Requests:**

6A. Shellfish Committee Request to send a Letter To Department of Marine Fisheries and US Army Corp of Engineers regarding Aquaculture Regulations and the requirement for Sinking Gear

At their meeting on January 3, 2017, the Shellfish Committee unanimously approved recommending sending a letter to the MA Division of Marine Fisheries and the U.S. Army Corps of Engineers requesting that they re-evaluate the need to sink floating gear in intertidal areas over winter.

The regulation exists to avoid whale entanglement but it does not seem necessary in areas that go dry during low tide. Removal of this restriction would greatly help the workflow of our local growers.

This letter is necessary as both the MA Division of Marine Fisheries and the U.S. Army Corps of Engineers require a written request from a Town's governing body to re-evaluate a regulation.

MOTION: Move that the Board of Selectmen vote to approve sending the draft letter to Massachusetts Division of Marine Fisheries and the US Army Corp of Engineers.

Motion: Tom Donegan
5/0/0 Motion passed.

Seconded: Erik Yingling

6B. Proposed By-Law Amendment - Trees

Richard Waldo and Margaret Murphy present.

In Massachusetts, we are fortunate to have a relatively long history of public shade tree protection. Over 100 years ago, the Commonwealth adopted a statute for the protection of public shade trees (MA General Law Ch. 87, known as the "Public Shade Tree Act," 1899). In modern times many Massachusetts towns, with the encouragement of the State Department of Conservation and Recreation, have adopted more detailed tree ordinances to implement the state statute. This tree bylaw is intended to do the same for the town of Provincetown.

The draft has been reviewed by the Beautification Committee, the Town Planner, the Planning Board, the Recreation commission, the Recycling and Renewable Energy Committee and revised to reflect their comments. It's also been presented to the Historic District Commission and the Conservation Commission and will be further revised to reflect their comments, if any.

The bylaw applies to "public shade trees," the subject of MA General Law Ch. 87, and also to the broader category of "town trees." (See definition.) It does not apply to trees on private property other than public shade trees.

Raphael concerned about lack of definition of "shade tree" and suggests the advisory board look into this further.

MOTION: Move that the Board of Selectmen vote to approve and endorse the proposed By-

Law Amendment to be inserted into the April 2017 Town Meeting.

Motion: Tom Donegan

Seconded: Erik Yingling

5/0/0 Motion passed.

6C. Province Road Repair Agreement

Tom Donegan recused and left the room.

Richard Waldo present. Jay Gurewitsch represented the abutters of the road.

Attached is an agreement prepared by Town Counsel and executed by the owners outlining the process and commitment between both parties to improve the road conditions at Province Road. The owners have reviewed the document and agree to enter into the agreement with the Town as outlined within the attached document. The process moving forward will occur in the following sequence:

1. The Town executes an agreement with the owners to perform engineering design work, the town pays a 38% share.
2. The owners have 15 days to pay their full share of the engineering proposal after receiving an estimate from the Town.
3. The town executes contract with engineering firm to design roadway including drainage design.
4. The Town prepares scope of work and construction estimate based on engineers design. The estimate includes a 25% contingency. Town provides a construction estimate to the owners
5. The owners have 30 days to pay their full share of the construction estimate
6. Town Meeting votes to appropriate the Town's share, if not the agreement is canceled.
7. The Town obtains bids and selects a contractor
8. If bid is less than estimate, the Town enters into the construction contract
9. If bid is more than estimate, Town sends revised budget to the owners and they pay more
10. Up until the Town enters into the construction contract, either party has the right to walk away
11. Once construction contract signed, both the Town and the Owners are bound
12. The Town and the owners pay their share of change orders
13. Once project completed, Town adds up total project cost, and the owners may owe funds to the Town

MOTION: Move that the Board of Selectmen vote to approve a road repair agreement for design services and construction improvements of a private way known as Province Road.

Motion: Cheryl Andrews

Seconded: Robert Anthony

3-0-1 EY Motion passed.

Tom Donegan returned to the room.

6D. Provincetown Quarterly Police Report

Postponed.

6E. Zoning Bylaw Amendment Referrals

Pursuant to the Town Clerk's memo dated August 27, 2007, the Planning Board submits proposed Zoning Bylaw amendments to the Board of Selectmen for referral to public hearing prior to Town Meeting. Attached are seven draft proposed Zoning Bylaw amendments. Of note: the amendment regarding Change, Extensions or Alterations has been prepared by the Town Planner at the request of the Zoning Board of Appeals and will be finalized by Town Counsel; amendments to the Sign Bylaw and the section on Outside Display have been prepared by the Town Planner with assistance from the Building Commissioner and are in the process of being vetted within Community Development; the Inclusionary Bylaw was revised significantly by the Town Planner and Planning Board since ATM 2016. The Planning Board will hold work sessions at all their regular meetings (2nd and 4th Thursdays) between now and March 3, when the Warrant closes, to consider and approve final language of all proposed zoning amendments to be placed on the April 3, 2017 Annual Town Meeting Warrant. The legally required Planning Board public hearing on the final warrant language is scheduled for Thursday, March 23, 2017.

MOTION: Move that the Board of Selectmen vote, pursuant to Massachusetts General Law Chapter 40A Section 5, to submit the attached proposed Zoning Bylaw amendments to the Planning Board for review and public hearing on Thursday, March 23, 2017 in order to be placed on the April 3, 2017 Annual Town Meeting Warrant.

Motion: Erik Yingling

Seconded: Robert Anthony

5/0/0 Motion passed.

7. Town Manager / Assistant Town Manager:

7A. February 6, 2017 Special Town Meeting Adoption of Board of Selectmen's Recommendations on Articles

MOTION: MOVE that the Board of Selectmen vote to recommend Article 1.

Motion: Tom Donegan

Seconded: Erik Yingling

5/0/0 Motion passed.

7B. Community Center RFP

Erik Yingling recused and left the room.

The Town Manager reviewed the recommendations of the reviewing committee.

On January 17th, the RFP review panel met and interviewed the two responding teams and recommend and rank the teams in the following order:

1. Creative Commons
2. GRS Work Force Housing Group

The review panel members are: Robin Reid (attorney/mediator), David Abramson (Planning Board), Candice Collins-Boden (Chamber), Jay Coburn (CDP), Jeffrey Ribeiro (Cape Cod Commission), Scott Pollack (architect, ULI panel member). As Chief Procurement Officer I chaired the panel but was not a voting member of the panel.

The panel reviewed the responses to the RFP, interviewed each team, developed a score based on the following criteria (see attached for the score sheet template) and then we opened the financial information, including the price proposal. In accordance with Attachment A to the RFP, a score of 1 is

the equivalent of Minimal; a score of 2 is the equivalent of Advantageous; and a score of 3 is the equivalent of Highly Advantageous:

	Creative Commons	GRS Workforce Housing
Developer experience & capacity	3	2
Concept & Site Design	2	1
Community & Financial Benefits	2	2
Ability to Proceed	3	2
References, Site Visits & Interview	2	2
GRAND TOTAL	12	9

The Review Panel wished me to convey their thanks to both teams. Overall the review panel felt that the GRS proposal would require the reworking of a number of issues before becoming viable, while the Creative Commons proposal could proceed immediately. As they reviewed both proposals they wanted to stress the following:

1. Overall viability
 - a. This concern factored into at least three of the five criteria if not them all, and overall the review panel found the Creative Commons to have presented the better business plan, especially the more viable plan for year round use.
2. Permit-ability
 - a. This concern relates to viability, but is more focused on ability to proceed immediately into concept & site design. Creative Commons presented a clearer path through permitting while the path to permit a dormitory in the R3 zoning district was not clear in either the proposal or to the panel.
3. Financial terms: Revenue vs. Resource drain
 - a. While the GRS proposal being a sale provides more upfront cash, the project also has the potential to create greater costs to the community including assuming onsite police department summer officer residency, daily visits by manager, no on-site resident manager and year round activity only if there is a demand, which based on the interview did not appear likely.
 - b. Creative Commons, being a 99 year lease, is providing an annual lease payment, will be approaching local, regional and state grant opportunities and provides year round activity.

Based on the consideration of the evaluation criteria contained in the RFP and for the reasons stated in this Memorandum, the Review Committee concluded that the Creative Commons Proposal was the most advantageous proposal for the Town.

Although the GRS proposal presents a higher financial benefit to the Town based on a straight line net present value analysis, the Committee determined that the financial benefit of the GRS proposal was not outweighed by concerns expressed above regarding permitting, the viability of the year round use, and community costs also as outlined above.

Therefore, the Committee determined that the Creative Commons proposal was the most advantageous to the Town taking into consideration the evaluation criteria and price.

The process has been a success in encouraging proposals as we have received two successful proposals.

Cheryl was confused about the price proposals and what information was included in the criteria.

David reported that the reviewing committee evaluated the proposal and then considered the price proposal.

Cheryl would like to consider having a public hearing on the two proposals and will consult town counsel as to whether that would be appropriate.

Tom suggests that like the last time, the use of the proposal be bound or deed restricted so as to protect the public's interests due to any public subsidy. Agreement should include some exit strategy.

Raphael advises against a public hearing as to avoid politicizing the process. The reason we had a reviewing committee is to objectively review and evaluate the two proposals fairly and is willing to support the recommendations of the committee.

Robert agrees with respecting the reviewing committee's recommendation. He ran for Selectmen three years ago with a proposal to create a cultural center. He seems some issues with the second proposal. Will accept the committees votes because he supports the

MOTION: Move that the Board of Selectmen voted to award the Creative Common's proposal and request the town manager negotiate a final agreement with the proposer.

Motion: Raphael Richter

Seconded: Robert Anthony

4-0-0 Motion passed.

Erik Yingling returned to the room.

7C. 2017 Spring Town Meeting Warrant Discussion of Potential Items

D. Town Manager Update – None

E. Other: None

8. Minutes: None

9. Closing Statements/Administrative Updates:

Tom Donegan – None

Cheryl Andrews – None

Robert Anthony – None

Erik Yingling – None

Raphael Richter - None

Without objection the meeting was adjourned at 9:57 pm.

Minutes transcribed by: David Garnder