

MINUTES  
PROVINCETOWN CEMETERY COMMISSION  
DECEMBER 8, 2016

Present: Richard Olson (Chairman), Susan Avellar, Kurt Reynolds and Jack Kiefer.

Absent: Jim Cox and Ruth Anne Cowing.

Also Present: Tony Lemme, Cemetery Superintendent.

The Meeting convened at 3:05pm.

1. Minutes: The minutes for the November 3, 2016 were approved as presented.
2. Cemetery Plot Sales: There were no sales of lots to be approved.
3. Winthrop Street Cemetery Restoration. Phases 3, 4 and 5: Our Grant Administrator has subsequently reported that she and DPW's Rich Waldo met on site with representatives of RDLA, our landscape architects, and Richard D'Ambrosia, Inc., our contractor, to walk over the paths and confirm the locations of the work to be done, which should commence within a week.
4. Gifford and Hamilton Cemeteries: The Chairman has again redoubled his efforts to urge the Grant Administrator to expedite the Invitations for Bids for the monument preservation project, for which we already have a \$60,000 CPA grant.

Minutes  
Provincetown Cemetery Commission

December 8, 2016

Page 2

5. Alden Street Old Section: We have a CPA grant of \$40,000 for Priority 1 (“Hazardous”) and Priority 2 (“Treat ASAP”) as set out in the Monument Conservation Collaborative’s (MCC) Condition Assessment of November 11, 2015. This like Gifford and Hamilton, is urgent to put out to bid, at least by early spring.

In addition, it has previously been decided that Priority 3 (“Treat 3 – 5 years”) and Priority 4 (“Extremely weathered – evaluate 21 + markers”), which MCC estimates at about \$100,000, should be the subject of two further CPC applications of \$50,000 each in 2016 and 2017. The Chairman reported that these are prepared for filing by the December 15 deadline.

Tony Lemme reported that the depression up along Cemetery Road has not worsened and presents no immediate risks, so that he proposes to do the needed repair work in the spring.

6. Alden Street New Section: Susan Avellar reported that DPW has continued killing Poison Ivy and clearing underbrush at the split-rail fence bounding the most recently laid out section.
7. Cemetery Finances: Still no new Finance Director; no report after 6/30/16.
8. Brochure: We can almost smell the printer’s ink. The Chairman has the printer’s estimate that the original Napi’s gift of \$5,000

will cover the cost of the set-up plus printing the first 2500 copies. We have applied for a VSB grant of \$1,800 to print an additional 2500.

9. Funeral Home Requests: The Chair will contact Jim Cox for any report or draft letter.
  
10. Other Business: Jim Cox's term is expired and he has declined to be re-appointed. The Commission expressed thanks for his long service.

Regarding DAR memorialization of the Town's Revolutionary War soldiers at the Winthrop Street Cemetery, Susan Avellar raised the question whether any might be buried at the Alden Old Section or Hamilton or Gifford. Must ask Doug Johnstone.

11. Next Meeting: Set for Thursday January 5, 2017, at 3:00pm.

The Meeting adjourned at 3:45pm.

Respectfully submitted,

Richard B Olson

Chairman.

