



**Provincetown Public Pier Corporation (PPPC)
Joint meeting with Board of Selectmen
Judge Welsh Room
Meeting Minutes of Tuesday, November 29, 2016**

Board of Selectmen Members Present: Chair Raphael Richter, Cheryl Andrews, Tom Donegan, Erik Yingling, Robert Anthony, Loretta Dougherty, (Secretary to Board of Selectmen)

Provincetown Pier Corps Members Present: Kerry Adams, Herbie Hintze, Carlos Verde and Ginny Binder. Excused: Scott Fraser.

Provincetown Harbor Committee Members Present: Susan Avellar, Victor Seltsam, David Flattery. Excused: Francis Santos and Laura Ludwig.

Provincetown Shellfish Committee Members Present: Shellfish Constable Steve Wisbauer, David Flattery, Bob Hazard and Richard Macara. Excused: Lory Stewart.

Additional in attendance: Town Manager David Panagore

Joint meeting of Board of Selectmen, Provincetown Pier Corps, Harbor Committee and Shellfish Committee called to order @ 6:08 pm by Town Manager, David Panagore.

Chair, Raphael Richter called up Harbor Committee to make presentation.

Discussion ensued regarding (A).change of name from Kayak to Boat rack (B). Reduced rates on boat racks (C) Location of additional racks (D). Requirement for insurance effective January 1, 2017 (E) change to the PWC corridor from Good Templar landing to the federal channel to boat ramp, boat yard, fuel dock, marina or rental business.

Chair, Raphael Richter welcomed any public comments – None

- (A) Name change from Kayak to Boat rack approved.*
- (B) Motion to reduce rate of assigned boat rack rate to \$100 for first permit and \$50 for each additional permit passes 4 -1*
- (C) Location of additional racks motion passes 5 – 0.*
- (D) Requirement for insurance requirement motion fails to pass*
- (E) Motion to change PWC corridor passes 5 - 0*

Chair, Raphael Richter announced the closing of public hearing at 6:44 p.m.

PPPC Chair Kerry Adams called the Provincetown Pier Corps Agenda to order at 6:46 p.m.

Kerry Adams introduced Kevin Buruchian of Bourne Engineering to present an executive summary of the fifth-year comprehensive condition report of MacMillian Pier. Discussion ensued

Discussion of the report regarding the capital financial plan, operating budget and report of the Harbormaster's Department with a review of the Marine Management Agreement ensued.

The subject of the responsibility of building maintenance responsibilities of the Harbor Master's office being turned over to Buildings and Grounds was discussed.

An additional staff member to the second shift and creation of a business manager position was also discussed and a request for reduction in rent was posed. This reduction request was based on data collected from the condition survey and report for marine structures which identified a recommended increase of \$23,488 for pier corps maintenance. A reduction of the same amount annually would provide the ability to maintain balance in budgets. Talks ensued

Discussion then occurred regarding the difference in pilings and cost, life expectancy and warranties. Selectmen directed staff to prepare an analysis of alternatives to present to the Finance Committee for a C.I.P.

A motion was made to turn over Harbor Master office building maintenance over to Buildings and Grounds.

Motion passes 5 – 0

Tom Donegan made a motion for David Panagore and Provincetown Public Pier Corps to review the piles project date and send to FinCom for inclusion in the CIP.

Motion Passes 5 – 0

Tom Donegan made a motion to approve keeping the rent of \$93,263 for FY18.

Motion Passes 3 – 2

Discussion continued regarding the 295 budget bar graph of staffing and costs presented in the information packet provided to all attendees.

Robert Macara called the meeting of the Shellfish Committee and PPPC to order at 7:57 p.m.

Rex McKinsey opened discussion of Agenda Item 3 which would provide space and facility for private agriculture grant holders to grow seed shellfish to a larger size prior to the introduction of environmental stresses. This would allow the growing numbers of shellfish farmers to participate in a community based shellfish nursery program whom have expressed both need and desire for the program. Bennett Memorial Pier was stated as an optimal location for the program due to the present existing footprint. Funds

requested would be \$9,000 - \$12,000 and a phase one build-out of five nursery boxes would require an additional \$7,000 - \$8,000.

A CIP total amount of \$20,000 was requested for the project.

Discussion ensued with questions and answers.

Erik Yingling made a motion for \$20,000 to be funded for the Agenda Item 3.

Motion Passes 5 – 0

Chair, Raphael Richter called the Harbor Committee and Shellfish Committee meeting to order at 7:16 p.m.

Discussion of Agenda Item 4 regarding the two committees and their separate mission and authorities was made clear. Discussed was the cohesive ability to work together without issues as in the past makes it unnecessary to reorganize and to be kept separate which would in turn allow, this (Harbor Plan) and future joint efforts will accomplish the proposed intent.

Erik Yingling made a motion to approve to retain the separation of the two committees.

Motion Passes 5 - 0

Agenda Item 5 was then discussed regarding the Harbor Plan, Houseboat Regulations and approval to use Harbor Access Gift Funds for consulting services with Urban Harbors Institute to assist the public process of the required five-year Harbor Plan Amendment in an amount not to exceed \$29,000.

Discussion regarding this continued referencing the provided data in the information packet. The funding request was approved.

Chair, Raphael Richter made a motion to adjourn the Joint Meeting at 8:43 pm.

Motion To Adjourn Passes with a vote of 5 – 0.

Respectfully Submitted,

Jarrold Koskey
PPPC Administrative Assistant

