

Meeting of the Board of Fire Engineers

March 23, 2004

Meeting convened at 7:50 p.m.

Members present: **Chief Michael S. Trovato**
 Deputy Chief Warren G. Alexander
 Gerard Menangas
 Adam Wolf
 James Roderick

Chief's Report

Incident Command System Meeting will be held on Wednesday, April 15th, at 9:00 a.m. at the West Barnstable Fire Department.

Portuguese Festival Parade will be held on June 26, 2004 at the Cape Inn starting at 5 p.m. Invitation received to participate.

A.J. Quirk will be contacted and advised **Antique truck** must be completed ASAP.

Meeting with Finance Committee on **HeartSafe Program Article** will be held on Friday, March 26th at 8 a.m. Chief Trovato will attend.

Barnstable County Fire Chief's Association Meeting will be held on Thursday, March 25th, 9:00 a.m. at Cape Cod Hospital.

Officers Meeting (mandatory) will be held on Wednesday, March 31st at 7:30 p.m. at the Main Station.

Memo will be sent to all Captains advising them that **no stereo equipment** will be placed **on fire vehicles** during parades.

Letter will be sent to **MLS Communications** (Michael Smith) requesting the base radio be delivered to the Main Station and installed ASAP.

Mark Duarte will instruct **CPR and First Responder** classes in May.

Mutual Aid Running Cards to be completed by the Chief and the secretary.

Accountability Tags to be completed.

Hazmat program discussed. John Garren will be contacted re the Hazmat course held at Truro Fire Department.

Fire Alarm Test Reports not being submitted consistently to fire headquarters. Letter to all realtors will be sent advising them it will be their responsibility to obtain fire alarm test reports from an electrician prior to the sale of property with Class A Systems.

Manor Fire Drill will be scheduled. All company drill will be scheduled as well when the weather is warmer.

Ladder Company 192

James Roach will be sent a letter asking what his intentions are due to his lack of interest as a member of Ladder Co. 192.

Glenn White will be retiring after 24 years, effective April 1, 2004.

Motion: Roderick motioned to accept Glenn White's retirement from Ladder Company 192 effective April 1, 2004; Wolf seconded the motion, All in favor.

Jeremy Felton accepted as an auxiliary member of Ladder Company 192 effective April 1, 2004.

Motion: Roderick motioned to accept Jeremy Felton as an Auxiliary member of Ladder Company 193, effective April 1, 2004; Menangas seconded the motion, All in favor.

Engine Company 193

Inventory report submitted.

Waiting for new parts (**chains that hold caps and diamond plated axe holders**) from EVM.

Letter will be sent to **Michael Benjamin** asking what his intentions are due to his lack of interest as a member of Engine Company 193.

Adjournment

Motion: Roderick motioned to adjourn the meeting; Menangas seconded the motion, All in favor.

Meeting adjourned at 10: 20 p.m.