

MINUTES

PROVINCETOWN CEMETERY COMMISSION

SEPTEMBER 1, 2016

Present: Richard Olson, (Chairman), Kurt Reynolds and Jack Kiefer.

Absent: Susan Avellar, Jim Cox and Ruth Anne Cowing.

Also Present: Doug Johnstone, Town Clerk.

The Meeting convened at 4:10pm.

1. Minutes: The minutes from the August 4, meeting were approved as presented.
2. Cemetery Plot Sales: The sales of four combined single lots were approved.
3. Winthrop Street Cemetery Restoration, Phases 3, 4 and 5: Reported that the deadline to receive bids is set for September 8. (Subsequent development: No bids received; to be advertised for bids again).
4. Gifford and Hamilton Cemeteries: The Chairman will continue to urge the Grant Administrator to expedite the Invitation for Bids.
5. Alden Street Old Section: Will come next.
6. Alden Street New Section: No current issues.
7. Cemetery Finances: No current report as yet.
8. Brochure: Still a work in progress.
9. Funeral Home Request: Postponed in the absence of Jim Cox.

10. Relocation of Small Family Memorial: Cemetery Superintendent, Tony Lemme has reported this accomplished.
11. Winthrop Street Fencing Repair: No report; Tony Lemme out on vacation.
12. Repossessing Gravestone Fragments: Postponed in the absence of Susan Avellar.
13. Other Business: The Request of Mr. Paul Bryden for a modest variance in a headstone dimension, under Article 8 of the Cemetery Rules and regulations, was further discussed and approved.

At the request of the Charter Commission the Chairman has furnished a proposed Charter article describing our Commission. A copy is attached.

14. Next Meeting: To be held on Thursday October 6, 2016, at 2:00pm. at Town Hall.

The meeting adjourned at 4:00pm.

Respectfully Submitted,

Richard B. Olson,
Chairman and Secretary pro tem.