



**Provincetown Public Pier Corporation (PPPC)
Judge Welsh Room
Meeting Minutes of Thursday, September 22, 2016**

Members Present: Kerry Adams (KA) (arrived at 4:50 P.M.), Ginny Binder (GB), and Herbie Hintze (HH).

Members Absent: Carlos Verde (CV), Scott Fraser (SF) / (Excused)

Other Attendees: Rex McKinsey (RM), Harbormaster and Jarrod Koskey, Administrative Assistant.

Acting Chair Ginny Binder called the meeting to order at 5:00 P.M.

Public Statements:

No public statements.

Draft Minutes

Review of Minutes for August 11, 2016

No minutes to review per Harbormaster Rex McKinsey.

Working Groups

Personnel sub-committee: Introductions made of those present at meeting by Kerry Adams.

Pier Manager's Report

(RM) End of Season Report provided for review and discussion to all members. He discussed the report and preparation for the Board of Selectmen meeting on Tuesday, September 27th, 2016.

Staff Report- End of Season Update as seen below.

“We could say this season is winding down, but in some ways we are just as busy now and through the end of the year. At this writing we are getting ready for three cruise ship visits, El Galeon Andalucia from Spain, and several other events on the pier. This in addition to the maintenance projects we have working, the work with our engineers to complete the condition survey, development of a business manager position,

When MacMillan Pier is operating at full capacity, we have 11 ferry stops carrying over 5000 passengers (on Pan Mass Challenge Sunday, it's over 8000), 5 whale watch vessels running as many as 3 trips a day with a total capacity of 3600 passengers, in addition to our 55 commercial fishing vessel fleet and many other excursion and visiting vessels departing daily. This season

we have had 25 rescue calls or assistance to the squad, 29 vessel assistance, 11 enforcement actions, 9 citations for vehicles or vessels, and 2 accident investigations. We have assisted other departments and agencies for 4 parades, deployed 3 buoys for the shark conservancy, run training for oil spill response, marina fire training and other joint operations.

We handled events such as Blessing, Schooner Regatta, Swim 4 Life, Fireworks, homemade boat race and Kalmar Nyckel as well as other visiting schooners and tall ships. Yankee Lambda Car Club has returned to us and the Coastal Rowing Regatta had its first run of what is now an annual event. An unscheduled event over Labor Day saw us using the pier to stage 17 buses when Hermine cancelled two days' worth of full Boston boats. We wrap up events on the pier with a commercial fishers survival training course in late October and then First Light Provincetown begins the New Year with fireworks again. We hosted the Part-time Resident Taxpayers assoc. for their August meeting at the Pavilion with a discussion of the improvements coming to both piers.

We have had some changes in staff and staffing this year. As you know Ellen has moved back to Town Hall and Jarrod Koskey has stepped into the admin void while we reorganize the department. Additionally, staff assignments for pump-out and office were incorporated into the weekly schedule. Second shift was doubled with an additional seasonal employee to address issues with squiders. The pumpout program has averaged 238 gallons of septage a day for July and August with a high on July 4th of 1,350 gallons removed from vessel holding tanks. The new boats capacity is only 400 gallons.

Additionally, we have participated in the Town Manager's initiatives. We are working with Collins Center for data collection and analysis, we have assisted with the Stellwagen Bank Marine Sanctuary feasibility study, represented Provincetown for the Cape Cod Chambers' Blue Economy Initiative, attended public records training, and the All-Hazards planning process.

Personnel sub-committee has worked through the job description and ad for the Pier Corp business manager position with input from the Town Manager. We have received 4 applicants and had brief interviews with three candidates. We are scheduling a 2nd round of interviews which will include Town Manager Panagore who has asked to be involved in the process. There will be more discussion of this position with the board tonight.

We have replaced motors on the crane barge and patrol boat. We are refurbishing the walkway benches and did a substantial rehab of the transportation dock. We are also working on a tender float with ADA style ramp for the cruise ship tenders to aid people in wheelchairs. We have timbers on hand for some whaler work and planks for repairs to the decking this off-season. This is in addition to the regular ongoing maintenance of pumps, control cables and cranes, boats, toilet handles, power pedestals, light fixtures and moorings.

The Comprehensive Condition Survey of MacMillan Pier by our engineers is in final draft form. While the condition of the pier is good, the report validates that deferred maintenance is catching up to the pier. We have 177 pilings that need immediate attention and electrical work needs to be done to refresh the system due to the corrosive effects of the marine environment. The report

separates regular maintenance for the Pier Corp from Capital repairs for the Town. We will more thoroughly address that when the report is in front of you.

Floating docks and Wave attenuators update. We recently had a site visit as part of the Army Corp permit process. It was enlightening and beneficial as EPA, NMFS (Marine Fisheries) and FEMA were all present. The DEP Chapter 91 license and 404 Water Quality Certification should be finished by the middle of next month. After that CZM can do their consistency review. Those parts need to be done before Army Corp can issue their permit. Army Corp has an environmental assessment to do as part of the review. Ms. Gardner expects to be done with that permit in about 6 months. FEMA on the other hand, has to do an environmental assessment as well and their process is now projected out to two years. The engineers are finishing up the bid documents and waiting on permitting.

At least with the Army Corp permit done by next spring, we can move forward with expansion of the trap shed program and will have all the past non-compliant issues dealt with. There were no adverse public comments to address. There may be some issues around eelgrass from Marine Fisheries and the environmental people. This will allow us to get on the dredge program schedule for next fall. The best we can hope for from FEMA is some indication of what they will fund before the warrant for spring Town Meeting closes in March.”

Rex McKinsey further discussed the ‘Seafood Summary Report’ and receiving input from the fishing tenants regarding needs and wants. Topics mentioned were how potential changes to the ‘T’ to include buildings would interfere with the daily operations of the area and the desire for larger machines preferably salt water ice machines. The reasons being that this would allow freezing at a lower temperature and would not harm/ kill the product as the ice melts..

(GB) had a question regarding the division of cost between capital reserve and pier maintenance regarding pilings / life span. (RM) replied that will be decided upon the conclusions of the engineers report. (Collins Center Data Collection). (GB) also suggested moving the numbers/ cost to the beginning of the report to simplify. (RM) stated that these are the “raw” numbers merely for the executive summary. She also suggested defining the cost of replacing the pilings vs ‘refreshing’ as longer lasting pilings and providing a healthier environment for marine life. Furthermore, she inquired about comparing last year’s statistics (pumpage, events, etc. to this year’s statistics and (RM) stated he would look into the comparisons.

(KA) suggested simplifying the format of the report for those reading it. He also questioned the difference in cost of the Composite Pilings vs Greenheart. (RM) replied that they are similar but the engineers suggest the Greenheart and more detailed data would be available upon gathering all data from engineers.

(HH & GB) suggested a “breakdown of who is paying for what between the Town of Provincetown and PPPC.

Directors' Statements:

HH: He wanted to thank staff for the work performed for the auto show and complimented on how well the event was handled by the staff.

KA: Expressed his gratitude to the entire staff for a great season, and a special note for the 'Swim for Life' event. Thanked Jarrod Koskey whom he feels "did a great job this season". He also added a special appreciation to Town Manager David Panagore for his involvement and meetings at the pier on a regular schedule.

SF: not present.

GB: Expressed gratitude to (RM) for 'Swim for Life' and the white shark conservancy which included 412 swimmers and a record year financially.

CV: not present.

New Business

RM said that there is a tentative date for the Joint Meeting with the Board of Selectmen of September 27th.

The meeting was adjourned at 5:59 P.M.

Respectfully submitted,

Jarrod Koskey,
PPPC Administrative Assistant

Kerry Adams, Chair