

Meeting of the Board of Fire Engineers

October 18, 2000

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Meeting called to order at 7:35 p.m.

Members present: Chief Michael S. Trovato
Warren Alexander
Adam Wolf
Russell Zawaduk
Gerard Menangas
James Roderick Jr.
Joseph Notaro

Others present: Craig Martin
Jessica Curtin
Rosemary Henrique
Jeffrey Francis
Jeffrey Sturtevant
Justin White
Larry Flores

Appointment of Lieutenant of Engine Company #3

Chief Trovato stated that Ms. Henrique had been requested by certified mail to attend the meeting to discuss the vote of the house to re-appoint her as Lieutenant of #3.

Motion: Alexander motioned to accept the vote of Engine Company #3, reappointing Ms. Rosemary Henrique as company Lieutenant and by this motion authorize the Fire Chief to outline in the form of a letter all performance and behavioral concerns that have been demonstrated by Ms. Henrique, which in the opinion of the Fire Chief are inappropriate conduct for any member holding a position in the Provincetown Fire Department. The letter is to be filed in Ms. Henrique's personnel file. Roderick seconded the motion; Wolf abstained; all other board members in favor.

Application from Jeffrey Francis for membership in Engine Company #3

Motion: Alexander motioned to accept the vote of Engine Company 3 appointing Jeffrey Francis to a position of Firefighter. This motion is conditioned upon Mr. Francis's acceptance of this appointment to be limited duty as stated by Mr. Francis at the June 28, 2000 Board of Fire Engineers meeting. The parameters of the limited duty shall be under

an agreement between Mr. Francis and the Board of Fire Engineers. A failure to arrive at a limited duty agreement will require Mr. Francis to demonstrate his physical ability to perform unlimited duty as a Provincetown Firefighter in the form of a Department entrance physical examination; Zawaduk seconded the motion; Notaro abstained; all other board members in favor.

The Board and Mr. Francis agreed to discuss the parameters of the limited duty at a subsequent meeting.

Tone Test Messages discussed.

Captain Thomas Roda was asked to be present at the meeting to discuss a tone test message that had been dispatched without authorization from the Chief.

Captain Roda requested the meeting be held in an open forum.

Chief Trovato advised Roda that a tone test message regarding two rescue members passing their EMT exams was dispatched before the members had been notified.

Captain Roda stated that the members who had asked to have the message dispatched were excited for the members who had passed their exam and wanted to congratulate them. He added that he would take full responsibility for his actions.

Alexander thanked Roda for accepting responsibility and displaying conduct becoming to an officer.

Motion: Alexander motioned to finalize the matter and that no letter of reprimand be entered in his personnel file and the board consider the situation at hand; Roderick seconded the motion; All in favor.

Jeffrey Francis was also asked to attend the meeting regarding the unauthorized Tone Test Message and requested the meeting remain in an open forum.

Chief Trovato advised Francis that it had come to his attention that Francis had requested the unauthorized message to be dispatched.

Francis stated that he was not aware that that type of message needed the Chief's approval. Francis apologized to the Chief and stated that he now understood the department's policy and it would not happen again. Francis added that he had also apologized to Mark Duarte.

Wolf stated that tone test messages, etc. should be submitted to the Secretary, to be forwarded to the Chief. Chief Trovato stated he would prefer that anything that happens within a house go to the Engineer first and then to the Chief.

Motion: Wolf motioned to omit Francis's reprimand from his personnel file; Roderick seconded the motion; All in favor.

Chief's Report

New Engine #5

Letter from Ferrara Fire Apparatus confirming official notification of the apparatus contract, Production # H-1781. Any changes should be made within 30 days otherwise changes will be subject to a price assessment. Expected delivery date is approximately 12/20/00.

Capital Improvement Plan discussed. Next new vehicle to be purchased will be Engine 190. After Engine 195 is paid for, approximately \$60,000 should be left in Fire Vehicle Account for the purchase of Engine 190. Bids for 190 should go out for April Town Meeting.

Air Horn on Town Hall roof under repair. Bill Ingraham & Kenyon Wheeler found one of the valves was frozen solid. Part will be rebuilt by L.W. Bills Co. Ingraham will re-install valve.

Mass Drill will be scheduled in November. The Chief will contact the Nat'l Seashore to obtain permission to hold a drill at the base. Updated Thermal Imaging Helmet will be compared with original helmet on clarity, etc. Request from Chris Branch to take one helmet to the Fire Academy on a burn days of the Fire Fighter 1 & 11 class.

Rescue 196 Accident Report

Police Report received from Officer Michael Carr regarding an incident with Rescue 196 at the House of Pizza on Shankpainter Road. The Chief stated that when an accident occurs with a department vehicle there should not be any arguments at the scene of the incident, if there is a problem the police should be called, and the vehicle should remain at the scene until the police arrive.

Red Light Permits

Members responding to calls should drive reasonably without speeding. If a speeding ticket is issued to a member responding to a call, the Chief will pull their permit. Memo re permits will be forwarded to all Captains.

House Reports

Ladder Company #2

1 ¾ Pistol Grip Nozzle needed. Nozzle from # 4 will be loaned to the ladder truck until their other nozzle is repaired.

Engine Company #3

Quarter Turn Hydrant Valve needed. Captain Smith is looking for something that is easily handled to throw on a hydrant. A.J. Quirk will be consulted regarding the valve on #3.

Engine Company #5

Portable Radio still missing.

Rescue

Jeff Francis's status regarding the Rescue Squads vote for him as Lieutenant requested by Notaro. Meeting will be scheduled on November 1st with the Board of Fire Engineers and the Rescue Squad.

Meeting of the Board of Fire Engineers will be scheduled on November 8, 2000. The Board will act on the Rescue Lieutenant's position at the Nov. 8th meeting.

Three (3) applications submitted for membership.

Angela Rabuano voted in 13 to 1 by the members of the Rescue Squad.

Motion: Notaro motioned to accept the vote of the rescue squad; Roderick seconded the motion; All in favor.

Scott Baisley voted in 12 to 2 by the members of the Rescue Squad.

Wolf stated that Baisley lives up Cape and cannot leave his job as a police dispatcher to respond to rescue calls. Application tabled until Baisley's resides in town or Truro.

Danielle Lewis's application tabled until she obtains her CPR & First Responders certification. She is presently enrolled in an EMT class. Danielle is a member of Engine Company #4 pending her physical exam.

Fog Lights and a Bug Shield needed for new Rescue 196 discussed. Rescue Captain will order the equipment.

Motion: Notaro motioned to purchase the equipment; Roderick seconded the motion; All in favor.

Adjournment

Motion: Wolf motioned to adjourn the meeting; Menangas seconded the motion; All in favor.

Meeting adjourned at 9:25 p.m.