



**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

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Minutes of the  
BOARD OF ASSESSORS MEETING  
Town Hall, Thursday, July 21, 2016  
Caucus Hall Conference Room  
260 Commercial Street

**CALL TO ORDER:** Mr. Sanborn called the meeting to order at 8:35 a.m.

**MEMBERS PRESENT:** Mr. Robert Sanborn (Chair)  
Mr. Scott Fahle  
Ms. Patty DeLuca

**MEMBERS ABSENT:** Mr. Greg Muse  
Ms. Leslie Parsons

**STAFF PRESENT:** Mr. Scott Fahle, Principal Assessor  
Ms. Cheryl MacKenzie, Administrative Assistant

**PREVIOUS MINUTES:**

Ms. DeLuca made a motion to accept the BOA Minutes of June 9, 2016. Mr. Fahle seconded the motion, and the motion carried by a 3-0 vote.

**PUBLIC STATEMENTS:**

None

Mr. Sanborn motioned that we call the meeting into Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 3-0-0.  
Mr. Sanborn called the meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 8:36 AM.

**Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions  
 MGL c 59, ss52B – Valuation Information  
 MGL c 59, ss8A – Discovery Collected in ATB Cases  
 MGL c 59, ss38D – Written Return of Information  
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

**End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions  
 MGL c 59, ss52B – Valuation Information  
 MGL c 59, ss8A – Discovery Collected in ATB Cases  
 MGL c 59, ss38D – Written Return of Information  
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Sanborn motioned that we end Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 3-0-0.

Mr. Sanborn officially ended Executive Session at 09:19 a.m.

**FY16 REAL ESTATE PROPERTY ABATEMENTS**

The Board reviewed the Final list of FY 2016 Real Estate Property abatement applications.

Five (5) applications were reviewed with the following actions:

1. 39 Ships Way Rd – Abatement Denied. The motion carried by a vote of 3-0-0.
2. 584 Commercial St – Granted to Value of \$1,277,500. The motion carried by a vote of 3-0-0.
3. 43 Bayberry Ave – Granted to Value of \$385,600. The motion carried by a vote of 3-0-0.
4. 3 Harbour Dr – Granted to Value of \$1,656,100. The motion carried by a vote of 3-0-0 .
5. 90 Race Point Rd – Granted full RE Tax abatement to the amount of \$0. The motion carried by a vote of 3-0-0.

**FY16 PERSONAL PROPERTY ABATEMENTS**

None

**FY16 STATUTORY EXEMPTIONS/ABATEMENTS:**

**Exemptions**

The Board reviewed the Final list of FY16 exemptions to date. Seventeen (17) applications were reviewed with the following actions:

**Clause 41C - Elderly Persons** – Five (5) applications were considered for this period. Four (4) applicants meet the current requirements, and One (1) applicant did not meet the current requirements. The motion carried 3-0-0.

**Community Preservation Act** - Nine (9) applications were considered for this period. Seven (7) applicants meet the current requirements, and Two (2) did not meet the current requirements. The motion carried 3-0-0.

**Clause 22 - Veterans** – One (1) application was considered for this period. All applicants meet the current requirements. The motion carried 3-0-0.

**Clause 37A – Blind Persons** – None

**Clause 17D-Surviving Spouse/Elderly** – One (1) application was considered for this period. All applicants did not meet the current requirements. The motion carried 3-0-0.

**Clause 41A Deferrals** – One (1) application was considered for this period. All applicants did not meet the current requirements. The motion carried 3-0-0.

**Section 5K – Senior Volunteer Work Credit** – None

## **FY16 – RESIDENTIAL EXEMPTIONS**

### **Residential Exemptions/Abatements**

The Board reviewed the Final list of FY16 Residential Exemptions to be processed as Abatements to date. Nine (9) applications were reviewed with the following actions:

**Residential Exemptions/Abatements** –Nineteen (19) applications were considered for this period. Twelve (12) applicants meet the current requirements, Seven (7) did not meet the current requirements. The motion carried 3-0-0.

## **FY16 – AFFORDABLE HOUSING ABATEMENTS:**

### **Affordable Housing**

The Board reviewed the Second list of FY16 Affordable Housing Applications as follows: Fourteen (14) properties consisting of Twenty-Six (26) units were reviewed. Twenty-One units met the current requirements, Four (4) units did not meet the current requirements. The motion carried 3-0-0.

## **VOTE ON FY17 OVERLAY**

Mr. Fahle provided a recommended amount for the FY17 Overlay to be applied to budget. Mr. Sanborn made a motion to accept the recommended amount. Ms. DeLuca seconded the motion, and the motion carried by a 3-0 vote.

## **APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with the following documents for signatures as follows: All were approved (3-0).

1. FY15 Boat Abatements
2. FY16 Boat Abatements
3. FY16 MV Abatements
4. FY16 MV Excise Tax Commitments

**ASSESSORS OFFICE UPDATES:**

Mr. Fahle discussed the following items with the board as follows:

1. Mr. Fahle is drafting a comparison report for FY15 vs. FY16 for review.
2. Mr. Fahle is drafting a report on the newly adopted Residential Exemption program and where we want to go with it for next year.
3. Mr. Fahle has been appointed to the Massachusetts Association of Assessing Officers Legislative Board. The Board reviews and makes recommendations on Municipal Finance related bills proposed in the Massachusetts House and Senate that may have an impact on the Assessing profession.

**MISCELLANEOUS:**

Ms. MacKenzie mentioned to the board that she has made calls and resent letters and applications to notify those who usually file for Elderly Exemptions, but have not yet filed applications for FY16. Two (2) applicants never applied by the deadline of July 15, 2016.

**NEXT BOA MEETING:**

Thursday, August 4<sup>th</sup> or Thursday, August 11<sup>th</sup> at 8:30 a.m.

**ADJOURNMENT:**

Mr. Fahle motioned to adjourn the meeting, seconded by Ms. DeLuca. The meeting was adjourned at 9:27 a.m.

Respectfully submitted:

*Scott Fahle*

Scott Fahle,  
Principal Assessor

*Scott Fahle*

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**Scott Fahle, Principal Assessor**