

MINUTES  
PROVINCETOWN CEMETERY COMMISSION  
FEBRUARY 4, 2016

Present: Richard Olson, Chairman, Susan Avellar, Kurt Reynolds  
and Jack Kiefer.

Absent: Jim Cox.

Also Present: Doug Johnstone, Town Clerk.

The Meeting convened at 2:05pm.

1. Minutes: The minutes of the December 3, 2015 meeting were approved as presented.
2. Cemetery Plot Sales: Doug Johnstone presented a sale of two (2) cremation lots, which was approved.
3. Winthrop Street Cemetery Restoration, Phases 3, 4 and 5: There is still no word from our Grant Administrator on when the Invitation for Bids will go out.

It was reported that Americorps did a fine job of a clean-up in December.

4. Gifford and Hamilton Cemeteries: Still no word on when the Invitation for Bids will go out. The Chairman suggested it might make sense now to delay and see if this stone conservation work could be combined with that at the Alden Street Old Section (see item 5) in the interests of efficiency and economy.
5. Alden Street Cemetery, Old Section: The Chairman reported the filing of a \$40,000 grant application to carry out Priorities 1 and 2 of the MCC report, and that he appeared before the CPC on the application's behalf. If approved by the CPC, it will go before Town Meeting in April.

6. Alden Street New Sections: Nothing to report.
7. Cemetery Finances: The Finance Director's report as of 1/31/16 is attached.
8. Brochure Project: Reported progressing.
9. Other Business: In the absence of Jim Cox, we have no news on the letter he was drafting to Gately Funeral Home concerning their requests for the setting up of Town furnished chairs at funerals and use of DPW employees to act as pall-bearers.

On the subject of an Alternate Member to replace Greg Howe, it was decided to recommend to the Town Manager that he appoint Ruth Ann Cowing.

The Small monument (to a ship-captain father and his two sons lost at sea) has been returned by the Pilgrim Monument and Provincetown Museum from their exhibit "Forgotten Port – Provincetown's Whaling Heritage". It falls to us now to select for it a permanent placement site, and we shall consult Tony Lemme, our Cemetery Superintendent, on the subject.

Lastly it was decided to go ahead and request the DPW to re-install the barrier to through traffic on the access road through the Gifford Cemetery.

10. Next Meeting: Set for April 7 2016 at 2:00pm at Town Hall. (No March meeting unless need arises for a special.)

The Meeting adjourned at 2:50pm.

Respectfully submitted,

Richard B. Olson,  
Chairman and Secretary pro tem.