

# Provincetown Community Housing Council

Veterans Memorial Community Center ↻ 2 Mayflower Street  
August 24, 2015

1:04 p.m.

Members Present: Donna Szeker, Kristin Hatch, & Susan Cook

Excused absence: Rev. Brenda Haywood

Staff: Community Housing Specialist Michelle Jarusiewicz

Public Statements:

none

Homeless Prevention Council Request for Funds & Update: HPC Program Director Maggi Flanagan submitted a request for \$20,000 in emergency housing funds from the Affordable Housing Trust Fund [AHTF]. The CHC has approved such requests since 2006 ranging from \$10,000 to \$20,000 for a total of \$110,000 to date. [See attached request.] The primary focus is to prevent homelessness or to assist homeless households. The funds are for direct support, not administration. The HPC has been the Town's number 1 contact and resource for residents. They provide case management and access other resources as appropriate.

Kristin Hatch MOVE to approve \$20,000 from the Affordable Housing Trust Fund for emergency housing funds to the Homeless Prevention Council; Susan Cook second; approved 3 – 0.

Local Comprehensive Plan Representative:

Kristin Hatch MOVE to nominate Donna Szeker, Kristin Hatch, & Susan Cook as team representatives with Donna Szeker as the primary contact person for the Local Comprehensive Plan; Susan Cook second; approved 3 – 0.

DLTA Representative:

Donna Szeker MOVE to nominate Kristin Hatch as the CHC representative to the CCC Outer Cape Housing Group; Susan Cook second; approved 3 – 0.

Note that she prefers Mondays for meetings

Updates:

Applications for the 3 1-bedroom rental units at the Grace Gouveia building are available; due date of Oct. 14<sup>th</sup>.

The Housing Specialist has received first application for the one-bedroom resale unit at Sandy Hill Lane.

46 Bradford Street RFP: Mr. Savko has been sharing the information with developers; due Sept 17<sup>th</sup>.

CHC members would like to discuss interim uses for the VFW & Community center site.

Any updates for 3 Maple Court? None at the moment but owner/developer will need to return to CHC for AH permits.

Affordable Housing Permits: the Housing Specialist is relooking at the entire process and application packet and will return to future agenda item.

Minutes:

Kristin Hatch MOVE to approve the minutes of 6/29/15, 7/6/15, & 7/20/15; Donna Szeker second; approved 3-0.

other:

Donna Szeker: reminder about start-up of Little Fix & Local Voucher program in September

Kristin Hatch: need CHC members – 1 regular and 1 alternate

Housing Specialist indicated that she was in transition. She is returning to her office at the VMCC and the new Town Manager would be starting on 8/31/15.

**Next Meeting:** Monday, 9/14/15 at 1:00 pm

Meeting adjourned at 1:44 pm

*Submitted by: Michelle Jarusiewicz, Community Housing Specialist*

The Homeless Prevention Council

PROPOSAL TO

Community Housing Council

August 17, 2015

**PROJECT TITLE: Provincetown Homeless Outreach and Stabilization**

**AMOUNT REQUESTED: \$20,000.00**

**CONTACT NAME: Maggi Flanagan Program Director**

**Telephone: 508-255-9667 ext 11**

**Email: maggi@hpccapecod.org**

**ADDRESS: P.O. Box 828, 14 Old Tote Road, Orleans, MA 02653**

1. Full name of organization: **Interfaith Council for the Homeless of Lower Cape Cod, dba The Homeless Prevention Council, (HPC)**

2. Brief description of organization: Created in 1991, the Homeless Prevention Council's mission is to prevent homelessness on the Lower Cape. HPC is the only agency that provides in depth case management for homeless and near homeless on the Lower Cape. Its ultimate goal is to empower and assist people to become stabilized in housing and attain self sufficiency. HPC's current, unduplicated case load is over 869 cases per year and over 2,000 unduplicated individuals. The case management is ongoing with about 45% stabilized, 40% needing longer term management and 15% in need of referrals to other agencies for additional services.

3. Description of project: This project is directed at continuing a very successful street outreach program on the Outer Cape, notably Provincetown, where sheltering services are not readily available. The **primary goal** is to assure temporary housing during the winter and periods of extreme weather, eliminating the long held practice to sleep in the open when no affordable housing is available. Prevent homelessness due to eviction, and provide rapid rehousing services when appropriate. The **second goal** is to collaborate and partner with non profits in Provincetown to address housing gaps with creative solutions. Help clients acquire documentation for those individuals who are homeless or at risk so they can become eligible for food stamps and health benefits which most now are not. Assisting with applications for housing is ongoing as is making sure clients check and update their status on wait lists. There is still no availability of a motel in Provincetown to help house homeless individuals or families on a temporary basis. This is a direct result of the loss of the motel and the lack of year round low income and affordable housing in spite of the building projects in the community. These efforts will enable Provincetown residents homeless or at risk of homelessness to have shelter, health care and food. But unfortunately this is not necessarily in their home community of Provincetown. Other needs such as clothing, counseling and help with personal issues will continue to be addressed by the HPC case manager using the Lower Cape network of services already in place. Ultimately moving individuals out of NOAH Shelter and back to Provincetown is an ongoing issue

we are working on.

We collaborate with Helping Our Women for client services. In addition to this we are providing the case management as needed for the Outer Cape Homeshare Program run by Helping Our Women. HPC has recently entered into a contract with Community Housing Resource to provide tenant services/case management to residents of their properties. This contract is an effort to help stabilize families and individuals in transition. It is also a vehicle to ensure families and individuals are receiving proper benefits and utilizing services appropriately. We are excited to expand and formalize our working relationship in Provincetown.

4. In the winter of 2014 through your generosity of \$20,000.00 we were able to provide financial assistance to 61 families and individuals who were homeless or at risk of being homeless in the Town of Provincetown, thus keeping them in their own community of support near family, friends, school and potential jobs. HPC case manager also accessed an additional \$16,747.00 in funds from other agencies.

Our request for \$20,000.00 would go toward the need we anticipate this coming year for families and individuals in your community.

5. Collaboration: The feature of this project is the collaboration between the Homeless Prevention Council, the Town of Provincetown Community Housing Council. An increased awareness now exists in the local church community and the Provincetown Business Guild as they learn about and participate in our programs to assist the community they call home.

Maggi Flanagan  
Program Director  
Homeless Prevention Council