

Meeting called to order: 1:00 pm

Members present: Roger Chauvette, Mike Peregón, Bill Meadows, Jeff Epstein

Staff present: Eric Larsen, Deputy Director of DPW

Guests present: Clay Schofield, Cape Cod Commission

ROGER'S LETTER TO SELECTMEN: Roger presented his letter for approval to send to selectmen. Letter outlined goals and support desired by the Bicycle Committee. Minor amendments were suggested and will be made to the final document. The document must be in the Selectmen's packet by noon, May 21, 2014.

MOTION TO ATTEND MAY 21, 2014, MEETING OF THE BOARD OF SELECTMEN TO READ AND DISCUSS LETTER FROM BICYCLE COMMITTEE. Mike Peregón moved to be on the agenda for the May 27 meeting of the Board of Selectmen and to read the amended letter and discuss the contents with the Board. Second by Mike Peregón. Passed 4-0-0

OPEN MEETING LAW FORUM Roger informed of upcoming meeting. He will attend and report back to committee.

CLAY SCHOFIELD: Clay worked on the upcoming agreement for operation of the BIKE SHUTTLE. The shuttle is expected to run July 1 through Sept 1. It is too late to advertise in print with the Cape Cod Chamber, but Clay can arrange a presence at the Visitors Centers on their touch screen information stations.

Cape Cod National Seashore asked Clay to advocate for the start of the BIKE PATH FROM BEECH FOREST TO MACMILLAN PIER.

BIKE BROCHURE Mike called the number for the bike shuttle to check for accuracy and found it did not work. Bill will find out the correct number and have Express Communications edit the brochure. The other changes including adding the Bike Shack and deleting Ball Bikes was accepted by the committee. Details of the printing contract were not available so no vote was taken to award the contract.

WORLD FEST AND COMMITTEE MEMBERS Bill will contact the Bike Shack to see if they can help with World Fest or if they are interested in being committee members.

TWO-WAY BIKE SIGNS Eric Larsen shared his proposal of where signs should be placed. There are 14 sign locations at intersections where streets flow into Commercial Street. Eric chose streets most often used and spread out the signs so there would not be too much signage in general. The committee chose to use the same sign that currently exists in two locations since the sign is nice looking and it helps conformity. Eric will provide cost details at next meeting.

MOTION TO ACCEPT TWO-WAY BIKE TRAFFIC PLAN Mike Peregon moved to approve the plan submitted by Eric Larsen which shows location of signs as per his map, including one sign at the west end of Commercial Street under the "Do Not Enter" sign for autos. Signs shall be of similar design as existing signs at Howland and Commercial Streets or other reasonable design. Another Cautionary (yellow diamond) sign shall be made and installed on Commercial Street near the junction with Bradford Street. It shall have words and/or symbols to "Share the Road" and "Two-Way Bike Traffic Permitted." Roger Chauvette second. Passed 4-0-0

PAINT ON SARIS BIKE RACKS Mike will get photos of town bike racks purchased from Saris on which the paint is prematurely peeling. Mike will then contact Saris for customer satisfaction.

ABANDONED BIKE TAGS Mike tagged two bikes, but was waiting to tag more bikes near the bus stop assuming summer workers may have left them there for the winter. Mike will take pictures or make a list of bikes so he may tag them in two weeks if they are still there.

NEXT MEETING May 21, 2014 at 1:00 pm

MINUTES APPROVED for April 16, 2014

MEETING ADJOURNED 2:30pm

ADJOURNMENT RESINDED at 2:31, because Mike Peregon found the quote for brochures and the committee wanted to vote to have them printed.

BIKE BROCHURES AWARD Mike Peregon moved that the quote from Express Communications be accepted in the amount of \$2,295 for the printing of 20,000 bike brochures. Bill Meadows will communicate with the vendor and make the final correction of the phone number mentioned previously. Roger Chauvette second. Passed 3-0-0 (Jeff Epstein had to leave)

MEETING ADJOURNED 2:35pm

Respectfully submitted,
Bill Meadows