

**Provincetown Economic Development Committee Minutes**  
**December 1, 2015, 3:00 p.m.**  
**Judge Welsh Room, Provincetown Town Hall**

**Members Present:** Bryan Armstrong, Regina Cassidy, Michael Miller, Karen Cappotto

**Absent:** Steven Latasa-Nicks, Jeff Krainess

**Others Present:** Finance Director Dan Hoort

Meeting called to order at 3:08 p.m.

Regina moved to approve the minutes of 11/03/15. 2<sup>nd</sup> by Karen. Approved 4-0-0

Regina moved to approve the minutes of 11/10/15. 2<sup>nd</sup> by Karen. Approved 4-0-0

The Committee discussed the CDP training classes which are starting on December 3<sup>rd</sup>. At this time there are nine people signed up. Dan will pick up coffee and cookies each day.

Amy of Provincetown Television (PTV) mentioned to the Committee that PTV is here to help. PTV could train people to tape and help with editing to help the Committee create an 'How to Start a Business in Provincetown' video. It was suggested that we could also involve some schools children.

Karen mentioned a documentary that is being filmed in Provincetown in February.

The Committee discussed the 2016 grant guidelines document. It was suggested that a one page micro grant application be included in the guidelines.

The meeting was adjourned at 4:14pm

Minutes approved on 12/29/15