

Provincetown Economic Development Committee Minutes
September 29, 2015, 5:00 p.m.
Caucus Hall, Provincetown Town Hall

Members Present: Jeff Krainess, Regina Cassidy, Michael Miller, Karen Cappotto (alternate)

Absent: Steven Latasa-Nicks, Bryan Armstrong

Others Present: Finance Director Dan Hoort

Meeting called to order at 5:05 p.m.

The Committee reviewed minutes of September 8th and 15th.

Regina moved to approve the minutes of September 8th and 15th, 2nd by Michael. Approved 4-0-0

The Committee discussed the Community Development Partnership (CDP) training proposal. The training would be held December 3rd and 8th at a cost of \$75 to participants. The Committee decided we should try the December dates, if not enough people sign up we can postpone the training until the spring.

Regina moved to proceed with the training in December, 2nd by Michael. Approved 4-0-0

The Committee discussed the September 15th open house. The Committee was happy to hear much of the conversation reflected the Committee's objectives. While the Committee isn't focused on housing there is no question housing is a major issue. The next step is to finalize the objectives at our next meeting.

The Committee then discussed the draft of the grant application guidelines as written by Steven. The Committee also discussed who would be judging the applications. The Committee thought that perhaps there could be a subcommittee of jurors so only those who wanted to judge applications and perhaps people outside the Committee could be judges. The Committee agreed the process may be altered or adjusted as we go forward. It was suggested that the grant process be kept simple.

The Committee talked about the 'How To Start A Business' brochure and agreed it needs to be on an upcoming agenda

The Committee needs to meet with representatives from the Chamber, the PBG and the Tourism Office. These three organizations are each very separate, independent organizations and the Town needs these groups to step forward. It was suggested that the Town Manager be asked to meet with the Economic Development Committee, the Chamber, the PBG and the Tourism Office and talk about what is missing and how we can work together.

The meeting was adjourned at 6:00pm

Minutes approved by Committee on 10/20/15