

**Provincetown Economic Development Committee Minutes**  
**August 18, 2015, 5:00 p.m.**  
**Judge Welsh Room, Provincetown Town Hall**

**Members Present:** Bryan Armstrong, Jeff Krainess, Steven Latasa-Nicks, Michael Miller, Karen Cappotto, Regina Cassidy

**Absent:** none

**Others Present:** Jay Coburn, Executive Director, Community Development Partnership (CDP)  
Sheila Hoogeboom, Director of Business & Credit Programs, CDP  
Finance Director Dan Hoort

Meeting called to order at 5:05 p.m.

Everyone introduced themselves. Steven gave an update of the progress of the Committee since its inception.

Jay gave the Committee an overview of the CDP. They work on both housing and economic development. They also have a micro loan program which includes ongoing business management counseling. When the CDP provides loans the counseling is almost as important as the loan itself.

Sheila talked about the CDP's training programs which include Starting a Business, Maintaining a Business and Quickbooks. SCORE would love to have office hours here in Provincetown.

Community work space in Provincetown is a goal and the CDP would be interested in having office hours in Provincetown. Available space is the issue. There may be a possibility for a joint effort. It was mentioned that a barrier to economic development is the lack of an entrepreneurial spirit on Cape Cod. There is also a significant group of people who are not interested in working twelve months a year.

Michael asked if there was a group somewhere that we should model ourselves after. Jay said he was not aware of such a group.

Jeff mentioned that without data/statistics how can one open a business in Provincetown and asked if there was a source in town. Jay said that the Cape Cod Commission would be the most obvious source for data, he was not aware of a local source for data.

Meeting adjourned at 6:03 p.m.

Minutes approved by Committee on 09/01/15