

Provincetown Economic Development Committee Minutes
August 11, 2015, 5:00 p.m.
Caucus Hall, Provincetown Town Hall

Members Present: Bryan Armstrong, Jeff Krainess, Steven Latasa-Nicks, Michael Miller, Karen Cappotto, Regina Cassidy

Absent: none

Others Present: Finance Director Dan Hoort

Meeting called to order at 5:05 p.m.

Michael moved to approve the minutes of August 11, 2015, 2nd by Regina. Approved 4-0-0
(Steven and Jeff both arrived after start of meeting)

Michael and Steven met with the representatives from Wellfleet to discuss their experience with the Wellfleet Citizen's Economic Development Committee. Their group appeared to have a different focus compared to the Provincetown EDC. Based on their experience key areas to work on and monitor include:

- Record keeping
- Minutes
- Accountability
- RFP reporting structure
- Oversight of grants
- Community Input

There may be an opportunity for the two groups to work with each other in the future and share ideas.

The Committee discussed the concept of a simple guide of 'How to Start a Business in Provincetown'. The Committee also discussed the judging process and who should make decisions on grant awards.

The Committee felt it was important to be able to exhibit success early on in the process. Possible problem areas that could be addressed quickly included:

- Communication of what is going on in off-season
- List of what is open
- Advance promotion of New Year's Eve weekend

Michael agreed to work on a community meeting scheduled for September 15th.
Bryan will work on a town-wide calendar.

The Committee is looking at tentatively meeting with the Selectmen the last Monday in September. The Committee will be meeting with the Community Development Partnership at their next meeting.

Meeting adjourned at 6:00 p.m.

Minutes approved by Committee on 09/01/15